

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
December 5, 2016
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. November 14, 2016 City Council Workshop Minutes
2. November 21, 2016 City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes—
-- EQC Minutes, November 28, 2016
4. Verified Claims
5. Purchases
6. Developer Escrow Reduction
7. Approve Change Order #2, City Project 16-01 and 16-02
8. Approve Stop Sign – Erik Lane at Pond Drive

9. Approve Ordinance Summary for Publication – Ordinance Amending City Code 706, Tobacco Products *

PUBLIC HEARING

10. Public Hearing – Review of 2017 Budget and Tax Levy
11. Vacation Request – Bauer/McKenzie, 1045 Island Lake Avenue

GENERAL BUSINESS

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
CITY COUNCIL WORKSHOP MEETING
November 14, 2016**

CALL TO ORDER

Mayor Martin called the workshop meeting of the Shoreview City Council to order at 7:05 p.m. on November 14, 2016.

ROLL CALL

The following attended the meeting:

City Council: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom

Staff: Terry Schwerm, City Manager
Fred Espe, Finance Director
Debbie Maloney, Finance Department
Rebecca Olson, Assistant to City Manager
Laurie Elliott, Human Resources Director
Mark Maloney, Public Works Director

DISCUSSION OF PROPOSED 2017 OPERATING BUDGET AND TAX LEVY

City Manager Schwerm reviewed the 2017 operating budget. The tax levy recommended is \$11,085,632, which is an increase of 3.92% and slightly above what was projected in the 2016/2017 biennial budget.

The City's taxable value is estimated to increase 7.3% from \$27 million to \$29 million. The City tax rate is projected to decrease by almost 4%, and the HRA tax rate is projected to also drop slightly. Fiscal disparities increased slightly for the City this year. The additional revenue from fiscal disparities helps reduce the overall levy to a 3.17% increase.

Projected revenues are changing slightly. A small reduction to license and permit fees is anticipated. Small increases to MSA maintenance, administrative fees, engineering fees and transfers from the Utility Fund are also anticipated. Overall, this amounts to approximately \$23,000 increased revenue from 2016.

Key changes in expenditures include not hiring a Human Resources Management Assistant and a Park and Recreation Office Tech position. The result is a savings of approximately \$34,000. A 2.5% wage increase is recommended with an increase of \$30 in the City's contribution to health insurance and a \$30 increase to the City's contribution for VEBA. Wages are impacting the budget in two ways. First is the recommended wage increase and second is the fact that there have been a number of new hires in the last couple of years. Those employees are on the step

system and receive the step increase as well as the wage increase. These employees will average an additional 4% per year until they reach the top of their pay grade.

Election costs have been eliminated for 2017, but there is a provision of \$28,000 for the Community Survey.

Public safety costs drive most of the levy increase. Police costs have increased approximately 6%. This is due to negotiated wage increases that are retroactive. An investigative position has been added, as cases have increased from 800 to over 1400 in the last few years. There have also been additional equipment costs.

Fire service costs have slowed because the duty crew is now fully implemented. The increase is 3.7%. Most of the increase is due to increased wages and health insurance. A portion of the increase will fund a full-time department position that will respond to calls and also work with technology during the day shift. The total public safety costs have increased \$180,000, which is an overall increase of 1.8%.

Councilmember Quigley asked how the City ranks in productivity based on the number of full time staff positions. Mr. Schwerm indicated that the number of staff in administration and planning areas are lower, but higher in the area of Park and Recreation due to the number of recreation programs and the Community Center. It is difficult to compare with other similar cities since the City contracts for both police and fire services.

Councilmember Springhorn asked if there are any reclassifications that become exempt under new rules. Ms. Elliott explained that one position in Park and Recreation is exempt with a salary that exceeds the \$47,000 benchmark.

Mr. Schwerm stated that after several years of large increases, there is a 0% increase in the City's health insurance renewal. This first year with Medica has been very positive. The budget shows an employer increase contribution of \$30 and a VEBA contribution increase of \$30. The City covers the full cost of single coverage and pays approximately 65% of family coverage. More employees are on single coverage than family coverage. The savings to the General Fund is \$26,000. These favorable insurance rates result in an overall savings of \$66,059.

In taking advantage of the health care savings, three options were presented to the Council. The first option would be to apply that savings to the General Fixed Asset Revolving Fund, which will have a low fund balance by next year. A second option would be to dedicate the savings to payment of debt service with the imminent Community Center expansion to reduce future levy increases. A third option would be to reduce this year's levy by \$26,484, which would reduce the planned levy increase to 3.68% and save \$2.29 for a median valued home.

Councilmember Johnson asked if the health insurance package compares favorably to other cities and whether it helps with recruitment. Ms. Elliott responded that it is difficult to find enough similarity among plans to make good comparisons. Mr. Schwerm added that it depends on the amount of deductible. Most cities have changed to high deductible plans. Ms. Elliott stated that the City's high deductible is \$3,000/\$3,000 maximum per person; the low deductible is

\$1,500/\$3,000 maximum per person. Cities are moving toward high deductible plans because of the better rate. Mr. Schwerm noted that most employees with family coverage opt for the \$3,000/\$3,000 maximum per person which is a lower premium. The VEBA contribution of \$150 per month per employee equals \$1,800 a year and is designed to offset some of the high deductible.

Councilmember Johnson asked what changes are anticipated with the change in the Presidential administration in January. Mr. Schwerm stated that there would not be much impact to the City because the City's plan is not tied to a national plan. Ms. Elliott added that currently, an employer is required to pay health insurance for anyone working 30 or more hours per week. The Senate has changed that to 40 hours a week, and that may become a new regulation. She further noted that retiring employees have the option to continue with the City health insurance plan until age 65 at their cost. While it increases the potential for claims, it also increases the revenue pool for the City.

In taking advantage of the health care savings, three options were presented to the Council:

- Option 1: Apply that savings to the General Fixed Asset Revolving Fund, which will have a low fund balance by next year.
- Option 2: Dedicate the savings to payment of debt service with the imminent Community Center expansion to reduce future levy increases.
- Option 3: Reduce this year's levy by \$26,484, which would be an increase of 3.68% or \$2.29 per median valued home.

Mayor Martin stated that another area for possible savings would be to not do a full Community Survey for \$28,000 in 2017. She suggested a modified community survey that would be done more often. That would reduce the cost to close to \$15,000 and would save almost \$15,000. She would prefer Option 1 or 2. Mr. Schwerm noted that some cities are beginning to use a different firm to conduct the survey and have had positive results. There are local comparisons as well as national comparisons. He suggested inviting representatives in to meet with the Council.

Councilmember Quigley stated that the Community Survey is a stabilizing factor in knowing the attitudes and opinion of the community. Mr. Schwerm stated that the budget is for one major survey every four years and a smaller survey in between. A small survey was done in 2015.

Councilmember Johnson noted that the survey does not significantly influence decisions and possibly could be done every 4 years. She added that through social media the City is more aware of issues, even though the information is not as scientific.

Councilmember Wickstrom favored Option 1. People would rather see maintenance of existing balances, even if there would be a transfer in the future. Mr. Schwerm noted that putting more money in the General Fixed Asset Revolving Fund does provide flexibility to help the fund balance or transfer it for use of debt service.

It was the consensus of the Council to use the health insurance savings to put in the General Fixed Asset Revolving Fund, Option 1.

Councilmember Johnson expressed her strong support for public safety but questioned whether there could be push back on the amount of increases. She would like to see the Sheriff's Department have squad car cameras. Mr. Schwerm responded that the negotiated wage increase is having its effect this year.

Mayor Martin agreed that it is good to question, but there is still a savings \$2 million to \$3 million a year by not having a separate City police force.

Mr. Schwerm noted other funds are doing well, although the Park and Recreation Fund is down, mostly due to lower participation in Summer Discovery. The reason is children are older and parents are finding that the cost of care at home may be less than the Summer Discovery Program. The Council discussed ways to advertise and promote the program, as it brings in significant revenue.

Utility Funds

Mr. Espe stated that the only fund recommended for a further increase from what was projected in the biennial budget is the Water Fund. An increase from 8% to 12% is proposed. The additional increase would generate \$125,000 to cover additional costs. A contractual cost adjustment of \$45,000 from last year was missed and must be covered. There are also consultant fees and software costs. Mr. Schwerm stated that the City estimates sales of 880,000 gallons per year. That may not be realistic anymore, as there are so many conservation efforts. This year, pumped water is much less than projected. The proposed increase would increase utility bills by \$5.91 per household per quarter for the Average Tier. High usage would be an additional \$13.27 per household per quarter; low usage would be an increase of \$.92 per household per quarter. Very Low, Low and Average usage will see a 7.3% increase. Above Average will be 7.6% increase, and High and Very High usage will respectively increase by 9.3% and 9.7%.

Mr. Maloney stated that in regard to sewage usage, the City has received caution letters from the Metropolitan Council even though sewer lines are being relined. The problem is not in the public lines but in the private lines where the City has little control as to construction materials. The City's investment in the sewer system has prevented having to pay surcharges.

Councilmember Wickstrom asked about a report on the Community Investment Fund. Mr. Espe stated that the Community Investment Fund is shown in the CIP for projected spending the next five years.

DISCUSSION OF PROPOSED PARENTAL LEAVE POLICY

Human Resources Director Laurie Elliott explained that a parental leave policy is being proposed to help a delivering parent retain leave. The new policy would allow three weeks of paid time for a birth or adoption for both mother and father. To qualify, an employee must have worked for the City at least a year and at least 20 hours a week. This would not impact Community Center staff. She has found five other cities offering this benefit. After the three weeks, there would be short-term disability with 66 2/3 pay for 4 to 6 weeks for a delivering mother, or 4 to 8

weeks for a C-section delivery. It is a self-funded program. A 12-week leave is offered that most take. This program offers six weeks that are covered.

Mr. Schwerm added that when employees return with no leave left, they still need to take time when children are sick or have doctor appointments.

It was the consensus of the Council to move forward with adoption of this policy.

GOVERNMENT ALLIANCE ON RACE EQUITY LEARNING COHORT

Presentation by Assistant to City Manager Rebecca Olson

The Government Alliance on Race Equity Learning Cohort is a network of multiple jurisdictions. They work with the Center for Social Inclusion. This is a relatively new, national program that involves over 100 jurisdictions in the nation on how they can help with racial equity. The work involves a commitment for a year of 10 monthly sessions. Resources are provided to begin discussion of this issue in the community and understanding of what is in people's power to change. A key is understanding the tipping point within an organization. The tools are given to train the trainer who returns to the organization to train others.

Mr. Schwerm stated that Woodbury is one city that has been working to become more welcoming as a community and as an employer for the past year. The cost for a year would be \$8,000 for 5 to 9 people to attend. The money would be taken from the education and training allowance.

Ms. Olson added that the training includes looking to see where there are inequities within the institution that can be changed. A lot of the learning is awareness and how to communicate.

Mr. Schwerm stated that he estimates approximately 7 employees to attend.

Councilmember Johnson stated that there are many training groups available, and it needs to be determined which are good ones.

Ms. Olson explained that the training is promoted to start within with staff because that is where there is control. Partnerships are key within the community to expand the training to the Community Foundation and other groups. Ms. Olson stated that one example given is public hearings. Because of the time the public hearing is held, a disproportionate number of people of color cannot participate because they work on the second or third shift. Immigrants may not trust government because of past experiences.

Councilmember Quigley noted that there are added costs of the employee's time, mileage and the time of other employees filling in for absences. His concern regarding training is seeing outcomes for the amount of cost. He noted that the police and Fire Department have different perspectives on racial equity and public safety. Implied bias is a given without any evidence to prove it occurred.

Mayor Martin stated that there has not been a lot of diversity in Shoreview, but it will increase. Community building and outreach needs to be part of updating the Comprehensive Plan. This training would be a start to deal with this grave issue. While specific circumstances cannot be identified, she would like to know that Shoreview is a welcoming community and initiatives have been taken to learn insights that help staff be welcoming to all people. The cost is reasonable.

Councilmember Springhorn stated that the training needs to be bigger than sensitivity and focus on systemic structures that are racially unequal that staff is not aware of. He noted the diverse group that attended the Lighting Ceremony earlier in the evening.

Mayor Martin stated that at the Lighting Ceremony one individual came to her to ask about more street lights in his neighborhood. This is a person who probably would not know how to reach her otherwise and just happened to see her at this event. Training would help government to be more accessible and help residents to understand they can talk to their leaders and be involved in a meaningful way.

Councilmember Quigley stated that he has participated in such training that was done in 35 states, but it did not result in a good record of diversity for a variety of reasons. Ms. Olson responded that one outcome could be to build a partnership with the leaders of those communities and train those leaders to spread the word throughout the community. She explained that the training is not about diversity. It is about race, equity and equality.

Councilmember Wickstrom stated that the perceptions of minority people are different, and they need to be heard. The word “Cohort” is a negative word and needs to be changed. She inquired about the potential for representation from the police and fire departments.

Councilmember Springhorn stated that although the demographic shows 14% minorities in Shoreview, it is probably at a higher percentage now. This training is important to welcoming a diverse staff and residents.

It was the consensus of the majority of the Council to move forward with offering this training to staff.

OTHER ISSUES

Mayor Martin noted an upcoming vacancy on the Planning Commission at the end of the term in January.

The meeting adjourned at 9:45 p.m.

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
November 21, 2016**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on November 21, 2016.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Johnson, Quigley, Springhorn and Wickstrom

APPROVAL OF AGENDA

MOTION: by Councilmember Johnson, seconded by Councilmember Quigley to approve the November 21, 2016 agenda as submitted.

VOTE: Ayes - 5 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

Positions are open on the Environmental Quality Committee, Human Rights Commission, Planning Commission, Public Safety Committee and the Economic Development Commission. This is a great way to become involved in the community, and anyone interested is encouraged to apply. Detailed information is on the City website. Applications are due by December 15, 2016.

The library will close November 23, 2016, and not reopen until January 28, 2017 when there will be a Grand Opening.

She expressed her gratitude to be re-elected as Mayor, and acknowledged newly-elected Councilmember Sue Denkinger, who was present and will be sworn in in January.

She announced that former Planning Commission member and chair, Rick Mons, passed away this past week. Services will be December 3, 2016.

Councilmember Wickstrom:

The Shoreview Northern Lights Variety Band will hold its Holiday Concert at Benson Great Hall on December 10, 2016. Tickets are available at the Community Center for \$13. The concert begins at 7:00 p.m. Carriage rides will be available in the parking lot before the concert.

Councilmember Springhorn:

There have been incidents of bullying and bigotry in Chippewa Middle School and Irondale High School in the last couple of weeks. Students have been telling other students that they will be deported, a wall will be built to keep them out, and the President-Elect does not like them. The school is handling the issue very well, but the issue is bigger than just in the school. There have been incidents across the country. He asked residents to join him in standing up to not allowing hatred and bigotry now or ever. Although no reports of these incidents have been in Shoreview, he urged residents to report any such activity to the Ramsey County Sheriff's Department.

Councilmember Johnson:

Congratulations to Steve Gallup who received the Citizen of the Year award. Thank you to Steve for all he does in the community.

The annual Evening With Friends fundraiser for the Shoreview Community Foundation will be December 1, 2016, at the Community Center. Councilmember Johnson has tickets available and invites anyone to join her table.

She expressed her appreciation at being re-elected to serve a second term and considers it an honor to serve as a Councilmember. She thanked residents for believing in her. It is important to give to the community in some way. She encouraged residents to also find ways to become active in the community.

CONSENT AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to adopt the Consent Agenda for November 21, 2016, and all relevant resolutions for item Nos. 1, through 14:

1. November 7, 2016 City Council Meeting Minutes
2. November 14, 2016 Special City Council Meeting Minutes
3. Receipt of Committee/Commission Minutes:
 - Bikeways and Trailways Committee, October 16, 2016
 - Planning Commission, October 25, 2016
4. Monthly Reports:
 - Administration
 - Finance
 - Public Works
 - Park and Recreation
5. Verified Claims in the Amount of \$1,089,925.57
6. Purchases
7. Developer Escrow Reduction
8. Authorization to Replace Skidsteer Annual Trade-In Program
9. Approve Change Order #3 - Gramsie Road Rehabilitation, City Project 16-05
10. Approve Change Order #1 - Bucher Lift Station, City Project 15-13
11. Extend City Contract with Upper Cut Tree Service for 2017
12. Authorize Contract with Department of Corrections
13. Minor Subdivision - Policoff/Loewen, 4380 Reiland Lane
14. Approve Parental Leave Policy

VOTE: **Ayes - 5** **Nays - 0**

PUBLIC HEARING

TRANSFER OF ON-SALE LIQUOR LICENSES FROM THOMAS MEISTER (MEISTER'S BAR AND GRILL) TO TRACY MARS (SHORE 96), 1056 HIGHWAY 96 W.

Presentation by City Manager Terry Schwerm

Application has been received to transfer the on-sale intoxicating liquor and Sunday on-sale intoxicating liquor licenses from Meister's to Tracy Mars of Stanshore Enterprise, d/b/a Shore 96. The required insurance has been submitted. Background checks done by the Ramsey County Sheriff's Department on Tracy Mars and Amy Rundle, Restaurant Manager, show no violations. The restaurant is being renovated and is scheduled to open in early December with a new menu.

Staff recommends holding the required public hearing and approving the application.

City Attorney Beck stated that proper notice has been given for the public hearing.

Mayor Martin opened the public hearing. There were no comments or questions.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Quigley to close the public hearing at 7:12 p.m.

VOTE: **Ayes - 5** **Nays - 0**

Councilmember Wickstrom asked the applicant if she is aware of how serious Shoreview views any sales to minors. **Ms. Tracy Mars**, Applicant, 5466 Lake Avenue, Shoreview, stated that there will be a requirement to card everyone who orders liquor. There are also plans to train employees.

Councilmember Johnson asked if transportation would be made available for anyone who should not drive after drinking. **Ms. Mars** stated that Uber is greatly encouraged and there will be signs posted for taxi service. Staff will call a taxi or Uber for anyone who needs it.

Ms. Mars stated that the new establishment will be more of a restaurant with steaks and fresh fish offered. Opening is currently planned for December 6, 2016.

MOTION: by Councilmember Quigley, seconded by Councilmember Johnson to approve the transfer of the On-Sale Intoxicating Liquor and Sunday On-Sale Intoxicating Liquor licenses from Thomas Meister, d/b/a Meister's Bar and Grill, at 1056 Highway 96 in the Shoreview Village Mall to Tracy Mars, Stanshore Enterprises d/b/a Shore 96.

ROLL CALL: **Ayes: Johnson, Quigley, Springhorn, Wickstrom, Martin**
 Nays: None

**CONSIDERATION OF ORDINANCE NO. 946, AN AMENDMENT TO
ORDINANCE 706, TOBACCO PRODUCTS**

Presentation by City Manager Terry Schwerm

The amendment proposed would limit sale of flavored tobacco products to licensed tobacco shops. Since April, the City Council has twice met with representatives from the North Suburban Tobacco Compliance Project/Ramsey Tobacco Coalition. The City first discussed putting a minimum price on cigars and cigarillos.

Staff met with licensed tobacco vendors and representatives of the National Association of Tobacco Outlets and the Minnesota Retailer's Association. Vendors and

representatives of these organizations expressed opposition to minimum pricing because it would place them at a competitive disadvantage with other retailers. Youth access would not be reduced because these products would be available at other locations. Further, it was noted that some lower priced cigar products not targeted to youth that should not be subject to a minimum price.

At a second meeting with the North Suburban Tobacco Compliance Project, the Council discussed and then requested staff to prepare an ordinance that would limit sales of flavored tobacco products to licensed tobacco shops. No one under 18 is allowed in licensed tobacco shops. The ordinance defines flavored tobacco products and limits sales only to tobacco shops. Flavored tobacco products do not include menthol, mint or wintergreen flavored cigars or other products. Statistics from trade publications indicate that approximately 95% of sales in convenience stores are cigarettes and only 5% are for flavored tobacco products.

Letters have been received both in support and in opposition to the proposed amendment. Opposition was expressed by the National Association of Tobacco Outlets and the Minnesota Service Station Convenience Store Association. The City received letters of support from the City of St. Paul and the Association of Non-Smokers in Minnesota. Both Minneapolis and St. Paul have adopted similar ordinances. There has not been a reduction of tobacco vendors as a result of the ordinance. Staff is recommending approval of the ordinance amendment.

Mayor Martin opened the discussion to public comment.

Mr. Tom Briant, President, National Association of Tobacco Outlets, stated that he has submitted two letters to the Council requesting a meeting between retailers and the City's Business Retention and Expansion group. No response was received. At this time he again requested such a meeting and postponement of action on the proposed amendment. Also, letters were sent requesting personal meetings with Councilmembers to discuss concerns. Again, there was no response. The ordinance would prohibit sale of as many as 80 tobacco products that would have to be removed from store shelves, which would be a significant impact. The St. Paul ordinance has been in effect approximately seven months. It takes about a year to determine financial impact so it is too soon to draw any conclusion from the enactment of St. Paul's ordinance. Mr. Briant stated that his organization fully supports prohibiting youth access to flavored tobacco products. There is no evidence to support that banning sale of flavored tobacco products results in reduced use by youth. The ordinance would not reduce youth access and use. All compliance checks done on Shoreview vendors are 100% in compliance. The ordinance does not address social sources. The FDA issued a study, Population Assessment of Tobacco and Health (PATH), found that 80% of youth who use tobacco get products from social sources—siblings, friends, parents, strangers. The Minnesota Department of Health recently issued initial findings from a student survey which shows 24.6% of 11th

graders doing alcohol on a monthly basis. Only 6.2% smoke a cigar on a monthly basis. He showed examples of flavored tobacco and alcohol products. He does not understand why the City would ban sales of flavored tobacco products and not flavored alcohol products. Both are adult-only products that are being treated disparately. The ordinance would allow the products to be sold only in a tobacco licensed store. That is unfair and arbitrary. Vendors are selling the products to adults in a responsible manner.

Dr. Mark Eggen, 5980 Robin Oak Court, stated that he is a physician and public servant serving on the Minnesota Board of Medical Practice. The mission of the medical board is the health and safety of the public. Tobacco is one of the big problems in public health. It is his perception that tobacco companies are looking to attract youth to their products. At a gas station he was able to purchase flavored cigars for \$1.69, not \$10. Anything that can be done to minimize use of tobacco is a good thing. In his career he has noticed fewer end-stage lung disease patients, which he attributes to less tobacco consumption. Nicotine tobacco will not go away, but one thing that can be done is minimize its consumption.

Ms. Siobhan Ehle, 522 Lake Ridge Drive, stated that as a parent she is struck by the amount of exposure her 8- and 5-year-old children have had to tobacco products. Her concern is that access normalizes use of tobacco products and increases risks to children. The tobacco industry spends millions of dollars to market products to children in order to expand their consumer base and get life-long customers. Packaging and flavors are direct attempts to appeal to children. Shoreview has been a leader in tobacco prevention, but tobacco is still a leading cause of death in the City. She requested limiting view of any tobacco products targeting children. She requested the Council support the proposed ordinance.

Ms. Gene Nichols, 5910 David Court, stated that he serves on the Shoreview Human Rights Commission and the Ramsey County Public Health Advisory Committee. Shoreview has been a leader and it is time to take another step to restrict the sale of flavored tobacco products. The federal government banned fruit and candy flavored cigarettes but left it to local governments to address e-cigarettes and flavored cigars. Cigarettes make up 95% of tobacco sales. The remaining 5% is from other tobacco products. The ordinance deals with less than 2% of tobacco products which are directly targeted at youth. There will be minimal economic impact on vendors. He requested Council support for the ordinance.

Ms. Megan McFarland, 5667 Eric Lane, stated she is a junior at Mounds View High School. She is on the swim team, involved in youth and government and an officer of the Volunteer Club. Approximately half of her friends use tobacco. All of those use flavored tobacco products. The candy-like flavor disguises the true danger of these products, although as a teen who loves chocolate and sweets, she admits she, too, is attracted to these products. Some of her friends who use tobacco products consider her a

“snitch” for ruining things for them. While that does not hurt her feelings, it does make sad because her friends are being brainwashed by tobacco companies who make their products cool and seem harmless to use. Smoking these little harmless cigarillos is a leading cause of death and disease. Just one smoke leads to life-long addiction. Reducing the visibility can reduce the appeal of these products and protect teens from these deadly products. She showed a stack of signed postcards from classmates who also support the ordinance. She thanked the Council for taking the health of young people so seriously.

Mr. Mark Olgren, stated that his company owns the Circle K on Rice Creek Parkway. This ordinance will hurt his business and is not necessary. Customers who buy flavored tobacco products also buy gas and other goods from his store. His competitor is nearby on the border of Shoreview. His customers will go there to get tobacco products and the other goods they would otherwise buy from him. This year he paid \$51,000 in taxes. The ordinance is unnecessary. It is not legal to sell this product to underage consumers. Compliance checks are being met. Employees are trained and his company does their own third party compliance checks. If internal compliance is not met, employees are sent through training a second time. If compliance is still not met, the employee is terminated. At the meeting he attended, systems for age identification were discussed. He is surprised the ordinance has come to this level. The Council needs to listen to businesses on this issue.

Ms. Marsha Soucheray, 5355 Hodgson Road, commended the young people who are not voters and have taken the time to come and speak on their own behalf. The tobacco industry knows it is important to have young people start smoking. Patients of her physician husband have told him that it is harder to quit smoking than to quit hard drugs. It is a serious addiction that causes health issues for the long term. Everyone who becomes ill from tobacco products is a cost to all in the health care system. It is true, as the tobacco industry states, that it is adults who purchase the flavored products and give them to youth. She commends Shoreview businesses for passing the compliance checks, but this is not keeping the products out of the hands of young people through social sources. Limiting sales to adult only stores will keep advertising away from young people and promotion of these products out of their sight. When she was on the City Council, there was a similar issue and the Council did the right thing by making the product harder to purchase. She requested the Council again do the right thing and support this ordinance.

Councilmember Springhorn noted that in October 2015, Ramsey County conducted compliance checks and four vendors failed at that time. Again in April 2016, one vendor failed a compliance check by Ramsey County. This ordinance does not ban sales but limits sales to tobacco stores. He is not aware that convenience stores sell flavored liquor. The comparison made with alcoholic products does not hold up.

Mayor Martin stated the Business Retention and Expansion Program includes all Councilmembers who go to business visits with the Economic Development Commission. She did not respond to the request for a meeting with tobacco vendors because there had been meetings, and this meeting is an opportunity for vendors to speak to the Council.

Councilmember Quigley stated that the Council has received documentation and information from the business community and associations supporting the ordinance. There is a tremendous burden on parents. The sale of this product needs to move toward the restricted sales proposed by the ordinance.

MOTION: by Councilmember Quigley, seconded by Councilmember Wickstrom to approve Ordinance 946, an Ordinance Amending City Code 706, Tobacco Products.

Discussion:

Councilmember Wickstrom stated that her grandfather was a life-long smoker and taught that it was his hope she and others in her family would never start the habit. It is a strong addiction. If her vote saves one person from the miserable death he suffered that was caused mostly by tobacco, then she is proud to make this vote.

Councilmember Johnson stated that there is a commitment to health in Shoreview. She commended Megan for speaking and thanked her for taking the time. Vaping is another form of use that is a gateway into tobacco use. She fully supports any ordinance that prevents youth tobacco use. She recognizes the business element and would be interested in knowing the percentage of tobacco sales in Shoreview compared to neighboring cities, which she believes would be smaller based on the emphasis on health in Shoreview.

Mayor Martin acknowledged the legitimate concern of Mr. Olgren who sees his competition benefitting from this ordinance at his expense. She would like to see both the County and State take similar action. Then everyone would be on a fair playing field. She hopes many communities follow Shoreview's example. Having surveyed her grandchildren, they all agreed that having to go into a restricted tobacco shop would be the most effective way to prevent youth from gaining access to these products.

Councilmember Springhorn noted a survey of young adults done by the National Center for Biotechnology Information shows that youth of color are more likely to use these products. The National Cancer Institute has stated that African-Americans have the highest rate of lung cancer caused by smoking. The fact that minority communities are targeted makes him want to support the ordinance. He encouraged letters from businesses urging passage of a similar ordinance in neighboring cities.

Councilmember Quigley suggested finding out the appropriate time line for the ordinance to take effect in light of businesses needing to sell inventory and stop supplies.

Mr. Schwerm suggested passing the ordinance. Staff will then draft an ordinance summary for publication that will be brought to the Council with a suggested time frame for adoption.

Mayor Martin stated that it would be onerous to businesses to not include a date of implementation.

Councilmember Wickstrom stated that the ordinance should the not be prolonged further.

It was consensus of the Council for the ordinance to take effect February 1, 2017.

ROLL CALL: Ayes: Quigley, Springhorn, Wickstrom, Johnson, Martin
 Nays:

Mayor Martin thanked all who participated and sent letters and postcards and were involved.

ADJOURNMENT

MOTION: by Councilmember Johnson, seconded by Councilmember Springhorn to adjourn the meeting at 8:14 p.m.

VOTE: **Ayes - 5** **Nays - 0**

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ____ DAY OF _____ 2016.

Terry Schwerm
City Manager

DRAFT

Minutes

ENVIRONMENTAL QUALITY COMMITTEE

November 28, 2016 7:00 PM

1. CALL TO ORDER

The meeting was called to order at 7:05 PM.

2. ROLL CALL

Members Present: Tim Pratt, Paige Ahlborg, Lynne Holt, Susan Rengstorf, Kathy Radosevich, and LisaShaffer-Schrieber

Members Absent: John Suzukida and Leslie Sharkey

Staff Present: Tom Wesolowski

3. APPROVAL OF AGENDA

Item 5.A.e was moved to the first item under 5. Business.

4. APPROVAL OF MEETING MINUTES

The meeting minutes from October 24, 2016 were approved with no changes.

5. BUSINESS

Karen Eckman, representing the Landscape Revival – Native Plant & Expo Market, approached the Committee with the request that the Committee provide a recommendation to the City Council to sponsor the 1-day event starting in 2018. The current location is charging a large amount to host the event and there are also issues with parking. Karen provided a handout with information on the Landscape Revival, benefits to moving the event to Shoreview, and what the City would need to provide. A copy of the handout is attached to the minutes. A motion was made by Sue R. to send a recommendation to Council. The motion was seconded by Paige A. and all voted in favor. Tom W. will work with the City Manager to determine when the request will be sent to the City Council.

A. Workplan Tasks

- a. Review of Falcon Heights Solar Tour – Tim P., John S., Paige A., and Susan R. from the EQC, Terry Schwerm & Tom Wesolowski from the City, and Julie Drennen from Conservation Minnesota attended the tour. Tim provided an overview of the tour. All attendees felt the tour was very interesting and informative.
- b. Solar Garden Proposal – The EQC is planning to meet with the City Council at a workshop in early 2017 to provide them information on the benefits of solar gardens and request the Council to explore potential of installing a solar garden on the roof of the City's maintenance center. Julie Drennen from Conservation Minnesota presented a draft presentation on the solar garden that was prepared by John S. The Committee members provided input and comments on the presentation. Julie will work with John to make changes to the presentation and will submit to the EQC solar sub-committee for review. The revised presentation will be presented to the EQC at their January

meeting. The Committee would like to meet with the Council at their February workshop. Tom W. will check with the City Manager about the workshop date.

c. Speaker Series Topics

- a. January 18th – Steve Woods – Freshwater Society – Steve provided a list of several presentation topics with a preferred topic on how stormwater management has evolved. The Committee agreed Steve should present his preferred topic.
- b. February 15th – Mark Maloney – City of Shoreview – Mark will provide an overview of the City's drinking water quality including information on the source of the water, treatment, and regulatory requirements.
- c. March 15th and April 19th – Tim P. has lined up a speaker for Food Waste Prevention and they are available for either date. Kathy R. is working to line up a presenter for Planting for Pollinators by the end of the week.
- d. The flier will be completed once the presenters are set and sent out to the Committee members. The information will also be placed on the City's website and in the City newsletter the ShoreViews.

d. Goal Setting Results for 2017-18

A list of the goals that were created at the October meeting was sent to the Committee members and the members were asked to vote for their top five categories. The ranked list of goals, based on the voting, was presented to the Committee for discussion. The Committee decided they would concentrate on the top four categories. Tim P. will create a 2017-18 work plan for review at the January meeting. A list of the ranked goals is attached to the minutes.

e. Assign ShoreViews articles for March/April (long edition) – due January 15th

1. Include speaker series information for March & April presentations
2. Green Community Award information – Tom W. revise 2016 article
3. Landscape Revival – Native Plant Expo and Market held in early June – Tom W. contact Karen Eckman for information
4. Rain Barrel & Compost Bin Sale – Tim P.
5. Cost-Share program Ramsey-Washington Metro Watershed – Paige A.

B. Public Works Update – Tom W.

The flooded section of Gramsie Road was raised and road is open to traffic. The repair that was completed is temporary. Over the winter the final design for the flooded area will be completed and the permanent road section will be installed in 2017 after the water recedes from the edge of the road. The trail on the south side of Gramsie that was also flooded will be raised when the permanent road section is installed.

With all the rain the City and the Ramsey-Washington Metro Watershed District have been receiving many calls from residents about high surface and ground water levels. The City and Watershed decided to hire a surveyor to collect data on drainage infrastructure, water elevations, and surface elevations within the Grass Lake drainage basin including the outlet from West Vadnais Lake.

C. Other – No other items were discussed

D. Adjournment -9:10 PM

No December meeting - Next regular meeting – January 23rd, 2017

RF

Proposal:

That the Shoreview EQC recommends City Council agrees to sponsor the annual one day Landscape Revival – Native Plant Expo & Market

Landscape Revival:

The Landscape Revival is more than a plant sale. Ten conservation organizations join 12 native plant growers to educate attendees on topics including pollinators, raingarden cost share opportunities, wildlife habitat, and how to convert lawn to landscaped natives. Only *native* shrubs, grasses, ferns and wildflowers *free of insecticides* are included in the Market. No cultivars. First Saturday in June, 9 am – 3 pm

This is the only opportunity in the northeast metro for residents to buy and learn about native plants in one place at one time. Currently the cities of Burnsville and Minnetonka sponsor annual native plant sales.

Organization:

The current Landscape Revival leader team consists of 6 volunteers: General coordinator and Expo, Market, Volunteer, Development, and Publicity coordinators. The St. Paul Audubon Society treasurer administrates the finances. St. Paul Audubon also hosts the primary website for the event.

www.saintpaulaudubon.org Click "Events"

Metro Blooms/Blue Thumb will support publicity in 2017 and possibly beyond.

The event's assets include a logo, 3 large vinyl banners, Bungee cords, 9 lawn signs, and 12 washable cobbler aprons for onsite volunteers. There is also an archive of photos taken at past events.

Financial support in 2016 was \$325 for postcards. In addition to social media, and free weekly newspaper publicity, the postcards are put into participant packets for rain garden workshops etc. and distributed at the annual Design with Nature Wild Ones Conference and home and garden shows. The total costs for the event since the beginning 6 years ago is \$1,812, an average of \$302/event.

City of Shoreview Sponsorship Benefits:

- The event moves from Roseville to Shoreview!
- More native plant landscaping resulting in –
 - Reduced water use for irrigating lawns and non-native plants
 - More ground water recharge
 - Cleaner ponds, lakes and streams due to reduced storm runoff and less algae from less fertilizer
 - More and better habitat for pollinators and nesting song birds
 - Less erosion

- Less air pollution from gas mowers
- An *education* activity added to the City's NPDS Permit annual report
- An *action step* added to the City's "Native Vegetation" website page
- Growing acceptance of planting and *maintaining* shoreline buffers
- More properties with attractive native landscaping - greater neighbor acceptance as best practices multiply.
- A lower carbon footprint when native plants replace turf lawns
- Greater biodiversity including shrubs and grasses

As Sponsor, the City Provides:

- The credence of the City of Shoreview name
- Guidance on Shoreview site selection and changes
- Event liability insurance via a rider on the city's policy
- Publicity in the city's communications including a website page
- Event oversight through the Landscape Revival's General coordinator –
 - Under City sponsorship, the General coordinator will be the liaison with the EQC or whomever the City Council designates.
 - The Landscape Revival General coordinator is responsible for recruiting the event leaders, site coordination, calling leader meetings, assessing opportunities to improve the event each year, creating a budget, logistics and trouble-shooting at the event and communicating timely information to the volunteer leaders.

Websites:

Local Wild Ones Chapter: <http://bigriverbigwoods.wildones.org/> (NEW!)

St Paul Audubon Society: <http://saintpaulaudubon.org/>

Landscape Revival page:

<http://saintpaulaudubon.org/events/native-plant-expo-and-market>

Ramsey-Washington Metro Watershed District: <http://www.rwmwd.org/>
(Grass Lake WMO is now part of this District)

Rice Creek Watershed District: <http://www.ricecreek.org/>

Capital Region Watershed District: <http://www.capitolregionwd.org>

MN Master Naturalist Program: <http://www.minnesotamasternaturalist.org/>

Ramsey County Cooperative Weed Mgt. Area:

<https://www.ramseycounty.us/residents/environment/ramsey-conservation-district/cooperative-weed-management-area>

Minnesota Native Plant resource links: <https://mnnativeintelligence.com/>

Metro Blooms/ Blue Thumb: <http://metroblooms.org/about-us/>

2016 EQC Goal Setting Ranking		
RANK	Main Category	Action Items
1 (38)	Energy Conservation/Solar	Implement solar on a City building for City use and also solar garden for residents Work with businesses which have flat roofs to install solar for own use or solar garden Offer incentives to homes & businesses to install solar or wind power
2 (34)	Organics Collection	Curb side collection of organics - residential Curb side collection of organics - commercial Figure out optimal way to compost leaves & grass or have collection routes
3 (28)	Stormwater Quality	Best practices for lawn maintenance Pond maintenance to improve treatment efficiency and appearance
4 (24)	Pollinators/Native Plantings/ Tree Diversification	Encourage pollinator protection - City practices and private actions Encourage native plantings and provide education Native gardent maintenance Promote diversification of trees in the City
5&6 (22)	Water Conservation	Offer incentives to homes & business to install reduced flow toilets, faucets, showerheads, ect. Mandate mositure sensors in all new or repaired residential & commercial sprinkler systems Promote use of rain barrels
5&6 (22)	Recycling - Residential & Business	Encourage/Promote recycling at businesses Continue to educate residents about recycling
7 (6)	Wildlife Ecology	Wildlife ecology
No Votes	New Development Standards	Encourage construction of smaller homes in new development
No Votes	Trails	Add more sidewalks and/or paved trails

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description		
11/23/16	Accounts payable	\$	438,139.86
11/23/16	Accounts payable	\$	296,288.05
11/28/16	Accounts payable	\$	9,617.96
11/30/16	Accounts payable		\$3,039.95
11/30/16	Accounts payable		\$166,623.97
12/01/16	Accounts payable		\$235,158.64
12/01/16	Accounts payable		\$65.00
	Sub-total Accounts Payable	\$	1,148,933.43
11/23/16	Payroll (including direct deposits)		\$164,753.43
	Sub-total Payroll	\$	164,753.43
	Total	\$	1,313,686.86

ROLL CALL:	AYES	NAYS
Johnson		
Quigley		
Wickstrom		
Springhorn		
Martin		

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
MOMS CLUB OF WHITE BEAR AREA	PRESCHOOL EXPO TABLE FEES	225	43555	2170			\$65.00	\$65.00
							Total of all invoices:	\$65.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
3M	SIGN TAPE	101	42200	2180		003		\$249.48	\$249.48
AID ELECTRIC CORPORATION	3212 OWASSO SO CARLSON LIFT STATION	602	45550	3190		003		\$2,585.27	
AID ELECTRIC CORPORATION	FINAL FOR GENERATOR HOOK UP AT SCHIFSKY	441	47000	5900				\$7,000.00	
AMERICAN PLANNING ASSOCIATION	ASSOCIATE PLANNER JOB AD	101	40210	3360		001		\$25.00	
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183		003		\$187.74	\$187.74
ASSOCIATION OF MINNESOTA COUNT	WEBSITE ADS:UTILITY,PLANNER, ENGINEERING	101	40210	3360		002		\$225.00	\$225.00
AUTO NATION FORD WHITE BEAR LA	#302 PINION	701	46500	2220		001		\$17.51	\$17.51
BDI	SPROCKETS	701	46500	2220		002		\$56.22	\$56.22
BEISSWENGERS HARDWARE	6 SNOW PUSHER AND 2 SCOOP SHOVELS	101	43710	2400				\$269.72	\$269.72
BEISSWENGERS HARDWARE	AERATOR FOR BATHROOM SINKS	701	46500	2183		001		\$5.58	\$5.58
BEISSWENGERS HARDWARE	BRUSH FOR CLEANING GRAFITTI	101	43710	2400				\$3.58	\$3.58
BRAKE & EQUIPMENT WAREHOUSE	#302 PADS	701	46500	2220		001		\$107.16	\$107.16
BWBR ARCHITECTS	SERVICES THROUGH PERIOD ENDING 10-31-16	439	43800	5910				\$432.70	\$432.70
CDW GOVERNMENT	MOBILE PRINTER:STEVE NELSON	422	40550	5800		002		\$217.34	\$217.34
COORDINATED BUSINESS SYSTEMS	MITA LASER PRINTER USAGE	101	40550	3860		004		\$270.05	\$270.05
CUMMINS NPOWER LLC	WELL 5 GENERATOR	601	45050	3190		003		\$398.75	\$398.75
CUMMINS NPOWER, LLC	215 FUEL PUMP	701	46500	2220		001		\$1,072.09	\$1,072.09
CUMMINS NPOWER, LLC	SERVICE TO GENERATOR AT WELL 6	601	45050	3190		001		\$801.50	\$801.50
DOSSIER SYSTEMS INC	FLEET MGMT SUBSCRIPTION: 1 LIC.(BOB L.)	701	46500	4330		002		\$1,908.00	\$1,908.00
ELECTRO WATCHMAN INC.	SECURITY MONITORING MAINTENANCE CENTER	701	46500	3196				\$74.85	\$74.85
FACTORY MOTOR PARTS COMPANY	WIPER BLADES	701	46500	2220		001		\$103.80	\$103.80
FACTORY MOTOR PARTS COMPANY	TRACKLESS PTO SHAFT	701	46500	2220		002		\$19.71	\$19.71
FACTORY MOTOR PARTS COMPANY	TRACKLESS PTO SHAFT JOINT	701	46500	2220		002		\$19.71	\$19.71
FERGUSON WATERWORKS #2516	CURB BOX PARTS	601	45050	2280		004		\$452.05	
FIRST LAB, INC.	CDL RANDOM TESTING	101	40210	3190		001		\$152.65	\$152.65
FLEETPRIDE INC	CONSPICUITY TAPE FOR PLOW TRUCKS	701	46500	2220		001		\$247.50	\$247.50
FRONTIER AG & TURF INC	JDTRACTOR	701	46500	2220		002		\$451.91	\$451.91
GRAINGER, INC.	ICE MACHINE CLEANER	701	46500	2220		003		\$38.68	\$38.68
GRAINGER, INC.	ICE MACHINE CARTRIDGE	701	46500	2220		003		\$83.26	\$83.26
GRAINGER, INC.	ICE MACHINE SANITIZER	701	46500	2220		003		\$37.54	\$37.54
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$130.02	\$130.02
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$63.48	\$63.48
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240		001		\$16.40	\$16.40
GRAINGER, INC.	HAND SOAP FOR PARK SHOP	101	43710	2180				\$133.00	\$133.00
HACH COMPANY	FLUORIDE REAGENTS	601	45050	2280		001		\$103.00	\$103.00
HILLCREST ANIMAL HOSPITAL	FOR PERIOD ENDING 11-1-16	101	41100	3190		003		\$115.00	\$115.00
INNOVATIVE OFFICE SOLUTIONS LL	FLEXIBLE BINDERS	701	46500	2180				\$21.20	\$21.20
ISAKSEN PROMOTIONAL SPECIALTIE	TUMBLER FOR VOLUNTEER DINNER	101	40100	4890		001		\$790.00	\$790.00
LARSON COMPANIES	PU/1 TON FILTERS	701	46500	2220		001		\$50.36	\$50.36
LILLIE SUBURBAN NEWSPAPERS INC	LEGAL NOTICES	101	40200	3360				\$825.30	\$825.30
LILLIE SUBURBAN NEWSPAPERS INC	UTILITY WORKER JOB AD	101	40210	4890		001		\$258.00	\$258.00
MAC QUEEN EQUIPMENT INC.	BUBBLE WINDOW FOR PELICAN SWEEPER	701	46500	2220		002		\$392.88	\$392.88
MANSFIELD OIL COMPANY	UNLEADED FUEL	701	46500	2120		001		\$3,755.92	\$3,755.92
MANSFIELD OIL COMPANY	DIESEL FUEL	701	46500	2120		003		\$2,604.65	\$2,604.65
MANSFIELD OIL COMPANY	MN STATE FUEL CONTRACT REFUND	701	46500	2120		001		-\$99.90	-\$99.90
MENARDS CASHWAY LUMBER **FRIDL	LANDSCAPE BLOCK ADHESIVE AND PAINT BRUSH	101	43710	2260				\$75.83	\$75.83
MENARDS CASHWAY LUMBER **FRIDL	SAND IN A TUBE FOR TRUCK WEIGHT	101	43710	2180				\$7.38	\$7.38
MIDWEST LOCK & SAFE INC	KEY CODE AAB05/SKD08	101	40210	2180				\$37.84	\$37.84
MINNCOR INDUSTRIES	MAGNUM CHAIR/R.FALK	101	40500	2010		004		\$486.70	\$486.70
MINNESOTA EQUIPMENT	JD 1585 CAB LIGHTS	701	46500	2220		002		\$68.28	\$68.28
NAPA AUTO PARTS	SMALL TOOLS	701	46500	2400		002		\$12.98	\$12.98

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
NAPA AUTO PARTS	SHOP SUPPLIES	701	46500	2220		003	\$19.80	\$19.80
NAPA AUTO PARTS	RAIN-X	701	46500	2220		001	\$7.99	\$7.99
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO POWER AND LIGHT CC AND 96	101	43710	3190			\$610.00	\$610.00
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO WILSON PARK LIGHTS	101	43710	3810			\$235.15	\$235.15
OFFICE DEPOT	VOLUNTEER DINNER NAME BADGES	101	40100	4890		001	\$30.44	\$30.44
OFFICE DEPOT	BATTERIES	101	40200	2010		002	\$19.29	\$19.29
OFFICE DEPOT	PRE-INKED STAMP	101	40500	2010		008	\$17.99	\$17.99
OFFICE DEPOT	OFFICE & LUNCHROOM SUPPLIES	101	40200	2010		002	\$36.24	\$141.36
		101	40800	2180			\$89.74	
		101	40500	2010		008	\$15.38	
OFFICE OF THE SECRETARY OF STA	NOTARY COMMISSION/HARVEY	101	40500	4330		011	\$120.00	\$120.00
ON SITE SANITATION INC	CLEAN GRAFITTI AND MOVE TOILET - WILSON	101	43710	3950			\$20.00	\$20.00
PIONEER RIM & WHEEL CO.	STOCK BATTERY	701	46500	2220		002	\$51.84	\$51.84
RAMSEY COUNTY	LAW ENFORCEMENT SERVICES - NOVEMBER 2016	101	41100	3190		001	\$172,554.80	\$172,554.80
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$177.84	\$177.84
RDO EQUIPMENT CO	CHIPPER SAFETY SWITCH	701	46500	2220		002	\$49.31	\$49.31
REINDERS, INC.	ICE MELT FOR SIDE WALKS	101	43710	2260			\$642.42	\$642.42
SHOREVIEW NORTHERN LIGHTS BAND	2016 CITY CONTRIBUTION	101	40100	3200		002	\$1,000.00	\$1,000.00
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-260 SHERWOOD RD	604	42600	3810		003	\$172.00	\$172.00
SIGNATURE LIGHTING INC	ST LT REPLACE POLE-4170 OXFORD ST	604	42600	3810		002	\$799.55	\$799.55
SITEIMPROVE	ANNUAL SITEIMPROVE FEE	230	40900	3190			\$7,193.00	
ST. MARTIN, CLARA	REIMBURSEMENT FOR BANK FEE ON CK 129829	101	40500	4890			\$20.00	\$20.00
ST. PAUL, CITY OF	RIVERPRINT:ORDER#10661/PAYROLL ENVELOPES	101	40500	2010		003	\$453.92	\$453.92
STAR TRIBUNE	FOR SERVICE 11-18-16 THROUGH 2-17-17	101	40200	4330		009	\$42.25	\$42.25
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$253.03	\$253.03
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$144.98	\$144.98
SUPPLYWORKS	REPAIRS TO SCRUBBER	220	43800	3890			\$112.33	\$112.33
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$97.95	\$97.95
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$50.12	\$50.12
SUPPLYWORKS	REPAIR SUPPLIES CC	220	43800	2240		001	\$40.24	\$40.24
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$1,323.05	\$1,323.05
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$534.20	\$534.20
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$1,886.19	\$1,886.19
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$467.04	\$467.04
SUPPLYWORKS	CLEANING SUPPLIES CC	220	43800	2110			\$399.58	\$399.58
T.A. SCHIFSKY & SONS, INCORPOR	SAND MIX FOR HIGH IRON IN PLOW ROUTES	101	42200	2180		002	\$55.93	\$55.93
T.A. SCHIFSKY & SONS, INCORPOR	SAND FINES FOR PATCHING	101	42200	2180		002	\$49.98	\$49.98
TERMINAL SUPPLY CO	RELAY	701	46500	2220		002	\$40.68	\$40.68
TESSMAN SEED CO	FERTILIZER FOR PARKS AND GROUNDS	101	43710	2260			\$14,072.88	\$14,072.88
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$90.41	\$361.67
		601	45050	3970		001	\$90.41	
		602	45550	3970		001	\$90.41	
		603	45850	3970		001	\$45.22	
		701	46500	3970		001	\$45.22	
UNIFIRST CORPORATION	UNIFORM RENTAL FOR PARK MAINT	101	43710	3970			\$70.84	\$70.84
UNIFIRST CORPORATION	UNIFORM RENTAL FOR COMM CNTR MAINT	220	43800	3970			\$54.89	\$54.89
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$42.81	\$171.27
		601	45050	3970		001	\$42.81	
		602	45550	3970		001	\$42.81	
		603	45850	3970		001	\$21.42	
		701	46500	3970		001	\$21.42	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
UNIFIRST CORPORATION	UNIFORM RENTAL PARKS	101	43710	3970			\$70.84	\$70.84
UNIFIRST CORPORATION	UNIFORM RENTAL CC	220	43800	3970			\$58.59	\$58.59
UNIFIRST CORPORATION	UNIFORM RENTAL	101	42200	3970		001	\$42.81	\$171.27
		601	45050	3970		001	\$42.81	
		602	45550	3970		001	\$42.81	
		603	45850	3970		001	\$21.42	
		701	46500	3970		001	\$21.42	
WARNING LITES OF MINNESOTA INC	SIGNAGE FOR GRAMSIE RD CLOSURE	101	42200	3190		003	\$201.12	\$201.12
WASTE MANAGEMENT - BLAINE	REMOVE WASTE FILL MATERIAL FROM YARD	701	46500	3640		001	\$223.30	\$223.30
YALE MECHANICAL INC	DUCT CLEANING FITNESS LOCKER ROOMS	220	43800	3810		002	\$2,059.05	\$2,059.05
ZARNOTH BRUSH WORKS, INC.	ELGIN BROOM REFILL	701	46500	2220		002	\$446.00	\$446.00
Total of all invoices:							\$235,158.64	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ADVANCED ENGINEERING AND ALLEN, DEANNE	WTP CONSTURCTION SERVICES CP 14-02	454	47000	5910			\$128,149.09	\$128,149.09
	CITY COUNCIL-11/14, 11/21;PLANNING 11/15	101	44100	3190			\$150.00	\$550.00
		101	40200	3190		001	\$200.00	
		101	40200	3190		001	\$200.00	
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001	\$6.18	
CANTEEN	COFFEE SUPPLIES	220	43800	2591		003	\$81.68	
CUB FOODS	PUMPKIN PIE & BINGO SUPPLIES	225	43590	2174		002	\$47.97	\$47.97
CUMMINS NPOWER, LLC	REPAIRS TO GENERATOR	220	43800	3810		001	\$2,436.30	\$2,436.30
DAVIS LOCK & SAFE	LOCK AND KEY	601	45050	2280		001	\$57.49	\$57.49
DAVIS LOCK & SAFE	KEYS FOR CHLORINE ROOM	601	45050	2280		001	\$40.00	\$40.00
GOPHER	BAG FOR SKATING LESSONS	225	43580	2171			\$75.99	\$75.99
GRAINGER, INC.	STEP LADDER FOR VOLLEYBALL SETUP	220	43800	2180		003	\$62.39	\$62.39
GRANDMA'S BAKERY	CONTINENTAL BREAKFAST	220	43800	2591		003	\$92.08	\$92.08
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$44.44	\$44.44
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$24.75	\$24.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$24.75	\$24.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$24.75	\$24.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$24.75	\$24.75
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591		001	\$20.99	\$20.99
HAWKINS, INC.	GAS CHLORING, LPC-5, SODIUM HYDROXIDE	220	43800	2160		001	\$1,806.21	\$1,806.21
HUMMINGBIRD FLORAL/FLORATIF	FUNERAL ARRANGEMENT - MARSHALL	101	40200	4890		001	\$80.00	\$80.00
MENARDS CASHWAY LUMBER **FRIDL	RUGS FOR WTP	601	45050	2280		001	\$69.98	\$69.98
MENARDS CASHWAY LUMBER *MAPLEW	MAILBOX PARTS	101	42200	2180		001	\$53.15	\$53.15
MINNESOTA METRO NORTH TOURISM	OCT 2016 HOTEL TAX	101	22079				\$25,175.45	\$23,916.68
		101	38420				-\$1,258.77	
MINNESOTA WASTE WATER OPERATOR	MEMBER FEES FOR DAN C AND KEVIN C	602	45550	4500		002	\$50.00	\$50.00
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$384.74	\$384.74
OFFICE OF THE SECRETARY OF STA	NOTARY COMMISSIONS M.LUCHT, T.MILLS	101	44100	4330			\$240.00	\$240.00
PRAXAIR DISTRIBUTION INC	HELIUM - COMMUNITY CENTER	220	43800	2180		002	\$654.86	\$654.86
RICOH USA INC.	MAINTENANCE: MPC6502SP/11-21-16/2-20-17	101	40200	3850		002	\$3,362.99	
SYSOH FOOD SERVICES OF MN, INC	MAKE UP AMOUNT FOR SHORTED INVOICE	220	43800	2590		001	\$93.67	\$93.67
UPPER CUT TREE SERVICES INC	WO 16-102 PUBLIC TREE REMOVAL	101	43900	3190		002	\$468.00	\$468.00
US BANK	2016 SERVICE AWARDS	101	40210	4890		004	\$1,250.00	\$1,250.00
VENTURES 2000, INC	REFUND OF PERMIT FEE	101	34830		416		\$500.00	\$500.00

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ANDERSON, SHERI	CREDIT BALANCE REFUND REFUND	220	22040				\$175.00	\$175.00
ANDIAPPAN, SALVA	AQUATICS - PRIVATE	220	22040				\$234.00	\$234.00
BULK, PETER	SANTA'S WORKSHOP YOUTH	220	22040				\$24.00	\$24.00
CUMMINGS, DEAN	PASS APRSSRD TYPE: ANNUAL MEMBERSHIPS P	220	22040				\$26.48	\$26.48
DAUFELT, RIA	AQUATICS - PRESCHOOL	220	22040				\$80.00	\$80.00
DUTCHER, DAN	AQUATICS - LEVEL 2	220	22040				\$55.00	\$55.00
ETPERSON, ARON	RSV# 1414566 REFUND REFUND	220	22040				\$25.00	\$25.00
FOROOZAN, SUZETTA	CREDIT BALANCE REFUND REFUND	220	22040				\$300.00	\$300.00
FORSE, HARRY JR	CREDIT BALANCE REFUND REFUND	220	22040				\$80.00	\$80.00
HALVERSON, KATREASE	RSV# 1414555 REFUND REFUND	220	22040				\$25.00	\$25.00
JOHNSON, ROLAND	CREDIT BALANCE REFUND REFUND	220	22040				\$260.00	\$260.00
KOWALIK, TIM	SMART DRIVER (12/13)	220	22040				\$24.00	\$24.00
LARSON, CATHY	CREDIT BALANCE REFUND REFUND	220	22040				\$240.00	\$240.00
MCCARVER, DANNISHA	RSV# 1414563 REFUND REFUND	220	22040				\$25.00	\$25.00
MCCLANAHAN, VERNON	CREDIT BALANCE REFUND REFUND	220	22040				\$330.00	\$330.00
PRADHAN, ANJANA	RSV# 1414548 REFUND REFUND	220	22040				\$500.00	\$500.00
RICHARDSON, MARIAH	RSV# 1414557 REFUND REFUND	220	22040				\$25.00	\$25.00
SMITH, JEN	RSV# 1414559 REFUND REFUND	220	22040				\$25.00	\$25.00
STOTERAU, DENNIS	PASS APRGSRD TYPE: ANNUAL MEMBERSHIPS P	220	22040				\$561.47	\$561.47
WALKER, NAKITA	RSV# 1414552 REFUND REFUND	220	22040				\$25.00	\$25.00

Total of all invoices: \$3,039.95

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
ABDUR RAZZAQ, TINAISHA	RSV# 1407959 REFUND REFUND	220	22040				\$25.00	\$25.00
AMAZON.COM	HDMI-DVI CABLE CONVERTER:PARKS MONITOR	101	40550	2180			\$11.73	\$11.73
AMAZON.COM	VGA EXTENDER FOR LARGE MONITOR:WTP	454	47000	5950			\$193.50	\$193.50
AMAZON.COM	DVI EXTENDER FOR LARGE MONITOR:WTP	454	47000	5950			\$325.13	\$325.13
AMAZON.COM	INGENICO CHIP&PIN CC READER STANDS	422	40550	5800		020	\$395.78	\$395.78
AMAZON.COM	MTG ROOM PRIVACY SCREENING - RENTALS	220	43800	2180			\$35.10	\$35.10
AMAZON.COM	BENEFITS FAIR SUPPLIES	101	40210	4890		001	\$15.98	\$15.98
AMAZON.COM	BENEFITS FAIR SUPPLY/GENERAL SUPPLY	101	40210	4890		001	\$25.47	\$90.44
		101	40200	2010		002	\$64.97	
ASCHEMAN, NICOLE	RSV# 1407925 REFUND REFUND	220	22040				\$25.00	\$25.00
BAUDVILLE.COM	SERVICE AWARD SUPPLIES	101	40200	2010		002	\$58.28	
BEST BUY	NETWORK:ROUTER FOR TEMP INTERNET ACCESS	101	40550	2180		004	\$139.25	\$139.25
BEST BUY	NETWORK:ROUTER FOR TEMP INTERNET ACCESS	101	40550	2180		004	-\$139.25	-\$139.25
COMCAST.COM	COMPLEX STAFF INTERNET SERVICE	230	40900	3190		002	\$139.85	\$139.85
COMCAST.COM	MODEM 2 INTERNET CHARGES	230	4090Q	3190		002	\$139.85	\$139.85
COMCAST.COM	COMPLEX STAFF INTERNET SERVICES	230	40900	3190		002	\$139.85	\$139.85
CUB FOODS	HALLOWEEN SUPPLIES	225	43580	2172		001	\$127.29	\$127.29
DATAINTERFACES.COM	FIBER MEDIA CONVERTERS:PW WELLS	454	47000	5950			\$389.37	\$389.37
DAVANNI'S	VISA PURCHASE - SERVICE DESK MEETING	220	43800	4500			\$59.83	\$59.83
DOLLAR TREE STORES INC.	SERVICE AWARD SUPPLIES	101	40210	4890		003	\$8.00	\$8.00
DOLLAR TREE STORES INC.	SERVICE AWARD SUPPLIES	101	40210	4890		003	\$10.00	\$10.00
DOLLAR TREE STORES INC.	SERVICE AWARD SUPPLIES	101	40210	4890		003	\$49.00	\$49.00
DOLLAR TREE STORES INC.	SERVICE AWARD SUPPLIES	101	40210	4890		003	\$19.00	\$19.00
EAGLE TECHNOLOGY MANAGEMENT	UNCLAIMED PROPERTY REPORTING SOFTWARE	101	40500	4330		012	\$19.00	\$19.00
EVANSON, NATALIE	RSV# 1407935 REFUND REFUND	220	22040				\$100.00	\$100.00
EVENT BRITE.COM	G.A.R.E. TRAINING WORKSHOP: OLSON	101	40200	4330		010	\$132.47	\$132.47
EVENT BRITE.COM	NONSTRUCTURAL PLAN REVIEW: MARSHALL	101	44300	4500			\$220.00	\$220.00
EVENT BRITE.COM	MN WOMEN PUBLIC FINANCE: MALONEY	101	40500	4500		012	\$25.00	\$25.00
GAS PLUS INC.	PREMIUM FUEL	701	46500	2120		001	\$106.99	\$106.99
GILECK, AMANDA	RSV# 1407927 REFUND REFUND	220	22040				\$25.00	\$25.00
GOT PRINT.COM	BIRTHDAY PARTY CHECK IN SIGN	220	43800	2180			\$93.75	\$93.75
GTS EDUCATIONAL EVENTS	GOVERNMENT IT SYMPOSIUM	101	40550	4500		001	\$1,550.00	\$1,550.00
GTS EDUCATIONAL EVENTS	BASICS OF PLANNING & ZONING: MILLS	101	44100	4500			\$150.00	\$150.00
HELLO SIGN.COM	ELECTRONIC SIGNATURE CONTRACT	220	43800	4890		003	\$480.00	\$480.00
HOBBY LOBBY	SERVICE AWARD SUPPLIES	101	40210	4890		003	\$65.78	\$65.78
HOLIDAY INN AND SUITES-DULUTH	MN GIS CONFERENCE LODGING: HAAS	101	42050	4500		006	\$191.32	\$191.32
KEIVER, TRACY	RSV# 1407956 REFUND REFUND	220	22040				\$25.00	\$25.00
LOERA, NORMA	RSV# 1407921 REFUND REFUND	220	22040				\$500.00	\$500.00
MCGUINNESS, SARAH	OVERPAYMENT BY CUSTOMER	101	32900				\$100.00	\$100.00
MINNESOTA DEPT LABOR AND INDUS	BUILDING SURCHARGE REPORT:SEPT 2016	101	20802				\$1,098.25	\$1,073.25
		101	34060				-\$25.00	
MINNESOTA GFOA.COM	MONTHLY MEETING: FALK	101	40500	4500		003	\$15.00	\$15.00
MNAEYC-MNSACA	CONFERENCE REGISTRATION FOR SOLA	101	43400	4500			\$250.00	\$250.00
NATIONAL STUDENT CLEARING HOUS	DEGREE VERIFICATION	101	40210	4890		006	\$12.50	\$12.50
PAPER DIRECT.COM	SERVICE AWARD SUPPLIES	101	40200	2010		002	\$150.98	\$150.98
PAY PAL.COM	EASY DNS:CI.SHOREVIEW.MN.US REDIRECT	101	40550	4330			\$19.95	\$19.95
RYDER, KATIE	RSV# 1407930 REFUND REFUND	220	22040				\$25.00	\$25.00
SUBWAY	WEEK OF GIVING SUPPLIES	101	40210	4890		009	\$50.00	\$50.00
SULLIVAN, JENNIFER	RSV# 1407944 REFUND REFUND	220	22040				\$25.00	\$25.00
TARGET STORE	VACUUM & POSTAGE MACHINE SUPPLIES	701	46500	2183		002	\$399.99	\$403.67
		101	40200	3220			\$3.68	

COUNCIL REPORT

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS: 11-23-16	101	20420				\$156.50	\$156.50
GENESIS EMPLOYEE BENEFITS INC	FLEX - MED/DEPENDENT CARE 11-18-16	101	20431				\$94.12	\$256.62
		101	20432				\$162.50	
GREAT LAKES HIGHER ED GUARANTY	61-3073149/EDELSTEIN	101	20435				\$251.04	\$251.04
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS PAYDATE: 11-23-16	101	20430				\$850.00	\$850.00
LAKE JOHANNA FIREFIGHTER'S REL	MN STATE FIRE REIEF AID/SUPP FIRE ST AID	101	41200	3190			\$226,417.96	\$281,342.26
		101	41200	3190			\$54,924.30	
MADISON NATIONAL LIFE	LONG TERM DISABILITY: DEC 2016	101	20412				\$1,907.34	\$1,907.34
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE: 11-23-16	101	20435				\$198.99	\$198.99
MINNESOTA ENVIRONMENTAL FUND	EMPLOYEE DEDUCTIONS: 11-23-16	101	20420				\$36.00	\$36.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 11-23-16	101	21740				\$251.30	\$251.30
SHOREVIEW COMMUNITY FOUNDATION	FORWARD PYMT FROM CAROLINESKIDS/AMPLATZ	100	19999				\$11,000.00	
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS: 11-23-16	101	20420				\$38.00	
Total of all invoices:							\$296,288.05	

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
ADVANCED ENGINEERING AND	WTP CONTROL SERVICES CP 14-02	454	47000	5910				\$676.57	\$676.57
ALFUTH, APRIL	GENERAL ELECTION JUDGE	101	40300	3190				\$142.50	\$142.50
ALLPHASE COMPANIES, INC	EXCAVATING/MASONRY WORK FOR SIGNS #2, #3	453	43800	3190				\$19,400.00	
ALLPHASE COMPANIES, INC	SIGN #2 & 3 AS PER SPECS AND DRAWINGS	453	43800	3190				\$19,400.00	\$19,400.00
ARDELEANU, IRINEL	GENERAL ELECTION JUDGE	101	40300	3190				\$163.88	\$163.88
ATHLETIC OUTFITTERS	LETTERING FOR JACKETS	101	42200	3970		003		\$24.60	
AZURE PROPERTIES, INC	REFUND PYMT MADE IN ERROR-3999 RICE ST	601	36190			003		\$2,212.14	\$2,212.14
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240		001		\$19.27	\$19.27
BEISSWENGERS HARDWARE	RV ANTI-FREEZE FOR CEMENT TRAILER	701	46500	2130		001		\$10.38	\$10.38
BIRKELAND, CAROL	GENERAL ELECTION JUDGE	101	40300	3190				\$99.75	\$99.75
BLAHOSKY, DEBRA	GENERAL ELECTION JUDGE	101	40300	3190				\$80.75	\$80.75
BRANDT, JADE	GENERAL ELECTION JUDGE	101	40300	3190				\$144.88	\$144.88
BRAUN INTERTEC CORPORATION	CONSTRUCTION TESTING GRAMSIE RD CP16-05	460	47000	5910				\$2,764.25	\$2,764.25
BUCHER, LYNNE	GENERAL ELECTION JUDGE	101	40300	3190				\$142.50	\$142.50
CALLANDER, MARY	GENERAL ELECTION JUDGE	101	40300	3190				\$156.75	\$156.75
CARLSON, GAIL	GENERAL ELECTION JUDGE	101	40300	3190				\$99.75	\$99.75
CASEY, KATHLEEN	GENERAL ELECTION JUDGE	101	40300	3190				\$90.25	\$90.25
CDW GOVERNMENT	WYSE THIN CLIENT: WTP WORK DESK	454	47000	5950				\$318.68	\$318.68
CLARK, MARY H	GENERAL ELECTION JUDGE	101	40300	3190				\$80.75	\$80.75
COMCAST	CABLE SERVICES - JULY	220	43800	3190		001		\$185.44	
COMCAST	CABLE SERVICE - OCTOBER	220	43800	3190		001		\$185.44	\$185.44
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 11-23-16	101	21720					\$9,833.04	\$9,833.04
CONNOLLY, MICHAEL	GENERAL ELECTION JUDGE	101	40300	3190				\$172.50	\$172.50
CUMMINS NPOWER, LLC	GENERATOR RENTAL	220	43800	3950				\$1,481.49	\$1,481.49
CUMMINS, JOHNNY E.	GENERAL ELECTION JUDGE	101	40300	3190				\$142.50	\$142.50
DEHN, ANN	GENERAL ELECTION JUDGE	101	40300	3190				\$142.50	\$142.50
DEISINGER, SHARON	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
DEJARLAIS, JIM	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
DEJARLAIS, MARY	GENERAL ELECTION JUDGE	101	40300	3190				\$78.38	\$78.38
DELTA DENTAL	DENTAL COVERAGE: NOV 2016	101	20415					\$6,661.40	\$7,372.70
		101	20411					\$711.30	
DOERR, GERALDINE	GENERAL ELECTION JUDGE	101	40300	3190				\$66.50	\$66.50
DOLAN, M FRANCES	GENERAL ELECTION JUDGE	101	40300	3190				\$207.00	\$207.00
DOYLE, CHRIS	GENERAL ELECTION JUDGE	101	40300	3190				\$66.50	\$66.50
DYNAMEX INC	DELIVERY TO EAGAN POST OFFICE - 10/31/16	601	45050	3220		001		\$27.62	\$55.25
		602	45550	3220		001		\$27.63	
E.G. RUD & SONS, INC.	RE-ESTABLISH LOT CORNERS FOR RESIDENT	578	47000	5910				\$339.00	\$339.00
EDDLESTON, VICKI M	GENERAL ELECTION JUDGE	101	40300	3190				\$147.25	\$147.25
EISENBARTH, JEANNE	GENERAL ELECTION JUDGE	101	40300	3190				\$99.75	\$99.75
EXCEPTIONAL HOMES	EROS & TREE RED 715 ARBOGAST RES 16-110	101	22030					\$2,000.00	\$2,250.00
		101	22020					\$250.00	
FAGERBERG, SANDRA	GENERAL ELECTION JUDGE	101	40300	3190				\$71.25	\$71.25
FELDMAN, COLLEEN M	GENERAL ELECTION JUDGE	101	40300	3190				\$104.50	\$104.50
FLETCHER, HEIDI	GENERAL ELECTION JUDGE	101	40300	3190				\$66.50	\$66.50
FULLER, SUSAN	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
GAG, JAMES	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
GARVEY, DONALD	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
GASCHOTT, LAURIE	GENERAL ELECTION JUDGE	101	40300	3190				\$95.00	\$95.00
GENAW, JILL O	GENERAL ELECTION JUDGE	101	40300	3190				\$142.50	\$142.50
GENESIS EMPLOYEE BENEFITS INC	VEBA CONTRIBUTIONS: 11-23-16	101	20418					\$5,850.00	\$5,850.00
GLANDER, DONALD W	GENERAL ELECTION JUDGE	101	40300	3190				\$80.75	\$80.75

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
GOODPOINTE TECHNOLOGY INC	ICON SUPPORT AGREEMENT	404	42200	3190			\$4,470.00	
GRANDMA'S BAKERY	BAKERY FOR RESALE	220	43800	2591		003	\$38.80	\$38.80
GUNTER, BOB	GENERAL ELECTION JUDGE	101	40300	3190			\$172.50	\$172.50
HANSON, SILVIA	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
HARAM, SUSAN	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
HAYES-BURT, LISA	GENERAL ELECTION JUDGE	101	40300	3190			\$76.00	\$76.00
HENDRICKSON, CLAUDIA	GENERAL ELECTION JUDGE	101	40300	3190			\$166.25	\$166.25
HOKKALA GENE	GENERAL ELECTION JUDGE	101	40300	3190			\$144.88	\$144.88
HOKKALA, MARILYN	GENERAL ELECTION JUDGE	101	40300	3190			\$123.50	\$123.50
HOLMGREN, ELLEN	GENERAL ELECTION JUDGE	101	40300	3190			\$78.38	\$78.38
HOLMGREN, LYNN	GENERAL ELECTION JUDGE	101	40300	3190			\$152.00	\$152.00
HULTGREN, JODI	GENERAL ELECTION JUDGE	101	40300	3190			\$99.75	\$99.75
HUSNIK HOMES INC	EROS & SHORE 4240 REILAND LN RES 16-110	101	22030				\$1,250.00	\$1,500.00
		101	22020				\$250.00	
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE: 11-23-16	101	21750				\$5,248.27	\$5,248.27
IVERSON, JOYCE	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
JACOBS, JERRY	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
JEFF SMITH LLC	FALL B TAE KWON DO	225	43530	3190			\$2,061.80	
JENSEN, SYD	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
JOHNSON, JUDY	GENERAL ELECTION JUDGE	101	40300	3190			\$99.75	\$99.75
JUREK, DONALD G	GENERAL ELECTION JUDGE	101	40300	3190			\$66.50	\$66.50
KAUFMAN SIGN COMPANY	COUNTY & SCHOOL DISTRICT SIGNS	453	43800	3190			\$2,800.00	\$2,800.00
KLUG, KATHY	GENERAL ELECTION JUDGE	101	40300	3190			\$66.50	\$66.50
KUDUK, LAURIE	GENERAL ELECTION JUDGE	101	40300	3190			\$78.85	\$78.85
LABERGE, CYNTHIA JO	GENERAL ELECTION JUDGE	101	40300	3190			\$85.50	\$85.50
LANE, STEVEN R	GENERAL ELECTION JUDGE	101	40300	3190			\$85.50	\$85.50
LARSEN, BARBARA	GENERAL ELECTION JUDGE	101	40300	3190			\$66.50	\$66.50
LARSEN, JEFFREY	GENERAL ELECTION JUDGE	101	40300	3190			\$90.25	\$90.25
LARSON, ROSE	GENERAL ELECTION JUDGE	101	40300	3190			\$90.25	\$90.25
LESCH-GORMLEY,MARY	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
LILLIE SUBURBAN NEWSPAPERS INC	ELECT, ELEVAGE, TIF, KNAEBLE, BUCHER BID	101	40200	3360		001	\$246.48	\$246.48
LINDUS CONSTRUCTION INC	EROSION RED 809 ARBOGAST ST RES 16-110	101	22030				\$500.00	
LYSIK, GARRETT G	GENERAL ELECTION JUDGE	101	40300	3190			\$95.00	\$95.00
MAHONEY, JEFFREY	EROSION RED 4909 MAYWOOD ST RES 16-110	101	22030				\$500.00	\$500.00
MARCHETTI, ROLEEN C	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
MARTIN, JAMES E	GENERAL ELECTION JUDGE	101	40300	3190			\$144.88	\$144.88
MARTIN, PHYLLIS	GENERAL ELECTION JUDGE	101	40300	3190			\$178.25	\$178.25
MASLANKSY-TAKAHASHI, ANNE M	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
MASTERS PLUMBING HEATING & COO	BALANCING VALVES FOR WATER HEATER	405	43800	3810			\$742.06	\$742.06
MCCAREN DESIGNS INC	MONTHLY HORTICULTURE SERVICES	220	43800	3190		007	\$1,196.00	\$1,196.00
MCCARTHY, KATHLEEN	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
MCDONALD, BOB	GENERAL ELECTION JUDGE	101	40300	3190			\$85.50	\$85.50
MENARDS CASHWAY LUMBER *MAPLEW	FAUSET FOR LUNCHROOM SINK, BLEACH	701	46500	2183		001	\$74.97	\$74.97
MENARDS CASHWAY LUMBER *MAPLEW	CONTAINERS AND SCOOPS FOR BUS STOPS	101	42200	2181			\$79.81	\$79.81
MEZCO INC	EROS, GRADE, TREE 4929 HANSON RES 16-110	101	22030				\$2,000.00	\$2,500.00
		101	22020				\$500.00	
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$416.64	\$416.64
MINTERWEISMAN CO DBA CORE-MARK	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$554.25	\$554.25
MITCHELL, SUSAN	GENERAL ELECTION JUDGE	101	40300	3190			\$71.25	\$71.25
MOECKEL, ROSE	GENERAL ELECTION JUDGE	101	40300	3190			\$178.25	\$178.25
MOLENAAR, MICHELLE	GENERAL ELECTION JUDGE	101	40300	3190			\$66.50	\$66.50

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line	Amount	Invoice Amt
MOORE, LYNN C	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
MULHOLLAND, JAMES	GENERAL ELECTION JUDGE	101	40300	3190				\$178.25	\$178.25
MURAKAMI, JUDITH	GENERAL ELECTION JUDGE	101	40300	3190				\$135.38	\$135.38
NELSON, DAVE	GENERAL ELECTION JUDGE	101	40300	3190				\$68.88	\$68.88
NEOPOST USA INC.	MAINT AGMT/DS75-CUST #31242231-639780	601	45050	3850		001		\$1,129.86	\$2,259.72
		602	45550	3850		001		\$1,129.86	
NORTHWEST ASPHALT INC.	PAYMENT #2 CP 16-05	460	47000	5900				\$130,388.46	\$130,388.46
O'NEILL, MARY	GENERAL ELECTION JUDGE	101	40300	3190				\$142.50	\$142.50
OLIVER, SOPHIE C	GENERAL ELECTION JUDGE	101	40300	3190				\$161.50	\$161.50
OLSON, REBECCA	REIMBURSEMENT AUG-NOV 2016	101	40200	4890				\$264.37	\$264.37
ORIENTAL TRADING COMPANY	NYE SUPPLIES/SANTAS WORKSHOP	225	43580	2172		001		\$65.87	\$540.71
		225	43580	2172		002		\$474.84	
OTTO, SHEILA	GENERAL ELECTION JUDGE	101	40300	3190				\$66.50	\$66.50
PETERS, SYLVIA	GENERAL ELECTION JUDGE	101	40300	3190				\$163.88	\$163.88
PETERSON, MARY	GENERAL ELECTION JUDGE	101	40300	3190				\$99.75	\$99.75
PETERSON, KENT	GENERAL ELECTION JUDGE	101	40300	3190				\$161.50	\$161.50
PFEIFFER, JUNE	GENERAL ELECTION JUDGE	101	40300	3190				\$161.50	\$161.50
PHILLIPS, CONNIE	GENERAL ELECTION JUDGE	101	40300	3190				\$78.38	\$78.38
PLUG'N PAY TECHNOLOGIES INC.	OCT/ECOMM/CC FEES	220	43800	4890		002		\$6.13	\$15.00
		225	43400	4890				\$8.87	
PLUG'N PAY TECHNOLOGIES INC.	OCT/RETAIL/CC FEES	220	43800	4890		002		\$184.92	
		225	43400	4890				\$36.78	\$221.70
POSTMASTER	DEPOSIT IN PERMIT IMPRINT 5606-SHOREVIEW	602	45550	3220		001		\$490.00	
		601	45050	3220		001		\$490.00	\$980.00
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 11-23-16	101	21740					\$30,897.87	\$30,897.87
Q3 CONTRACTING	ST LIGHT TURF RESTO 240 POPLAR	604	42600	3810		002		\$174.18	\$174.18
Q3 CONTRACTING	ST LIGHT DRIVEWAY RESTO	604	42600	3810		002		\$468.00	\$468.00
Q3 CONTRACTING	STREET LT INSTALL GRAND AV PROJECT 16-02	449	47000	5900				\$14,882.00	\$14,882.00
QUEENSLAND, JANE	GENERAL ELECTION JUDGE	101	40300	3190				\$85.50	\$85.50
QUICK, ROBERT	GENERAL ELECTION JUDGE	101	40300	3190				\$80.75	\$80.75
RAISING CANE'S RESTAURANTS	SURVEY AS-BUILT 3780 LEXINGTON RES16-110	101	22025					\$2,000.00	\$2,000.00
RAMSEY COUNTY	2017 KITCHEN LICENSE	220	43800	3190		004		\$550.00	\$550.00
RAMSEY COUNTY	2017 RENTAL KITCHEN LICENSE	220	43800	3190		004		\$824.00	\$824.00
RAMSEY COUNTY	2017 RENTAL KITCHEN LICENSE #2	220	43800	3190		004		\$824.00	\$824.00
RAMSEY COUNTY TREASURER	LIFE INSURANCE: NOV 2016	101	20414					\$2,632.44	\$2,839.94
		101	20417					\$207.50	
REEGSTAD, BARBARA	GENERAL ELECTION JUDGE	101	40300	3190				\$61.75	\$61.75
RENGSTORF, SUSAN	GENERAL ELECTION JUDGE	101	40300	3190				\$66.50	\$66.50
REYNEN, THOMAS	GENERAL ELECTION JUDGE	101	40300	3190				\$144.88	\$144.88
RICOH USA INC.	UTIL BILLING PRINTER:(2)BLACK CARTRIDGE	101	40550	3860	004			\$127.70	\$127.70
ROTH, BETTY	GENERAL ELECTION JUDGE	101	40300	3190				\$104.50	\$104.50
SAFE-FAST INC	SAFETY GLASSES	601	45050	2280		001		\$100.31	\$219.31
		602	45550	2280		001		\$119.00	
SAFE-FAST INC	CALIBRATION GAS	602	45550	2280		001		\$100.00	
		602	45550	2282		001		\$133.83	\$233.83
SAM'S CLUB DIRECT	COFFEE SERVICE SUPPLIES / B-DAY	220	43800	2591		001		\$26.32	\$335.80
		220	43800	2591				\$309.48	
SAM'S CLUB DIRECT	500 COFFEE/ALF/LUNCHROOM SUPPLIES	101	40800	2180				\$89.28	\$240.91
		225	43590	2174		002		\$66.05	
		225	43590	2174		002		\$85.58	
SAMPSON, BRUCE	GENERAL ELECTION JUDGE	101	40300	3190				\$71.25	\$71.25

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
SAVOIE, PHILIP	GENERAL ELECTION JUDGE	101	40300	3190			\$95.00	\$95.00
SCHNEIDER, JEANETTE	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
SCHWARTZ, JIM	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
SEACHANGE	SIGNATURE ENVELOPE-REGISTERED	101	40300	2180			\$250.14	
SEACHANGE	RETURN ENVELOPES-REGISTERED	101	40300	2180			\$272.55	\$272.55
SEACHANGE	SECRECY BALLOT ENVELOPE	101	40300	2180			\$250.19	\$250.19
SEGLER, MAX	EROS & UTILITIES 1265 SUNVIEW RES 16-110	101	22030				\$1,000.00	
		101	22020				\$5,000.00	\$6,000.00
SELTZ, MURIEL	GENERAL ELECTION JUDGE	101	40300	3190			\$104.50	\$104.50
SESCA	GAMBLING LICENSE FOR TASTE OF SHOREVIEW	270	40250	2180		001	\$100.00	
SHERLOCK, TERESE	REFUND UTL OVRPYMT AT RESIDENT REQUEST	601	36190			003	\$60.00	
SHORT ELLIOTT HENDRICKSON, INC	2016 ANTENNA PROJECTS OCT-NOV	601	22015				\$12,829.91	\$12,829.91
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-240 POPLAR DR UG	604	42600	3810		002	\$2,219.05	\$2,219.05
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-SHERWOOD/LAMETTI	604	42600	3810		002	\$534.93	\$534.93
SIGNATURE LIGHTING INC	STREET LIGHT REPAIR-5790 LAMETTI LN	604	42600	3810		003	\$205.00	\$205.00
SMITH, MARLEEN	GENERAL ELECTION JUDGE	101	40300	3190			\$83.13	\$83.13
SORGATZ, KAY	EROSION RED 3800 RUSTIC PL RES 16-110	101	22030				\$500.00	\$500.00
SOYETT, MARYLAND C	GENERAL ELECTION JUDGE	101	40300	3190			\$99.75	\$99.75
SPRINT	PHONE BILL 9-15-16 THROUGH 10-14-16	101	40200	3210		002	\$32.52	\$32.52
STEPKA, JOE	GENERAL ELECTION JUDGE	101	40300	3190			\$66.50	\$66.50
STIEHL, GLORIA	GENERAL ELECTION JUDGE	101	40300	3190			\$133.00	\$133.00
STOTTLEMYER, JEAN	GENERAL ELECTION JUDGE	101	40300	3190			\$184.00	\$184.00
STRAUBE, BETTY	GENERAL ELECTION JUDGE	101	40300	3190			\$73.13	\$73.13
SULLIVAN, MARSHA ANN	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
T A SCHIFSKY & SONS	EROSION RED 3353 RICE ST RES 16-110	101	22030				\$500.00	\$500.00
T-MOBILE	PHONE SERVICE 9-27-16 THROUGH 10-26-16	601	45050	3190			\$60.58	\$60.58
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210		003	\$1,073.78	\$1,398.85
		101	43710	3210			\$250.72	
		601	45050	3210			\$74.35	
TEEKLINCK, JUDITH	GENERAL ELECTION JUDGE	101	40300	3190			\$147.25	\$147.25
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX: 11-23-16	101	21710				\$24,718.98	\$60,164.84
		101	21730				\$28,469.96	
		101	21735				\$6,975.90	
TROXEL, ELEANORE	GENERAL ELECTION JUDGE	101	40300	3190			\$161.50	\$161.50
TSI INCORPORATED	EROSION RED 500 CARDIGAN RD RES 16-110	101	22030				\$500.00	\$500.00
TUCKER, LORRAINE	GENERAL ELECTION JUDGE	101	40300	3190			\$95.00	\$95.00
U S BANK CREDIT CARD FEES	OCT 2016 CREDIT CARD FEES	220	43800	4890		002	\$3,526.88	
		225	43400	4890			\$853.81	\$4,380.69
UPPER CUT TREE SERVICES INC	PUBLIC TREE REMOVAL	101	43900	3190		002	\$1,500.00	
VERIZON WIRELESS	PHONE SERVICE 9-11-16 THROUGH 10-10-16	601	45050	4330			\$25.00	
		101	42050	2010			\$35.00	
		601	45050	3190			\$437.19	\$2,051.51
		602	45550	3190			\$36.20	
		101	40200	3210		002	\$1,518.12	
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590		001	\$456.79	\$456.79
WEGLEITNER, BARBARA	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
WENNER, GERALD J	GENERAL ELECTION JUDGE	101	40300	3190			\$178.25	\$178.25
WENNER, KRIS	GENERAL ELECTION JUDGE	101	40300	3190			\$80.75	\$80.75
WHEREALT, GAIL	GENERAL ELECTION JUDGE	101	40300	3190			\$142.50	\$142.50
WILD, SCOTTY	GENERAL ELECTION JUDGE	101	40300	3190			\$133.00	\$133.00
WSB & ASSOCIATES, INC.	INSPECTION - WABASSO BEACH	101	22020				\$506.00	\$506.00

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
WYCKOFF, PETER	GENERAL ELECTION JUDGE	101	40300	3190			\$161.50	\$161.50
XCEL ENERGY	STREET LIGHTS: ELECTRIC	604	42600	3610			\$13,870.75	
XCEL ENERGY	SIRENS: ELECTRIC	101	42050	3190			\$56.98	\$56.98
XCEL ENERGY	SURFACE WATER: ELECTRIC	603	45900	3610			\$106.19	\$106.19
XCEL ENERGY	STORM SEWER LIFT STATIONS: ELECTRIC	603	45850	4890		003	\$415.01	\$415.01
XCEL ENERGY	WELLS/WATER TREATMENT PLANT:ELECTRIC/GAS	601	45050	3610			\$13,144.25	\$13,480.55
		601	45050	2140			\$336.30	
XCEL ENERGY	COMMUNITY CENTER: ELECTRIC/GAS	220	43800	2140			\$4,455.36	
		220	43800	3610			\$14,718.61	\$19,173.97
XCEL ENERGY	TRAFFIC SIGNAL SHARED W/ARDEN HILLS:ELEC	101	42200	3610			\$44.72	\$44.72
XCEL ENERGY	SLICE OF SHOREVIEW: ELECTRIC	270	40250	3610			\$14.02	\$14.02
YATES, DONNA	GENERAL ELECTION JUDGE	101	40300	3190			\$99.75	\$99.75
ZANDSTRA, PAULA	GENERAL ELECTION JUDGE	101	40300	3190			\$95.00	\$95.00

Total of all invoices: \$438,139.86

=====

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	59,781
Vendor number	01337 2 2016
Vendor name	RAMSEY COUNTY
Address	90 PLATO BLVD W. PO BOX 64097 ST. PAUL MN 55164-0097

Date	Comment line on check	Invoice number	Amount
11-01-16	LAW ENFORCEMENT SERVICES - NOVEMBER 2016	SHRFL-001543	\$172,554.80

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☒ Purchase was made through the state's cooperative purchasing venture.

☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☐ Cooperative purchasing venture consideration requirement does not apply.

Account Coding Amount

101 41100 3190 001	\$172,554.80

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Amy Truhlar</u> (signature required) Amy Truhlar	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	60,170
Vendor number	01308 1 2016
Vendor name	MINNESOTA METRO NORTH TOURISM
Address	CITY OF BLAINE FINANCE DEPARTMENT 10801 TOWN SQUARE DRIVE BLAINE, MN 55449

Date	Comment line on check	Invoice number	Amount
11-28-16	OCT 2016 HOTEL TAX	OCTOBER 2016	\$23,916.68

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
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Account Coding	Amount
101 22079	\$25,175.45
101 38420	-\$1,258.77

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Rob Falk</u> (signature required) Rob Falk	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher
for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	60,060
Vendor number	01095 1 2016
Vendor name	ADVANCED ENGINEERING AND
Address	ENVIRONMENTAL SERVICES INC 4050 GARDEN VIEW DRIVE SUITE 200 GRAND FORKS ND 58201

Date	Comment line on check	Invoice number	Amount
10-31-16	WTP CONSTURCTION SERVICES CP 14-02	50610	\$128,149.09

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☒ Cooperative purchasing venture consideration requirement does not apply.

Return to:

Account Coding

Amount

454 47000 5910	\$128,149.09

Is sales tax included on invoice?

Not Taxable

If no, amount subject to sales use tax

\$

Reviewed by:

(signature required) Tom Wesolowski

Approved by:

(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.

If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	60,047
Vendor number	00545 1 2016
Vendor name	PUBLIC EMPLOYEES RETIREMENT ASSOC.
Address	P.O. BOX 75608 ST. PAUL MN 55175-0608 EFT TRANSACTION - NO CHECK PRINTS

Date	Comment line on check	Invoice number	Amount
11-23-16	EMPL/EMPLOYER CONTRIBUTIONS: 11-23-16	11-23-16	\$30,897.87

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

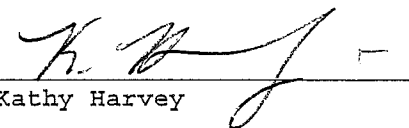
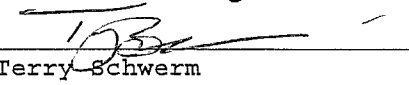
☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☒ Cooperative purchasing venture consideration requirement does not apply.

Return to:	
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Account Coding	Amount
101 21740	\$30,897.87

SEE PERMANENT
PAYROLL RECORDS

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by:	
(signature required) Kathy Harvey	
Approved by:	
(signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	60,044
Vendor number	01446 1 2016
Vendor name	TREASURY, DEPARTMENT OF
Address	INTERNAL REVENUE SVC - EFT/NO CHECK EFTPS ENROLLMENT PROCESSING P.O. BOX 4210 IOWA CITY IA 52244

Date	Comment line on check	Invoice number	Amount
11-23-16	FEDERAL WITHHOLDING TAX: 11-23-16	11-30-16	\$60,164.84

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☒ Cooperative purchasing venture consideration requirement does not apply.

Return to: _____

Account Coding	Amount
101 21710	\$24,718.98
101 21730	\$28,469.96
101 21735	\$6,975.90

SEE PERMANENT
PAYROLL RECORDS

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$

Reviewed by: K. Harvey
(signature required) Kathy Harvey

Approved by: T. Schwer
(signature required) Terry Schwer

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Return to Debbie M.

Voucher Number	60,084
Vendor number	00374 2 2016
Vendor name	LAKE JOHANNA FIREFIGHTER'S RELIEF
Address	ASSOCIATION 5545 LEXINGTON AVENUE N SHOREVIEW MN 55126

Date	Comment line on check	Invoice number	Amount
11-15-16	MN STATE FIRE RELIEF AID/SUPP FIRE ST AID	2016 STATE AID	\$281,342.26

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

[] Purchase was made through the state's cooperative purchasing venture.

[] Purchase was made through another source. The state's cooperative purchasing venture was considered.

[X] Cooperative purchasing venture consideration requirement does not apply.

Return to:

Account Coding Amount

101 41200 3190	\$226,417.96
101 41200 3190	\$54,924.30

Is sales tax included on invoice?

Not Taxable

If no, amount subject to sales use tax \$

Reviewed by:

(signature required) Deborah Maloney

Approved by:

(signature required) Terry Schwerm

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.

If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to approve Resolution No. 16-113 reducing the following escrows:

Development Cash Deposits for the following properties in the amounts listed:

1265 Sunview Ct	Max Segler	\$ 1,000.00
4929 Hanson Rd	Mezco Inc	\$ 1,000.00
3500 Rustic Pl	Engelsma Construction Inc	\$ 500.00
185 County Road E	Engelsma Construction Inc	\$ 500.00
3495 Victoria St	St Odilia Church	\$ 1,450.00
400 Horseshoe Dr E	Lee Homes/Exceptional Homes	\$ 1,000.00
3351 Emmert St	Lee Homes/Exceptional Homes	\$ 1,000.00
990 Chatsworth Pl	Lee Homes/Exceptional Homes	\$ 250.00

ROLL CALL: AYES_____NAYS_____

JOHNSON

QUIGLEY

SPRINGHORN

WICKSTROM

MARTIN

REGULAR COUNCIL MEETING
DECEMBER 5, 2016

t:/development/erosion_general/erosion120516

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: THOMAS L. HAMMITT
SENIOR ENGINEERING TECHNICIAN

DATE: DECEMBER 1, 2016

SUBJECT: DEVELOPER ESCROW REDUCTIONS

INTRODUCTION

The following escrow reductions have been prepared and are presented to the City Council for approval.

BACKGROUND

The property owners/builders listed below have completed all or portions of the erosion control and turf establishment, landscaping or other construction in the right of way as required in the development contracts or building permits.

1265 Sunview Ct	Partial Erosion control completed
4929 Hanson Rd	Grading As-built completed
3500 Rustic Pl	Erosion control completed
185 County Road E	Erosion control completed
3495 Victoria St	Erosion control completed
400 Horseshoe Dr E	Erosion control completed
3351 Emmert St	Tress completed
990 Chatsworth Pl	Trees completed

RECOMMENDATION

It is recommended that the City Council approve releasing all or portions of the escrows for the following properties in the amounts listed below:

1265 Sunview Ct	Max Segler	\$ 1,000.00
4929 Hanson Rd	Mezco Inc	\$ 1,000.00
3500 Rustic Pl	Engelsma Construction Inc	\$ 500.00
185 County Road E	Engelsma Construction Inc	\$ 500.00
3495 Victoria St	St Odilia Church	\$ 1,450.00
400 Horseshoe Dr E	Lee Homes/Exceptional Homes	\$ 1,000.00
3351 Emmert St	Lee Homes/Exceptional Homes	\$ 1,000.00
990 Chatsworth Pl	Lee Homes/Exceptional Homes	\$ 250.00

PROPOSED

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA**

HELD DECEMBER 5, 2016

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on December 5, 2016 at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 16-113

**RESOLUTION ORDERING ESCROW REDUCTIONS
AT VARIOUS LOCATIONS IN THE CITY**

WHEREAS, various builders and developers have submitted cash escrows for erosion control, grading certificates, landscaping and other improvements, and

WHEREAS, City staff have reviewed the sites and developments and is recommending the escrows be returned.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota, as follows:

The Shoreview Finance Department is authorized to reduce the cash deposit in the amounts listed below:

1265 Sunview Ct	Max Segler	\$ 1,000.00
4929 Hanson Rd	Mezco Inc	\$ 1,000.00
3500 Rustic Pl	Engelsma Construction Inc	\$ 500.00
185 County Road E	Engelsma Construction Inc	\$ 500.00
3495 Victoria St	St Odilia Church	\$ 1,450.00
400 Horseshoe Dr E	Lee Homes/Exceptional Homes	\$ 1,000.00
3351 Emmert St	Lee Homes/Exceptional Homes	\$ 1,000.00
990 Chatsworth Pl	Lee Homes/Exceptional Homes	\$ 250.00

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 5th day of December, 2016.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 5th day of December, 2016 with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates reducing various escrows.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 6th day of December, 2016.

Terry C. Schwerm
City Manager

SEAL

PROPOSED RESOLUTION

MOVED BY COUNCILMEMBER: _____

SECONDED BY COUNCILMEMBER: _____

to adopt Resolution No.16-111 approving Change Order No. 2 in the amount of \$107,554.26 for the Virginia, Dennison, Lilac Reconstruction, Grand Avenue Reconstruction and Extension, and the Highway 96 Turn Lane, City Projects 16-01, 16-02 and 16-07.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
DECEMBER 5, 2016

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: MIKE SHAUGHNESSY
SENIOR ENGINEERING TECHNICIAN

DATE: DECEMBER 2, 2016

SUBJECT: VIRGINIA, DENNISON, LILAC RECONSTRUCTION,
GRAND AVENUE RECONSTRUCTION AND EXTENSION
AND THE HIGHWAY 96 TURN LANE, CITY PROJECTS
16-01, 16-02, 16-07, CHANGE ORDER NO. 2

INTRODUCTION

The attached Change Order No.2 has been prepared by staff and must be approved by Council in order to modify the contract.

BACKGROUND

On May 2, 2016, the City Council awarded a contract to Midwest Civil Constructors, LLC. in the amount of \$ 1,677,690.50 for Virginia, Dennison, Lilac reconstruction, Grand Avenue Reconstruction and Extension and the Highway 96 Turn Lane, City Projects 16-01, 16-02, 16-07.

On August 15, 2016, the City Council approved change Order No. 1 in the amount of \$58,390.29

DISCUSSION

Change Order No. 2 has been prepared in order to address certain changes, additions, deductions or modifications to the original contract.

ADDITIONS TO THE CONTRACT AMOUNT

GRAND AVENUE RECONSTRUCTION AND EXTENSION:

Site conditions and construction scheduling conflicts with private utilities delayed construction and the contractor needed to pull off the job site for a period of time. The cost to have the contractor move his equipment back in, or re-mobilize, cost \$6,292.81.

Heavy rains in the late summer and early fall required the installation of additional erosion control BMPs, erosion control maintenance, and street sweeping to protect Lake Wabasso, which was beyond the original scope of the contract. The cost for the additional work totaled \$12,733.28.

Varying site conditions required the removal of additional trees, installation of additional concrete curbing, and additional Class 5 and 1.5" Clean Rock. The additional items total \$39,590.30.

VIRGINIA, DENNISON, LILAC RECONSTRUCTION

Portions of the existing site utilities varied from what was represented on the record drawings and varying site conditions required modifications to new and existing public infrastructure. This work included, but was not limited to: locating sewer services, repairing or relocating existing infrastructure, and removing existing water main that conflicted with the installation of the new water main. The extra work totaled \$46,665.87.

HIGHWAY 96 TURN LANE

Additional concrete sidewalk needed to be removed and replaced during construction, this extra work totaled \$2,272.00.

TOTAL CHANGE ORDER NO.2

\$ 107,554.26

Pay items have been added to the contract documents resulting in a net increase to the contract of \$107,554.26. Change Order No.2 will increase the contract amount to \$1,843,635.05.

Change Order No.2 will be funded from the following funds:

Water Fund	\$20,754.59
Sewer Fund	\$ 2,871.25
Street Renewal	\$ 83,928.42

RECOMMENDATION

It is recommended that Council adopt the attached proposed resolution approving Change Order No.2 for the Virginia, Dennison, Lilac reconstruction, Grand Avenue Reconstruction and Extension and the Highway 96 Turn Lane, City Projects 16-01, 16-02, 16-07.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD DECEMBER 5, 2016**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on December 5, 2016 at 7:00 pm. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 16-111
APPROVING CHANGE ORDER NO.2 FOR
VIRGINIA, DENNISON, LILAC RECONSTRUCTION
GRAND AVENUE RECONSTRUCTION AND EXTENSION
AND HIGHWAY 96 TURN LANE
CITY PROJECTS 16-01, 16-02 AND 16-07**

WHEREAS, On May 2, 2016, the City Council awarded a contract to Midwest Civil Constructors, LLC. in the amount of \$1,677,690.50 for Virginia, Dennison, Lilac reconstruction, Grand Avenue Reconstruction and Extension and the Highway 96 Turn Lane, City Projects 16-01, 16-02, 16-07 and authorized the Mayor and City Manager to sign said contract, and

WHEREAS, the original contract amount is \$1,677,690.50, and

WHEREAS, Change Order No. 1, in the amount of \$58,390.29 was approved on August 15, 2016 bringing the total contract amount to \$1,736,080.79, and

WHEREAS, Change Order No. 2, in the amount of \$107,554.26 has been prepared in order to address certain changes or modifications to the original contract, and

WHEREAS, said changes and modifications to the project will increase the contract amount to \$1,843,635.05, and

WHEREAS, the Director of Public Works has recommended approval of proposed Change Order No. 2.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Shoreview, Minnesota:

1. That Change Order No.2, in the amount of \$107,554.26, resulting in a revised contract amount of \$1,843,635.05, is hereby approved, and

2. That Change Order No.2 will be funded as follows:

Water Fund	\$20,754.59
Sewer Fund	\$ 2,871.25
Street Renewal	\$ 83,928.42

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:
and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 5th day of December 2016.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 5th day of December, 2016, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the approval of Change Order No. 2, for the Virginia, Dennison, Lilac reconstruction, Grand Avenue Reconstruction and Extension and the Highway 96 Turn Lane, City Projects 16-01, 16-02, 16-07.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 6th day of December, 2016.

Terry C. Schwerm
City Manager

SEAL

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to authorize the placement of STOP signs on Erik Lane at the intersection with Pond Drive.

ROLL CALL:	AYES	NAYS
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER

FROM: MARK J. MALONEY, P.E.
PUBLIC WORKS DIRECTOR

DATE: NOVEMBER 30, 2016

SUBJECT: TRAFFIC CONTROL RECOMMENDATION
STOP SIGNS ON ERIK LANE AT POND DRIVE

INTRODUCTION

City staff has been asked to consider changing the traffic control at the intersection of Erik Lane and Pond Drive. Per Minnesota Statutes Chapter 169, City Council action as local road authority is necessary to establish or alter permanent traffic regulations on City streets.

DISCUSSION

The City has recently received a request to modify traffic control at the Erik Lane/Pond Drive intersection. City Staff typically analyzes traffic control requests and presents the findings to the City Council. This intersection is currently uncontrolled (no STOP signs) and there are reports of drivers being unclear on the assignment of right of way. A number of Shoreview residential areas that developed prior to the early 1990's were assumed to have low enough traffic volumes that no STOP signs were needed at intersections of local streets. Over the years, the traffic volumes have increased slightly as residential land uses have generated a larger number of vehicle trips, and with the higher traffic volumes the intersections sometimes benefit from some measure of traffic control. In this case it also appears that sight distances near the intersection are impacted by the natural growth of boulevard trees as can be seen in the attached images. Based on these observations, it is recommended that STOP signs be installed on east-west (Erik Lane) legs of the intersection to aid in the assignment of right of way in the intersection.

The immediate neighborhood of this intersection has been notified of the proposed change and asked to indicate comments and/or concerns with the modification. At the time of this report, the City hadn't received any comments from the properties nearest the intersection.

RECOMMENDATION

Staff recommends that the City Council authorize the placement of STOP signs on Erik Lane at the intersection with Pond Drive.



PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt for publication the ordinance summary amending City Code, Section 706, Tobacco Products.

ROLL CALL: AYES _____ NAYS _____

JOHNSON _____

QUIGLEY _____

SPRINGHORN _____

WICKSTROM _____

MARTIN _____

TO: MAYOR AND COUNCILMEMBERS

FROM: TERRY SCHWERM, CITY MANAGER

DATE: DECEMBER 1, 2016

SUBJECT: APPROVAL OF ORDINANCE SUMMARY – AMENDMENT TO CITY CODE SECTION 706, TOBACCO PRODUCTS

INTRODUCTION

At its November 21, 2016 meeting, the City Council adopted an amendment to the City's tobacco regulations. The Council is now being asked to approve an ordinance summary for publication in the City's legal newspaper.

BACKGROUND

The Shoreview City Council recently adopted an amendment to the City's tobacco regulation to limit the sale of flavored tobacco products to licensed tobacco shops. The ordinance amendment affects several sections of the City's tobacco regulations. At its meeting, the Council directed that the ordinance go into effect on February 1, 2017 to allow time for existing tobacco license holders to sell their current inventory of flavored tobacco products. A letter has been sent to the City's licensed tobacco venders informing them of the effective date of this new regulation.

City staff is now requesting the City Council to adopt the attached ordinance summary for publication. The ordinance summary will save a significant amount on publication costs. Adoption of the ordinance summary does require four affirmative votes of the City Council.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council adopt the ordinance summary amending City Code, Section 706, Tobacco Products.

**CITY OF SHOREVIEW
COUNTY OF RAMSEY
STATE OF MINNESOTA**

ORDINANCE SUMMARY

ORDINANCE NO. 946

AN ORDINANCE AMENDING CITY CODE 706, TOBACCO PRODUCTS

On the 21st day of November, 2016, the Shoreview City Council adopted Ordinance No. 946 by five affirmative votes. Pursuant to Minn. Stat. §412.191, Subd. 4, on the 5th day of December, 2016, the Shoreview City Council directed that a summary of the Ordinance No. 946 be published.

Shoreview Ordinance No. 946 is entitled “An Ordinance Amending City Code 706, Tobacco Products” and will become effective on February 1, 2017. Ordinance No. 946 includes the addition of some terms and definitions and the addition of section 706.065, which includes additional restrictions on the sale of flavored products.

A copy of the Ordinance No. 946 is available for inspection by any person during regular business hours at the office of the City Manager, 4600 North Victoria Street, Shoreview, Minnesota 55126.

Terry Schwerm, City Manager

Publication Date. Published on the 25th day of January, 2017.

Budget Hearing Agenda

Published date and time:
December 5, 2016 at 7:00 p.m.

1. Open public hearing at _____ (time)
2. Staff presentation
3. Public testimony and questions (citizen comments)
4. Council comments
5. Announce - Final budget adoption will occur at the regular city council meeting on December 19, 2016 at 7:00 p.m.
6. Motion to close the public hearing by Council member _____,

Seconded by Council member _____ at _____ (time).

Roll Call	Ayes _____	Nays _____
Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular Council Meeting
December 5, 2016

TO: Mayor and City Council

FROM: Fred Espe, Finance Director

DATE: November 23, 2016

RE: Budget Hearing

Budget Hearing

The City's hearing on the revised 2017 budget and the 2017 tax levy is scheduled for 7:00 p.m. on December 5. The **2017 Budget Summary** booklet will serve as the primary handout for the hearing. This informational document has been available at city hall and on the City's website since Wednesday, November 23.

Additional materials that were prepared by the City or Ramsey County will also be available at the budget hearing. These handouts are listed below, and a copy of each is attached to this report.

Booklets

1. **2017 Budget Summary**
2. **Community Benchmarks** (dated August 2016)
3. **Utility Operations and 2017 Utility Rates**

Other Documents

4. Power Point presentation for budget hearing
5. 2017 Shoreview Property Tax Dollar
6. Budget Hearing notice (copy of notice published in newspaper)
7. State Property Tax Refund information
8. Process to Appeal Estimated Market Value (from Ramsey County)

Final adoption of budget items is scheduled for the December 19 regular Council meeting.

Note: The following pages contain excerpts from recent staff memos relating to the 2017 budget, tax levy, and property taxes. The information is intended to serve as additional support for the budget hearing.

Preliminary Property Tax Levy

The table below provides a comparison of the 2016 adopted levy, the 2017 levy as originally planned in the biennial budget, and the revised City Manager's recommended levy that was adopted by the City Council in September. When reviewing the areas impacting the total levy (as shown in the column at the far right-hand side of the table), the portion of the levy supporting City services (including the tax supported share of staff costs) causes a 2.82% increase in the tax levy. The remaining 1.10% increase in the levy is the result of debt, capital replacement funds, capital improvement funds, and the EDA. The increase in the General Fund share of the levy is due primarily to increases in police and fire contract costs (\$180,400 expense increase for the two contracts combined). The police contract is increasing 6.0% due to cost of living and health insurance adjustments and an additional investigator position due to increased caseloads. The fire contract is increasing 3.7% due to general cost of living adjustments and the addition of a full-time Deputy Chief position. General Fund wage and benefit adjustments for city employees make up \$53,292 of the proposed tax levy increase.

Description	2016 Adopted Levy	2017 Original Levy	2017 Recommended Levy	Change from 2016 Adopted to 2017 Recommended Levy		Impact on Total Levy *
				Dollars	Percent	
General fund	\$ 7,321,858	\$ 7,638,713	\$ 7,623,148	\$ 301,290	4.11%	2.82%
EDA	110,000	115,000	115,000	5,000	4.55%	0.05%
Debt (including Cent Garage)	731,000	733,000	731,000	-	0.00%	0.00%
Street Renewal fund	1,000,000	1,060,000	1,060,000	60,000	6.00%	0.56%
General Fixed Asset Repl fund	1,475,000	1,495,000	1,521,484	46,484	3.15%	0.44%
Capital Acquisition Fund (IT)	30,000	35,000	35,000	5,000	16.67%	0.05%
Total City Levy	\$ 10,667,858	\$ 11,076,713	\$ 11,085,632	\$ 417,774	3.92%	3.92%
HRA tax levy	\$ 100,000	105,000	\$ 105,000	5,000	5.00%	
Taxable value (estim for 2017)	\$ 27,549,119		\$ 29,385,891	\$ 1,836,772	6.67%	
City tax rate (estim for 2017)	35.357%		34.196%		-3.28%	
HRA tax rate (estim for 2017)	0.332%		0.324%		-2.41%	
Fiscal disparity (estim for 2017)	\$ 927,390		\$ 1,036,745	\$ 109,355	11.79%	
Net Tax paid by property owners	\$ 9,740,468		\$ 10,048,887	\$ 308,419	3.17%	
Change in Tax Paid by Prop Owners	4.71%		3.17%			
* Percent change in this column is computed as the impact on the "Total City Levy"						

The proposed 2017 preliminary tax levy that was adopted in September included a 2.5% cost of living adjustment to employee wages and a \$60/month increase in the City's health insurance contribution for employees with both single and family coverage. The City received favorable renewal rates which resulted in a General Fund savings of \$26,484 which has been allocated to the General Fixed Asset Replacement Fund.

A listing of specific items impacting the preliminary tax levy is as follows:

The first section of the box shows changes resulting from a reevaluation of all General Fund revenues to reflect current development activity, preliminary capital projects, transfers from the Cable TV fund for communication costs, and transfers from Utility funds. All revenue changes combined account for a .22% decrease in the total tax levy.

The second section of the box shows changes in General Fund expenditures. These items account for 3.04% increase in the total proposed tax levy.

The net impact of General Fund changes is a 2.82% increase in the total tax levy.

The EDA, debt funds and capital funds account for a 1.10% increase in the tax levy (for a combined change in the City levy of 3.92%).

Note: (brackets) indicate a decrease in the tax levy	2017	
	Increase (Decrease)	% Impact on Total Levy
General Fund Revenue Changes		
License and permits	30,950	
MSA Maintenance	(2,000)	
Administrative charges to other funds	(18,800)	
Administrative charges to capital projects	10,000	
Engineering fees	(15,000)	
Plan check fees	5,000	
Earnings on investments	(5,000)	
Other revenues	(2,950)	
Transfer from Utility Funds (PILOT)	(26,000)	
General Fund Revenue Changes	(23,800)	-0.22%
General Fund Expenditure Changes		
Wages full time employees	73,774	
Wages full time employees - overtime	(2,900)	
Wages part-time employees regular	(26,831)	
Wages associate employees - regular	(13,821)	
PERA	10,145	
FICA	2,678	
Group insurance	5,637	
Workers' compensation	4,610	
Community survey	28,000	
Election	(24,500)	
Property/Liability insurance	2,950	
Police	126,300	
Fire	54,100	
Central Garage equipment/building charges	6,020	
Supplies	4,940	
Community Center building charge	9,100	
Postage	(3,000)	
Tree removal	8,749	
Traffic count studies	6,000	
Public Works - ADA transition plan	10,000	
Computer maintenance/support	21,169	
Misc. other adjustments	11,970	
Transfers out		
Community Center	8,000	
Recreation Programs	2,000	
General Fund Expenditure Changes	325,090	3.04%
Total General Fund changes	301,290	2.82%
Levy Changes in All Other Funds		
EDA Levy	5,000	
Debt (Debt & Central Garage funds)	-	
Street Renewal fund	60,000	
General Fixed Asset fund	46,484	
Information Technology fund	5,000	
Levy Changes in All Other Funds	116,484	1.10%
Total Change in City Levy	417,774	3.92%
HRA Levy	5,000	5.00%
Total Levy	422,774	3.93%

Below is a brief listing of specific items having an impact on the 2017 tax levy:

- Revenue changes reflect slightly lower permit-related revenues, a slight increase in MSA maintenance revenue, increased administrative charges, higher engineering fees for capital projects and higher earnings on investments.
- Elimination of the Human Resources management assistant and Park and Recreation office tech part-time regular positions results in a \$34,412 impact on the levy.
- Wage costs include a 2.5% wage adjustment, a \$30 per month increase in the City contribution for health insurance, a \$30 increase to the family VEBA contribution, contributions to PERA and social security, as well as step increases for employees not yet at the regular rate of pay for their positions.
- Workers' compensation costs increased by \$4,610 due to rate changes.
- An allowance of \$28,000 is included for a community survey.
- Election costs are deleted for 2017.
- Property/liability insurance rates are increasing slightly in 2017.
- Police costs are increasing \$126,300 or 6.0% due to cost of living and health insurance adjustments and an additional investigator position due to increased caseloads.
- Fire service costs are increasing \$54,100 or 3.7%, due primarily to the addition of a full-time Deputy Chief position.
- Central garage charges paid by the General Fund are up due to equipment replacements.
- Office and cleaning supplies increased slightly.
- Community Center building charges increased due to the operation and maintenance of City Hall.
- Postage decreased slightly.
- Tree removal costs are up as a result of anticipated costs associated with the Emerald Ash Borer (EAB) disease.
- Public Works Administration and Engineering contractual fees are up as a result of costs associated with traffic counts and an ADA transition plan.
- Information system costs increased due to maintenance and support related to the new financial software.
- The impact of all other General Fund changes net to an \$11,970 increase.
- The EDA and HRA levies each increase \$5,000 to cover additional staff time dedicated to EDA, HRA and Economic Development Commission costs.
- Combined debt levies remain the same, for existing debt funds and maintenance center debt.
- Capital funds supporting the addition and replacement of assets (streets, parks, general equipment, buildings, etc.) increased \$111,484.

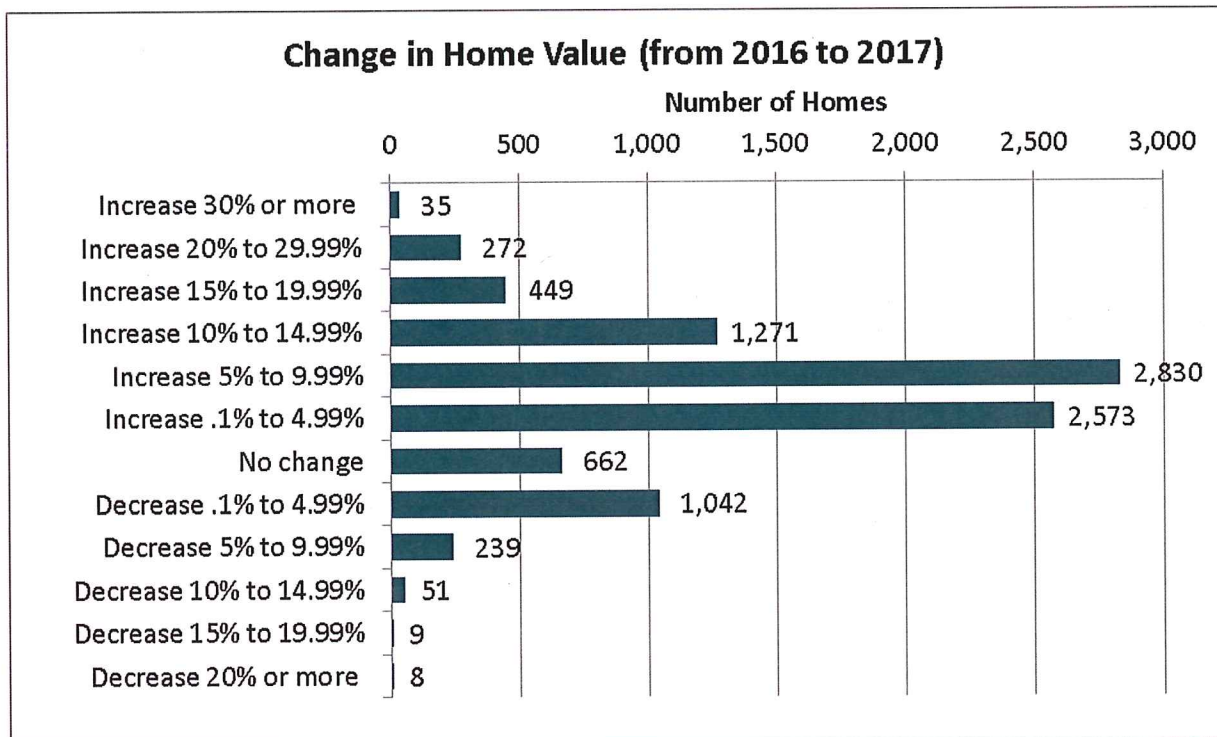
Residential Property Values

According to information provided by the Ramsey County Assessor, the median single-family home value in Shoreview will increase from \$253,800 for 2016 taxes, to \$267,300 for 2017 taxes (a 5.3% increase in value). The table at right shows the change in Shoreview's median single family home value since 2008.

Year	Median Home Value	Annual Percent Change
2008	\$286,600	2.4%
2009	275,600	-3.8%
2010	262,200	-4.9%
2011	249,350	-4.9%
2012	235,700	-5.5%
2013	222,200	-5.7%
2014	224,500	1.0%
2015	247,500	10.2%
2016	253,800	2.5%
2017	267,300	5.3%

Change in home values (all residential)			Sub-totals	
			Number of Parcels	Percent of Parcels
Increase 30% or more	35	0.37%		
Increase 20% to 29.99%	272	2.88%		
Increase 15% to 19.99%	449	4.76%		
Increase 10% to 14.99%	1,271	13.46%		
Increase 5% to 9.99%	2,830	29.98%		
Increase .1% to 4.99%	2,573	27.25%	7,430	78.70%
No change	662	7.01%	662	7.01%
Decrease .1% to 4.99%	1,042	11.04%		
Decrease 5% to 9.99%	239	2.53%		
Decrease 10% to 14.99%	51	0.54%		
Decrease 15% to 19.99%	9	0.10%		
Decrease 20% or more	8	0.08%	1,349	14.29%
Total Residential Parcels	9,441	100.00%	9,441	100.00%

As shown in the table to the left and the graph below, 7,430 homes experienced an increase in value, 662 home values remained the same, and 1,349 home values decreased.



Impact on Residential Property Taxes

The table below provides estimated changes in the City and HRA share of the property tax bill (using the assumptions on page 1 of this report) for a median value home. A description of the change in tax for a median home under each assumption follows the table.

- 15% increase in value – City taxes increase \$104.86 and HRA taxes increase \$1.06 for the year

Market Value				City Portion of Property Tax		Change in City Property Tax		HRA Portion of Property Tax		Change in HRA Property Tax	
Before MVE		Value Change									
2016	2017	Before MVE	After MVE	2016	2017	Dollars	Percent	2016	2017	Dollars	Percent
\$ 232,400	\$ 267,300	15.0%	17.6%	\$ 764.06	\$ 868.92	\$ 104.86	13.7%	\$ 7.17	\$ 8.23	\$ 1.06	14.8%
\$ 243,000	\$ 267,300	10.0%	11.6%	\$ 804.73	\$ 868.92	\$ 64.19	8.0%	\$ 7.56	\$ 8.23	\$ 0.67	8.9%
\$ 253,800	\$ 267,300	5.3%	6.1%	\$ 846.45	\$ 868.92	\$ 22.47	2.7%	\$ 7.95	\$ 8.23	\$ 0.28	3.5%
\$ 281,400	\$ 267,300	-5.0%	-5.7%	\$ 952.87	\$ 868.92	\$ (83.95)	-8.8%	\$ 8.95	\$ 8.23	\$ (0.72)	-8.0%
\$ 297,000	\$ 267,300	-10.0%	-11.3%	\$ 1,012.98	\$ 868.92	\$ (144.06)	-14.2%	\$ 9.51	\$ 8.23	\$ (1.28)	-13.5%

- 10% increase in value – City taxes increase \$64.19 and HRA taxes increase .67-cents for the year
- 5.3% increase in value – City taxes increase \$22.47 and HRA taxes increase .28-cents for the year
- 5% decrease in value – City taxes decrease \$83.95 and HRA taxes decrease .72-cents for the year
- 10% decrease in value – City taxes decrease \$144.06 and HRA taxes decrease \$1.28 for the year

The estimated change in property tax for a median valued home (using preliminary tax rates for each taxing jurisdiction) is shown in the table at right. Under these assumptions, taxes for the median valued home increase overall. Shoreview will collect about \$22 more in City tax.

Mounds View Schools & Rice Creek Watershed					
	Payable 2016	Payable 2017	Dollar Change	Percent Change	
Home value	\$ 253,800	\$ 267,300	\$ 13,500	5.3%	
HMVE home value	\$ 239,400	\$ 254,100	\$ 14,700	6.1%	
Taxable value	\$ 2,394	\$ 2,541	\$ 147	6.1%	Percent of Total
Property tax					Percent of Total
City	\$ 846.45	\$ 868.92	\$ 22.47	2.7%	2016
HRA	7.95	8.23	0.28	3.5%	2017
County	1,507.62	1,519.54	11.92	0.8%	
Mounds View Schools	1,193.29	1,196.50	3.21	0.3%	
Metropolitan districts	68.32	68.66	0.34	0.5%	
Watershed district	50.47	50.39	(0.08)	-0.2%	
Total Property Tax	\$ 3,674.10	\$ 3,712.24	\$ 38.14	1.0%	

The 3 tables on the next page provide the estimated change in the City portion of the tax bill as well as the total tax bill under 3 different sets of value assumptions, for home values ranging from \$100,000 to \$900,000.

The first table assumes that property values increase 5.3% (median value home increase). Under this assumption the City portion of the tax bill increases between \$11.11 and \$82.61 (depending on the home value), and the total tax bill increases from \$27.05 to \$134.45.

Market Value Before MVE			Market Value After MVE			City Portion of Property Tax		Change in City Property Tax		Total Property Tax		Change in Total Property Tax	
2016	2017	Value Change	2016	2017	Value Change	2016	2017	Dollars	Percent	2016	2017	Dollars	Percent
\$ 95,000	\$ 100,000	5.3%	\$ 66,300	\$ 71,800	8.3%	\$ 234.42	\$ 245.53	\$ 11.11	4.7%	\$ 1,072.53	\$ 1,099.58	\$ 27.05	2.5%
\$ 142,500	\$ 150,000	5.3%	\$ 118,100	\$ 126,300	6.9%	\$ 417.57	\$ 431.90	\$ 14.33	3.4%	\$ 1,851.01	\$ 1,880.63	\$ 29.62	1.6%
\$ 190,000	\$ 200,000	5.3%	\$ 169,900	\$ 180,800	6.4%	\$ 600.72	\$ 618.26	\$ 17.54	2.9%	\$ 2,629.48	\$ 2,661.67	\$ 32.19	1.2%
\$ 253,800	\$ 267,300	5.3%	\$ 239,400	\$ 254,100	6.1%	\$ 846.45	\$ 868.92	\$ 22.47	2.7%	\$ 3,674.10	\$ 3,712.24	\$ 38.14	1.0%
\$ 285,000	\$ 300,000	5.3%	\$ 273,400	\$ 289,800	6.0%	\$ 966.66	\$ 991.00	\$ 24.34	2.5%	\$ 4,185.12	\$ 4,223.75	\$ 38.63	0.9%
\$ 380,000	\$ 400,000	5.3%	\$ 377,000	\$ 398,800	5.8%	\$1,332.96	\$1,363.74	\$ 30.78	2.3%	\$ 5,742.07	\$ 5,785.84	\$ 43.77	0.8%
\$ 475,000	\$ 500,000	5.3%	\$ 475,000	\$ 500,000	5.3%	\$1,679.46	\$1,709.80	\$ 30.34	1.8%	\$ 7,226.28	\$ 7,250.95	\$ 24.67	0.3%
\$ 570,000	\$ 600,000	5.3%	\$ 570,000	\$ 600,000	5.3%	\$2,077.22	\$2,137.25	\$ 60.03	2.9%	\$ 8,898.81	\$ 9,011.96	\$ 113.15	1.3%
\$ 665,000	\$ 700,000	5.3%	\$ 665,000	\$ 700,000	5.3%	\$2,497.26	\$2,564.70	\$ 67.44	2.7%	\$ 10,653.16	\$ 10,772.98	\$ 119.82	1.1%
\$ 855,000	\$ 900,000	5.3%	\$ 855,000	\$ 900,000	5.3%	\$3,336.99	\$3,419.60	\$ 82.61	2.5%	\$ 14,160.55	\$ 14,295.00	\$ 134.45	0.9%

The next table assumes that property values increase 10%. Under this assumption the City portion of the tax bill increases between \$27.02 and \$245.25 (depending on the home value), and the total tax bill increases between \$94.62 and \$813.77.

Market Value Before MVE			Market Value After MVE			City Portion of Property Tax		Change in City Property Tax		Total Property Tax		Change in Total Property Tax	
2016	2017	Value Change	2016	2017	Value Change	2016	2017	Dollars	Percent	2016	2017	Dollars	Percent
\$ 90,900	\$ 100,000	10.0%	\$ 61,800	\$ 71,800	16.2%	\$ 218.51	\$ 245.53	\$ 27.02	12.4%	\$ 1,004.96	\$ 1,099.58	\$ 94.62	9.4%
\$ 136,400	\$ 150,000	10.0%	\$ 111,400	\$ 126,300	13.4%	\$ 393.88	\$ 431.90	\$ 38.02	9.7%	\$ 1,750.41	\$ 1,880.63	\$ 130.22	7.4%
\$ 181,800	\$ 200,000	10.0%	\$ 160,900	\$ 180,800	12.4%	\$ 568.89	\$ 618.26	\$ 49.37	8.7%	\$ 2,494.33	\$ 2,661.67	\$ 167.34	6.7%
\$ 243,000	\$ 267,300	10.0%	\$ 227,600	\$ 254,100	11.6%	\$ 804.73	\$ 868.92	\$ 64.19	8.0%	\$ 3,496.81	\$ 3,712.24	\$ 215.43	6.2%
\$ 272,700	\$ 300,000	10.0%	\$ 260,000	\$ 289,800	11.5%	\$ 919.28	\$ 991.00	\$ 71.72	7.8%	\$ 3,983.72	\$ 4,223.75	\$ 240.03	6.0%
\$ 363,600	\$ 400,000	10.0%	\$ 359,100	\$ 398,800	11.1%	\$1,269.67	\$1,363.74	\$ 94.07	7.4%	\$ 5,473.09	\$ 5,785.84	\$ 312.75	5.7%
\$ 454,500	\$ 500,000	10.0%	\$ 454,500	\$ 500,000	10.0%	\$1,606.98	\$1,709.80	\$ 102.82	6.4%	\$ 6,914.41	\$ 7,250.95	\$ 336.54	4.9%
\$ 545,500	\$ 600,000	10.0%	\$ 545,500	\$ 600,000	10.0%	\$1,969.03	\$2,137.25	\$ 168.22	8.5%	\$ 8,446.87	\$ 9,011.96	\$ 565.09	6.7%
\$ 636,400	\$ 700,000	10.0%	\$ 636,400	\$ 700,000	10.0%	\$2,370.69	\$2,564.70	\$ 194.01	8.2%	\$ 10,124.55	\$ 10,772.98	\$ 648.43	6.4%
\$ 818,200	\$ 900,000	10.0%	\$ 818,200	\$ 900,000	10.0%	\$3,174.35	\$3,419.60	\$ 245.25	7.7%	\$ 13,481.23	\$ 14,295.00	\$ 813.77	6.0%

The final table assumes that property value remains the same in both years. Under this assumption the City portion of the tax bill decreases between \$8.33 and \$116.10 (depending on the home value), and the total tax bill decreases between \$55.51 and \$695.60.

Market Value Before MVE			Market Value After MVE			City Portion of Property Tax		Change in City Property Tax		Total Property Tax		Change in Total Property Tax	
2016	2017	Value Change	2016	2017	Value Change	2016	2017	Dollars	Percent	2016	2017	Dollars	Percent
\$ 100,000	\$ 100,000	0.0%	\$ 71,800	\$ 71,800	0.0%	\$ 253.86	\$ 245.53	\$ (8.33)	-3.3%	\$ 1,155.09	\$ 1,099.58	\$ (55.51)	-4.8%
\$ 150,000	\$ 150,000	0.0%	\$ 126,300	\$ 126,300	0.0%	\$ 446.56	\$ 431.90	\$ (14.66)	-3.3%	\$ 1,974.20	\$ 1,880.63	\$ (93.57)	-4.7%
\$ 200,000	\$ 200,000	0.0%	\$ 180,800	\$ 180,800	0.0%	\$ 639.25	\$ 618.26	\$ (20.99)	-3.3%	\$ 2,793.30	\$ 2,661.67	\$ (131.63)	-4.7%
\$ 267,300	\$ 267,300	0.0%	\$ 254,100	\$ 254,100	0.0%	\$ 898.42	\$ 868.92	\$ (29.50)	-3.3%	\$ 3,895.07	\$ 3,712.24	\$ (182.83)	-4.7%
\$ 250,000	\$ 250,000	0.0%	\$ 235,300	\$ 235,300	0.0%	\$ 831.95	\$ 804.63	\$ (27.32)	-3.3%	\$ 3,612.40	\$ 3,442.71	\$ (169.69)	-4.7%
\$ 300,000	\$ 300,000	0.0%	\$ 289,800	\$ 289,800	0.0%	\$1,024.65	\$ 991.00	\$ (33.65)	-3.3%	\$ 4,431.50	\$ 4,223.75	\$ (207.75)	-4.7%
\$ 350,000	\$ 350,000	0.0%	\$ 344,300	\$ 344,300	0.0%	\$1,217.34	\$1,177.37	\$ (39.97)	-3.3%	\$ 5,250.61	\$ 5,004.80	\$ (245.81)	-4.7%
\$ 500,000	\$ 500,000	0.0%	\$ 500,000	\$ 500,000	0.0%	\$1,767.85	\$1,709.80	\$ (58.05)	-3.3%	\$ 7,606.61	\$ 7,250.95	\$ (355.66)	-4.7%
\$ 700,000	\$ 700,000	0.0%	\$ 700,000	\$ 700,000	0.0%	\$2,651.78	\$2,564.70	\$ (87.08)	-3.3%	\$ 11,298.61	\$ 10,772.98	\$ (525.63)	-4.7%
\$ 900,000	\$ 900,000	0.0%	\$ 900,000	\$ 900,000	0.0%	\$3,535.70	\$3,419.60	\$ (116.10)	-3.3%	\$ 14,990.60	\$ 14,295.00	\$ (695.60)	-4.6%

Impact of Metro Watershed District and Roseville School District on Residential Property Taxes

Within Shoreview we have four different total tax rates. Although tax rates are the same throughout the City for many jurisdictions (including the City, County, Met Council, Mosquito Control and HRA), some tax rates are different depending on the school or watershed district. The table below shows tax rate information for each of the four different tax rates.

Description	2016 Tax Rates				2017 Tax Rates			
Tax Rates:								
City taxes	35.357	35.357	35.357	35.357	34.196	34.196	34.196	34.196
Ramsey County, library	58.885	58.885	58.885	58.885	55.921	55.921	55.921	55.921
County Regional Rail Authority	4.090	4.090	4.090	4.090	3.880	3.880	3.880	3.880
School District regular rates								
School district 621	26.245	26.245	n/a	n/a	25.323	25.323	n/a	n/a
School district 623	n/a	n/a	20.958	20.958	n/a	n/a	18.904	18.904
School District market value rates								
School district 621	0.22261%	0.22261%	n/a	n/a	0.20690%	0.20690%	n/a	n/a
School district 623	n/a	n/a	0.21044%	0.21044%	n/a	n/a	0.19352%	0.19352%
Other Jurisdictions								
Met Council	2.379	2.379	2.379	2.379	2.246	2.246	2.246	2.246
Mosquito Control	0.475	0.475	0.475	0.475	0.456	0.456	0.456	0.456
Metro Watershed	n/a	4.214	4.214	n/a	n/a	4.079	4.079	n/a
Rice Creek Watershed	2.108	n/a	n/a	2.108	1.983	n/a	n/a	1.983
Shoreview HRA	0.332	0.332	0.332	0.332	0.324	0.324	0.324	0.324
Total Regular Tax Rate	129.871	131.977	126.690	124.584	124.329	126.425	120.006	117.910
Change in Regular Tax Rates					-4.3%	-4.2%	-5.3%	-5.4%
Change in Market Valued Tax Rates					-7.1%	-7.1%	-8.0%	-8.0%

To illustrate how the property tax bill differs depending on the school district and the watershed district, the two pages that follow show the total tax as well as the change in property tax for each of the four different taxing rates.

The four examples on this page show the total property tax for a median value home with a 5.3% increase in value (increasing from \$253,800 to \$267,300 before homestead market value exclusion, and from \$239,400 to \$254,100 after homestead market value exclusion). The highest property tax is paid by the home in the Mounds View School District and the Metro Watershed District (the second table in the list), the largest tax increase is also for the home in the Mounds View School District and the Metro Watershed District.

For a median home in the Mounds View School District and Rice Creek Watershed, total property tax increases about \$38.

	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Mounds View Schools & Rice Creek Watershed</u>				
Property tax				
City	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
HRA	7.95	8.23	0.28	3.5%
County	1,507.62	1,519.54	11.92	0.8%
Mounds View Schools	1,193.29	1,196.50	3.21	0.3%
Metropolitan districts	68.32	68.66	0.34	0.5%
Watershed district	50.47	50.39	(0.08)	-0.2%
Total Property Tax	\$ 3,674.10	\$ 3,712.24	\$ 38.14	1.0%

For a median home in the Mounds View School District and Metro Watershed, total property tax increases about \$41.

	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Mounds View Schools & Metro Watershed</u>				
Property tax				
City	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
HRA	7.95	8.23	0.28	3.5%
County	1,507.62	1,519.54	11.92	0.8%
Mounds View Schools	1,193.29	1,196.50	3.21	0.3%
Metropolitan districts	68.32	68.66	0.34	0.5%
Watershed district	100.88	103.65	2.77	2.7%
Total Property Tax	\$ 3,724.51	\$ 3,765.50	\$ 40.99	1.1%

For a median home in the Roseville School District and Metro Watershed, total property tax remains the same.

	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Roseville Schools & Metro Watershed</u>				
Property tax				
City	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
HRA	7.95	8.23	0.28	3.5%
County	1,507.62	1,519.54	11.92	0.8%
Roseville Schools	1,035.83	997.63	(38.20)	-3.7%
Metropolitan districts	68.32	68.66	0.34	0.5%
Watershed district	100.88	103.65	2.77	2.7%
Total Property Tax	\$ 3,567.05	\$ 3,566.63	\$ (0.42)	0.0%

For a median home in the Roseville School District and Rice Creek Watershed, total property tax decreases about \$3.

	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Roseville Schools & Rice Creek Watershed</u>				
Property tax				
City	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
HRA	7.95	8.23	0.28	3.5%
County	1,507.62	1,519.54	11.92	0.8%
Roseville Schools	1,035.83	997.63	(38.20)	-3.7%
Metropolitan districts	68.32	68.66	0.34	0.5%
Watershed district	50.47	50.39	(0.08)	-0.2%
Total Property Tax	\$ 3,516.64	\$ 3,513.37	\$ (3.27)	-0.1%

The four examples on this page show the total property tax for a \$500,000 home with a 5.3% increase in value (from \$475,000 to \$500,000). The homestead market value exclusion does not apply in this example. As shown, the highest property tax is paid by the home in the Mounds View School District and the Metro Watershed District (the second table in the list), the largest tax increase is also for the home in the Mounds View School District and the Metro Watershed District.

For a home in the Mounds View School District and Rice Creek Watershed, total property tax increases about \$24.

For a home in the Mounds View School District and Metro Watershed, total property tax increases about \$29.

For a home in the Roseville School District and Metro Watershed, total property tax decreases about \$50.

For a home in the Roseville School District and Rice Creek Watershed, total property tax decreases about \$54.

	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Mounds View Schools & Rice Creek Watershed</u>				
Property tax				
City	\$ 1,679.46	\$ 1,709.80	\$ 30.34	1.8%
HRA	15.77	16.20	0.43	2.7%
County	2,991.32	2,990.05	(1.27)	0.0%
Mounds View Schools	2,304.04	2,300.65	(3.39)	-0.1%
Metropolitan districts	135.56	135.10	(0.46)	-0.3%
Watershed district	100.13	99.15	(0.98)	-1.0%
Total Property Tax	\$ 7,226.28	\$ 7,250.95	\$ 24.67	0.3%
	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Mounds View Schools & Metro Watershed</u>				
Property tax				
City	\$ 1,679.46	\$ 1,709.80	\$ 30.34	1.8%
HRA	15.77	16.20	0.43	2.7%
County	2,991.32	2,990.05	(1.27)	0.0%
Mounds View Schools	2,304.04	2,300.65	(3.39)	-0.1%
Metropolitan districts	135.56	135.10	(0.46)	-0.3%
Watershed district	200.17	203.95	3.78	1.9%
Total Property Tax	\$ 7,326.32	\$ 7,355.75	\$ 29.43	0.4%
	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Roseville Schools & Metro Watershed</u>				
Property tax				
City	\$ 1,679.46	\$ 1,709.80	\$ 30.34	1.8%
HRA	15.77	16.20	0.43	2.7%
County	2,991.32	2,990.05	(1.27)	0.0%
Roseville Schools	1,995.10	1,912.80	(82.30)	-4.1%
Metropolitan districts	135.56	135.10	(0.46)	-0.3%
Watershed district	200.17	203.95	3.78	1.9%
Total Property Tax	\$ 7,017.38	\$ 6,967.90	\$ (49.48)	-0.7%
	Payable 2016	Payable 2017	Dollar Change	Percent Change
<u>Roseville Schools & Rice Creek Watershed</u>				
Property tax				
City	\$ 1,679.46	\$ 1,709.80	\$ 30.34	1.8%
HRA	15.77	16.20	0.43	2.7%
County	2,991.32	2,990.05	(1.27)	0.0%
Roseville Schools	1,995.10	1,912.80	(82.30)	-4.1%
Metropolitan districts	135.56	135.10	(0.46)	-0.3%
Watershed district	100.13	99.15	(0.98)	-1.0%
Total Property Tax	\$ 6,917.34	\$ 6,863.10	\$ (54.24)	-0.8%

Operating Budget

The 2017 budget is the second year of the biennial budget. This means that the City will formally amend the second year of the biennial budget and no new formal budget document will be prepared. Instead, the City Council will authorize amendments to the budget and CIP, and will pass resolutions setting the funding level and documenting the changes. This section of the memo provides a summary of budget changes for each operating fund, along with general discussion about the changes to each budget. The following schedules assume a 2.5% COLA increase, a \$30 increase in the City contribution to health insurance and a \$30 increase to the family VEBA contribution.

General Fund revenue changes include modifications to license and permit revenue, changes to intergovernmental revenue due to street maintenance aid and a decrease in engineering charges. A significant portion of expense reductions are related to health insurance savings. The majority of the public safety increase relates to the police contract (see previous comments).

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Original Budget	Budget Changes	Amended Budget
General Fund						
Revenue						
Property Taxes	\$ 7,008,972	\$ 7,321,858	\$ 7,321,858	\$ 7,638,713	\$ (15,565)	7,623,148
Licenses and Permits	500,102	354,000	515,250	317,700	5,350	323,050
Intergovernmental	541,105	480,622	482,622	480,622	2,000	482,622
Charges for Services	1,400,266	1,224,520	1,414,720	1,252,000	(5,930)	1,246,070
Fines and Forfeits	52,581	42,500	42,500	42,500	-	42,500
Interest Earnings	54,212	50,000	50,000	55,000	-	55,000
Other Revenues	30,077	25,450	22,309	25,650	-	25,650
Total Revenue	9,587,315	9,498,950	9,849,259	9,812,185	(14,145)	9,798,040
Expense						
General Government	\$ 2,128,723	\$ 2,353,929	\$ 2,357,022	\$ 2,394,470	\$ (56,982)	\$ 2,337,488
Public Safety	3,461,565	3,570,920	3,570,920	3,691,870	59,500	3,751,370
Public Works	1,418,473	1,559,750	1,547,441	1,597,377	4,465	1,601,842
Parks and Recreation	1,734,769	1,781,505	1,772,439	1,892,649	(13,216)	1,879,433
Community Development	614,329	645,846	667,270	664,819	(7,912)	656,907
Total Expense	9,357,859	\$ 9,911,950	\$ 9,915,092	\$ 10,241,185	\$ (14,145)	\$ 10,227,040
Other Sources (Uses)						
Transfers In	748,000	811,000	811,000	837,000	-	837,000
Transfers Out	(797,730)	(398,000)	(398,000)	(408,000)	-	(408,000)
Net Increase (Decrease)	179,726	-	347,167	-	-	-
Fund Equity, beginning	4,447,398	4,257,497	4,627,124	4,974,291		4,974,291
Fund Equity, ending	\$ 4,627,124	\$ 4,257,497	\$ 4,974,291	\$ 4,974,291		\$ 4,974,291

Recycling Fund revenue changes are the result of increases to County grants and local governmental aid from spring and fall clean-up events. Charges for services were reduced due to the elimination of the recycling fee increase in 2017. Expenditure changes are a result of lower administrative charges.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Recycling Fund						
Revenue						
Intergovernmental	\$ 83,913	\$ 75,469	\$ 77,469	\$ 69,000	\$ 10,762	79,762
Charges for Services	520,695	536,500	538,500	547,500	(7,000)	540,500
Interest Earnings	2,766	-	-	-	-	-
Total Revenue	607,374	611,969	615,969	616,500	3,762	620,262
Expense						
Public Works	\$ 521,266	\$ 566,151	\$ 566,461	\$ 583,939	\$ (885)	\$ 583,054
Net Increase (Decrease)	86,108	45,818	49,508	32,561	4,647	37,208
Fund Equity, beginning	266,654	352,762	352,762	402,270		402,270
Fund Equity, ending	\$ 352,762	\$ 398,580	\$ 402,270	\$ 434,831		\$ 439,478

Community Center Fund revenue changes include an increase in building charges to the General Fund. Expenditure changes include reduced personal costs relating to health insurance and wage changes and an increase in capital outlay related to fitness equipment purchases. Prior to 2017 the City leased certain Community Center fitness equipment, in 2016 staff reevaluated this funding strategy and determined that leasing equipment was no longer beneficial to the City. The 2016 fund equity is anticipated to increase by more than \$160,000.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Community Center Fund						
Revenue						
Charges for Services	\$ 2,410,658	\$ 2,468,215	\$ 2,474,915	\$ 2,518,300	\$ 6,400	\$ 2,524,700
Interest Earnings	18,953	5,000	5,000	6,000	-	6,000
Other Revenues	12,063	12,500	12,500	12,500	-	12,500
Total Revenue	2,441,674	2,485,715	2,492,415	2,536,800	6,400	2,543,200
Expense						
Parks and Recreation	2,694,278	2,733,905	2,715,963	2,786,944	22,664	2,809,608
Other Sources (Uses)						
Transfers In	366,000	384,000	384,000	402,000	-	402,000
Transfers Out	-	-		(200,000)	-	(200,000)
Net Increase (Decrease)	113,396	135,810	160,452	(48,144)	(16,264)	(64,408)
Fund Equity, beginning	1,193,542	1,306,938	1,306,938	1,467,390		1,467,390
Fund Equity, ending	<u>\$ 1,306,938</u>	<u>\$ 1,442,748</u>	<u>\$ 1,467,390</u>	<u>\$ 1,419,246</u>		<u>\$ 1,402,982</u>

Recreation Programs Fund changes include reduced revenue estimates for the Summer Discovery program. Expense changes include personal costs (health insurance, full-time, part-time and associate wage changes).

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Recreation Programs Fund						
Revenue						
Charges for Services	\$ 1,446,360	\$ 1,500,041	\$ 1,425,041	\$ 1,543,711	\$ (70,000)	\$ 1,473,711
Interest Earnings	13,214	2,000	2,000	2,500	-	2,500
Other Revenues	1,606	-	-	-	-	-
Total Revenue	1,461,180	1,502,041	1,427,041	1,546,211	(70,000)	1,476,211
Expense						
Parks and Recreation	\$ 1,388,825	\$ 1,481,881	\$ 1,483,789	\$ 1,457,160	\$ 7,398	\$ 1,464,558
Other Sources (Uses)						
Transfers In	72,000	84,000	84,000	86,000	-	86,000
Transfers Out	(120,000)	(130,000)	(130,000)	(340,000)	-	(340,000)
Net Increase (Decrease)	24,355	(25,840)	(102,748)	(164,949)	(77,398)	(242,347)
Fund Equity, beginning	971,782	996,137	996,137	893,389		893,389
Fund Equity, ending	\$ 996,137	\$ 970,297	\$ 893,389	\$ 728,440		\$ 651,042

Cable Television Fund changes are the result of increased costs related to maintenance and redesign of the City's website and reductions in personal costs.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Cable Television Fund						
Revenue						
Charges for Services	\$ 604,810	\$ 435,000	\$ 435,000	\$ 435,000	\$ -	\$ 435,000
Interest Earnings	3,840	1,700	1,700	1,800	-	1,800
Other Revenues	23,061	1,200	1,200	1,200	-	1,200
Total Revenue	631,711	437,900	437,900	438,000	-	438,000
Expense						
General Government	\$ 188,690	\$ 220,183	\$ 240,578	\$ 120,623	\$ 30,356	\$ 150,979
Other Sources (Uses)						
Transfers Out	(167,000)	(200,000)	(200,000)	(200,000)	-	(200,000)
Net Increase (Decrease)	276,021	17,717	(2,678)	117,377	(30,356)	87,021
Fund Equity, beginning	192,159	468,180	468,180	465,502		465,502
Fund Equity, ending	\$ 468,180	\$ 485,897	\$ 465,502	\$ 582,879		\$ 552,523

The EDA Fund changes include increases in personal and contractual service costs.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
EDA Fund						
Revenue						
Property Taxes	\$ 89,517	\$ 110,000	\$ 110,000	\$ 115,000	\$ -	\$ 115,000
Interest Earnings	2,449	-	-	-	-	-
Total Revenue	91,966	110,000	110,000	115,000	-	115,000
Expense						
Community Development	\$ 97,443	\$ 107,013	\$ 108,710	\$ 109,526	\$ 1,416	\$ 110,942
Net Increase (Decrease)	(5,477)	2,987	1,290	5,474	(1,416)	4,058
Fund Equity, beginning	209,176	203,699	203,699	204,989		204,989
Fund Equity, ending	\$ 203,699	\$ 206,686	\$ 204,989	\$ 210,463		\$ 209,047

HRA Fund changes include increases in personal costs.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
HRA Fund						
Revenue						
Property Taxes	\$ 94,525	\$ 100,000	\$ 100,000	\$ 105,000	\$ -	\$ 105,000
Interest Earnings	921	-	-	-	-	-
Total Revenue	95,446	100,000	100,000	105,000	-	105,000
Expense						
Community Development	\$ 80,209	\$ 92,907	\$ 93,606	\$ 96,846	\$ 396	\$ 97,242
Net Increase (Decrease)	15,237	7,093	6,394	8,154	(396)	7,758
Fund Equity, beginning	87,943	103,180	103,180	109,574		109,574
Fund Equity, ending	\$ 103,180	\$ 110,273	\$ 109,574	\$ 117,728		\$ 117,332

The Slice of Shoreview Fund budget has no proposed changes for 2017.

		2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
2015 Actual						
Slice of Shoreview Fund						
Revenue						
Charges for Services	\$ 27,535	\$ 27,000	\$ 27,000	\$ 27,570	\$ -	\$ 27,570
Interest Earnings	1,077	-	-	-	-	-
Other Revenues	34,050	32,000	32,000	32,000	-	32,000
Total Revenue	62,662	59,000	59,000	59,570	-	59,570
Expense						
General Government	\$ 67,608	\$ 67,900	\$ 67,900	\$ 68,370	\$ -	\$ 68,370
Other Sources (Uses)						
Transfers In	10,000	10,000	10,000	10,000	-	10,000
Net Increase (Decrease)	5,054	1,100	1,100	1,200	-	1,200
Fund Equity, beginning	76,351	81,405	81,405	82,505		82,505
Fund Equity, ending	\$ 81,405	\$ 82,505	\$ 82,505	\$ 83,705		\$ 83,705

The Debt Service Fund changes are a result of tax levy reductions and special assessment reductions due to assessment prepayments.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Debt Service Funds						
Revenue						
Property Taxes	\$ 541,270	\$ 547,000	\$ 547,000	\$ 549,000	\$ (2,000)	\$ 547,000
Special Assessments	270,575	203,008	199,249	203,595	(1,476)	202,119
Intergovernmental	580	-	-	-	-	-
Interest Earnings	30,815	16,600	16,600	17,190	-	17,190
Total Revenue	843,240	766,608	762,849	769,785	(3,476)	766,309
Expense						
Debt Service	\$ 1,600,539	\$ 1,303,301	\$ 1,303,301	\$ 1,258,476	\$ -	\$ 1,258,476
Other Sources (Uses)						
Debt Proceeds	9,493	-	-	7,700	-	7,700
Debt Refunded	(1,490,000)	-	-	-	-	-
Transfers In	818,122	459,745	459,559	455,000	-	455,000
Transfers Out	(50,000)	(54,745)	(54,559)	(50,000)	-	(50,000)
Net Increase (Decrease)	(1,469,684)	(131,693)	(135,452)	(75,991)	(3,476)	(79,467)
Fund Equity, beginning	4,297,747	2,828,063	2,828,063	2,692,611		2,692,611
Fund Equity, ending	\$ 2,828,063	\$ 2,696,370	\$ 2,692,611	\$ 2,616,620		\$ 2,613,144

Central Garage Fund changes to expenses include reductions of personal costs, motor fuel and equipment parts, and increases to contractual services and higher transfers to the Capital Acquisition/IS fund to cover planned computer/technology capital costs.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Central Garage Fund						
Revenue						
Property Taxes	\$ 207,265	\$ 184,000	\$ 184,000	\$ 184,000	\$ -	\$ 184,000
Intergovernmental	6,413					-
Central Garage Charges	1,264,028	1,281,150	1,281,150	1,338,660	-	1,338,660
Interest Earnings	16,398	10,500	10,500	11,500	-	11,500
Other Revenues	4,985	-	-	-	-	-
Total Revenue	1,499,089	1,475,650	1,475,650	1,534,160	-	1,534,160
Expense						
Central Garage Operations	577,415	638,373	590,089	651,523	(37,053)	614,470
Debt Service	133,659	110,635	110,635	105,502	-	105,502
Depreciation	655,763	663,000	663,000	690,000	-	690,000
Total Expense	1,366,837	1,412,008	1,363,724	1,447,025	(37,053)	1,409,972
Other Sources (Uses)						
Sale of Asset-Gain	44,577	32,000	32,000	43,000	-	43,000
Transfers In	119,400	119,400	119,400	119,400	-	119,400
Transfers Out	-	(15,000)	(1,000)	-	(14,000)	(14,000)
Net Increase (Decrease)	296,229	200,042	262,326	249,535	23,053	272,588
Fund Equity, beginning	4,197,741	4,493,970	4,493,970	4,756,296		4,756,296
Fund Equity, ending	\$ 4,493,970	\$ 4,694,012	\$ 4,756,296	\$ 5,005,831		\$ 5,028,884
Note: Excludes contributed assets						

The Short-term Disability Fund budget has no proposed changes for 2017.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Short-term Disability Fund						
Revenue						
Charges for Services (misc)	\$ 7,820	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	\$ 7,500
Interest Earnings	533	500	500	550	-	550
Total Revenue	8,353	8,000	8,000	8,050	-	8,050
Expense						
Miscellaneous	10,281	9,000	9,000	9,000	-	9,000
Total Expense	10,281	9,000	9,000	9,000	-	9,000
Net Increase (Decrease)	(1,928)	(1,000)	(1,000)	(950)	-	(950)
Fund Equity, beginning	41,948	40,020	40,020	39,020		39,020
Fund Equity, ending	\$ 40,020	\$ 39,020	\$ 39,020	\$ 38,070		\$ 38,070

The Liability Claims Fund budget has no proposed changes for 2017.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Liability Claims Fund						
Revenue						
Interest Earnings	\$ 2,522	\$ 2,200	\$ 2,200	\$ 2,300	\$ -	\$ 2,300
Other Revenues	54,388	30,000	30,000	30,000	-	30,000
Total Revenue	56,910	32,200	32,200	32,300	-	32,300
Expense						
Miscellaneous	51,949	32,000	32,000	32,000	-	32,000
Total Expense	51,949	32,000	32,000	32,000	-	32,000
Net Increase (Decrease)	4,961	200	200	300	-	300
Fund Equity, beginning	207,885	212,846	212,846	213,046		213,046
Fund Equity, ending	\$ 212,846	\$ 213,046	\$ 213,046	\$ 213,346		\$ 213,346

Water Fund changes include a slight revision to the allocation of gallons per tier, a 12% water rate increase for 2017 (changed from the planned 8% increase in the five-year operating plan), slightly lower personal costs, higher chemical costs, increased contractual costs due to general consultant fees and costs associated with the new financial software (\$57,200), slightly higher debt service interest costs, and higher transfers to the Capital Acquisition/IS fund to cover planned computer/technology capital costs.

Expenditure budget revisions result in a \$96,873 reduction in fund balance from what was planned in the FYOP. The 12% rate increase is projected to raise an additional \$125,000 of revenue and would generate a net increase to fund balance of \$347,773. Due to lower irrigation usage for the past several summers the City has not met its revenue projections. In order to maintain the goals established in the FYOP staff is recommending an amended rate increase of 12% due to lower revenues in prior years and expenditure amendments to the 2017 budget.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Water Fund						
Revenue						
Special Assessments	\$ 2,080	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	973	-	-	-	-	-
Charges for Services (utility chgs)	2,587,180	3,218,500	2,863,500	3,477,000	125,000	3,602,000
Interest Earnings	48,877	38,000	38,000	42,000	-	42,000
Total Revenue	2,639,110	3,256,500	2,901,500	3,519,000	125,000	3,644,000
Expense						
Enterprise Operations	1,430,934	1,581,485	1,573,450	1,569,265	93,605	1,662,870
Debt Service	301,702	307,431	465,047	437,926	3,268	441,194
Depreciation	647,552	669,000	669,000	799,000	-	799,000
Total Expense	2,380,188	2,557,916	2,707,497	2,806,191	96,873	2,903,064
Other Sources (Uses)						
Transfers Out	(345,249)	(363,000)	(369,137)	(376,400)	(16,763)	(393,163)
Net Increase (Decrease)	(86,327)	335,584	(175,134)	336,409	11,364	347,773
Note: Excludes contributed assets						

Sewer Fund changes include a 3% sewer rate increase for 2017 (unchanged from the original rate in the five-year operating plan), slightly lower personal costs, net increases in contractual costs due to costs associated with the new financial software and lower administrative charges, slightly higher debt service interest costs, and higher transfers to the Capital Acquisition/IS fund to cover planned computer/technology capital costs.

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Sewer Fund						
Revenue						
Special Assessments	\$ 2,970	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	775	-	-	-	-	-
Charges for Services (misc)	919	1,500	1,500	1,500	-	1,500
Charges for Services (utility chgs)	3,941,395	4,057,500	4,030,500	4,179,500	-	4,179,500
Interest Earnings	35,796	27,000	27,000	30,000	-	30,000
Total Revenue	3,981,855	4,086,000	4,059,000	4,211,000	-	4,211,000
Expense						
Enterprise Operations	3,191,670	3,359,142	3,357,775	3,497,181	(344)	3,496,837
Debt Service	73,480	78,764	83,372	75,469	135	75,604
Depreciation	339,842	354,000	354,000	348,000	-	348,000
Total Expense	3,604,992	3,791,906	3,795,147	3,920,650	(209)	3,920,441
Other Sources (Uses)						
Transfers Out	(181,249)	(183,000)	(189,137)	(190,400)	(16,763)	(207,163)
Net Increase (Decrease)	195,614	111,094	74,716	99,950	(16,554)	83,396
Note: Excludes contributed assets						

Surface Water Fund changes include slightly higher utility charges (due to development), and contractual services, administrative charges and debt service interest costs. The planned 10% increase in surface water rates for 2017 is unchanged

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Surface Water Fund						
Revenue						
Special Assessments	\$ 676	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	282	-	-	-	-	-
Charges for Services (utility chgs)	1,473,809	1,598,003	1,616,267	1,751,538	4,973	1,756,511
Interest Earnings	10,352	9,000	9,000	10,000	-	10,000
Total Revenue	1,485,119	1,607,003	1,625,267	1,761,538	4,973	1,766,511
Expense						
Enterprise Operations	752,030	969,519	969,987	947,460	16,229	963,689
Debt Service	88,186	82,239	89,865	79,061	256	79,317
Depreciation	260,585	269,000	269,000	277,000	-	277,000
Total Expense	1,100,801	1,320,758	1,328,852	1,303,521	16,485	1,320,006
Other Sources (Uses)						
Transfers Out	(152,000)	(159,000)	(159,000)	(168,000)	-	(168,000)
Net Increase (Decrease)	232,318	127,245	137,415	290,017	(11,512)	278,505
Note: Excludes contributed assets						

Street Lighting Fund changes include higher utility charges (due to development) and decreased personal costs. The planned 15% increase in street lighting rates for 2017 is unchanged

	2015 Actual	2016		2017		
		Budget	Revised Estimate	Budget	Budget Changes	Amended Budget
Street Lighting Fund						
Revenue						
Special Assessments	\$ 246	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Services (utility chgs)	520,938	551,000	554,000	634,000	3,000	637,000
Interest Earnings	3,300	2,500	2,500	2,700	-	2,700
Total Revenue	524,484	553,500	556,500	636,700	3,000	639,700
Expense						
Enterprise Operations	244,207	279,118	278,885	287,637	(6,818)	280,819
Depreciation	61,482	69,000	69,000	75,000	-	75,000
Total Expense	305,689	348,118	347,885	362,637	(6,818)	355,819
Other Sources (Uses)						
Sale of Asset-Gain (Loss)	(33)	-	-	-	-	-
Transfers Out	(22,400)	(25,400)	(25,400)	(28,400)	-	(28,400)
Net Increase (Decrease)	196,362	179,982	183,215	245,663	9,818	255,481
Note: Excludes contributed assets						

Utility Rates

The change in the total utility bill will vary based on the amount of water used by each customer, and by the type of customer. To put the rate change into perspective, two tables are presented to estimate the change on residential customers at various water usage levels.

For the average residential customer (using an average of 15,000 gallons of water per quarter, and 12,000 gallons in the winter) the total utility bill will increase \$12.74 per quarter. The majority of the increase is for water charges.

Average User			
	2016	2017	Change
Water	\$ 49.43	\$ 55.34	\$ 5.91
Sewer	87.65	90.28	2.63
Surface water	25.73	28.30	2.57
Street lighting	10.85	12.48	1.63
State fee	1.59	1.59	-
Total	\$ 175.25	\$ 187.99	\$ 12.74

The next table shows the change in the utility bill for residential customers at 6 different usage levels. Customers with the lowest usage receive a smallest increase. The second column of the table shows the percentage of residential customers that fall within each usage level.

Use Level	% of Homes	Water Gallons	Sewer Gallons	Total Quarterly Utility Bill		Quarterly Change	
				2016	2017	\$	
Very low	13%	5,000	4,000	\$ 120.64	\$ 129.42	\$ 8.78	7.3%
Low	27%	10,000	10,000	\$ 144.12	\$ 154.57	\$ 10.45	7.3%
Average	40%	15,000	12,000	\$ 175.25	\$ 187.99	\$ 12.74	7.3%
Above avg	16%	25,000	22,000	\$ 221.99	\$ 238.83	\$ 16.84	7.6%
High	2%	55,000	26,000	\$ 360.79	\$ 394.18	\$ 33.39	9.3%
Very high	2%	80,000	34,000	\$ 503.34	\$ 552.04	\$ 48.70	9.7%

As stated earlier in this report staff is recommending an increase of 12% to the water rate, the 2016/2017 biennial operating budget had previously recommended an 8% increase. The following table compares utility bills at an 8% and 12% water rate increase.

Use Level	% of Homes	Water Gallons	Sewer Gallons	Total Quarterly Utility Bill		Quarterly Change
				8%	12%	\$
Very low	13%	5,000	4,000	\$ 128.50	\$ 129.42	\$ 0.92
Low	27%	10,000	10,000	\$ 153.20	\$ 154.57	\$ 1.37
Average	40%	15,000	12,000	\$ 186.02	\$ 187.99	\$ 1.97
Above avg	16%	25,000	22,000	\$ 235.66	\$ 238.83	\$ 3.17
High	2%	55,000	26,000	\$ 385.66	\$ 394.18	\$ 8.52
Very high	2%	80,000	34,000	\$ 538.77	\$ 552.04	\$ 13.27

A rate increase to 12% will result in an additional quarterly charge ranging from 92 cents for a very low customer to \$13.27 for a very high customer.

Major Capital Funds

Projected fund balances and capital costs for major capital funds are presented on the next four pages. These schedules show revenue dedicated to each fund, planned project costs, and estimated fund balance.

Street Renewal Fund projections indicate that tax levy increases ranging from \$60,000 to \$76,000 per year through 2021 will support planned projects.

Street Renewal Fund Capital Projections	Estimated 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Revenue						
Property taxes	\$ 1,000,000	\$ 1,060,000	\$ 1,124,000	\$ 1,191,000	\$ 1,262,000	\$ 1,338,000
Assessments	12,696	12,696	127,696	6,880	6,880	6,880
Investment interest	28,000	33,000	34,000	42,000	47,000	41,000
Total Revenues	\$ 1,040,696	\$ 1,105,696	\$ 1,285,696	\$ 1,239,880	\$ 1,315,880	\$ 1,385,880
Expense						
Street condition survey	8,000	8,500	8,500	9,000	9,000	9,500
Sealcoat and crack fill	325,400	336,700	339,700	346,000	352,500	359,100
Street rehabilitation current projects:						
Railroad crossing quiet zones	1,017	-	-	-	-	-
Grand Avenue reconstruction	257,000	-	-	-	-	-
Turtle Lane neighborhood	-	-	-	-	-	-
Windward Heights neighborhood	665,400	766,500	-	-	-	-
Bridge/Lion neighborhood	-	-	873,000	-	-	-
Wabasso neighborhood	-	-	-	472,200	-	-
Dale Alley	-	-	-	125,000	-	-
Edgetown Acres-Schutta/Lois/Hillview	-	-	-	-	1,337,800	1,457,600
Total Expense	\$ 1,256,817	\$ 1,111,700	\$ 1,221,200	\$ 952,200	\$ 1,699,300	\$ 1,826,200
Net change	(216,121)	(6,004)	64,496	287,680	(383,420)	(440,320)
Fund equity, beginning	2,719,313	2,503,192	2,497,188	2,561,684	2,849,364	2,465,944
Fund equity, ending	\$ 2,503,192	\$ 2,497,188	\$ 2,561,684	\$ 2,849,364	\$ 2,465,944	\$ 2,025,624
Years of capital coverage (avg expense)	1.9	1.9	2.0	2.2	1.9	1.5
Tax levy percent change	5.8%	6.0%	6.0%	6.0%	6.0%	6.0%
Average annual percent change (taxes) 2016 –		5.9%	5.9%	6.0%	6.0%	6.0%

MSA Fund projections indicate that the City's annual allocation combined with existing fund balances will support planned project costs through the year 2021.

MSA Fund	Estimated	Projected	Projected	Projected	Projected	Projected
Capital Projections	2016	2017	2018	2019	2020	2021
Revenue						
Intergovt (MSA allocation)	\$ 715,783	\$ 715,783	\$ 715,783	\$ 715,783	\$ 715,783	\$ 715,783
Investment interest	3,000	6,000	7,000	2,000	-	2,000
Total Revenues	\$ 718,783	\$ 721,783	\$ 722,783	\$ 717,783	\$ 715,783	\$ 717,783
Expense						
MSA Street Rehabilitation	819,000	800,000	-	-	-	-
Rice Street/I-694 Interchange	-	-	420,000	-	-	-
Highway 49/Hodgson (96-Gramsie)	-	-	-	-	218,000	-
Bridge, Lion Neighborhood	-	-	150,000	-	-	-
Owasso Blvd N Reconstruction	-	-	-	-	2,730,000	-
Total Expense	\$ 819,000	\$ 800,000	\$ 570,000	\$ -	\$ 2,948,000	\$ -
Net change	(100,217)	(78,217)	152,783	717,783	(2,232,217)	717,783
Fund equity, beginning	1,579,142	1,478,925	1,400,708	1,553,491	2,271,274	39,057
Fund equity, ending	\$ 1,478,925	\$ 1,400,708	\$ 1,553,491	\$ 2,271,274	\$ 39,057	\$ 756,840
Fund equity percent of avg expense	201.0%	190.4%	211.1%	308.7%	5.3%	102.9%
Months capital coverage (avg expense)	24.1	22.8	25.3	37.0	0.6	12.3
Fund equity - from 2016 CHIRP	734,381	1,456,164	1,608,947	2,108,730	94,513	812,296
Variance over (under) 2016 CHIRP	744,544	(55,456)	(55,456)	162,544	(55,456)	(55,456)

MSA streets are typically City streets with higher traffic volumes. The City may designate up to 20% of local streets as MSA routes, and the routes are subject to certain State design requirements.

General Fixed Asset Fund projections indicate that tax levy increases ranging from \$10,000 to \$46,484 per year through 2021 will support planned projects. Starting in 2019, the increase in the General Fixed Asset Fund share of the levy is projected to increase .7% annually (unless capital projections change, requiring higher levies).

General Fixed Asset Fund Capital Projections	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
Revenue						
Property taxes	\$ 1,475,000	\$ 1,521,484	\$ 1,505,000	\$ 1,515,000	\$ 1,525,000	\$ 1,535,000
Investment interest	10,000	7,000	7,000	14,000	25,000	32,000
Other	75,000	-	-	-	-	-
Total Revenues	\$ 1,560,000	\$ 1,528,484	\$ 1,512,000	\$ 1,529,000	\$ 1,550,000	\$ 1,567,000
Expense						
Fire stations & equipment	114,917	559,178	124,992	141,050	128,960	62,000
Warning sirens	20,990	32,000	-	33,000	-	22,000
Municipal buildings	598,949	723,000	286,000	425,000	230,000	438,600
Park facilities	180,000	746,000	328,000	233,200	86,000	65,800
Trails	75,000	140,000	80,000	80,000	80,000	80,000
Total Expense	\$ 989,856	\$ 2,200,178	\$ 818,992	\$ 912,250	\$ 524,960	\$ 668,400
Other Sources (Uses)						
Sale of capital assets	-	-	-	-	-	-
Transfers out/Capital Imprv (IT) fund	(281,302)	(345,204)	(205,000)	(186,000)	(161,000)	(132,000)
Transfers out/debt funds	(180,000)	(180,000)	(180,000)	(180,000)	(180,000)	(180,000)
Total Other Sources (Uses)	\$ (461,302)	\$ (525,204)	\$ (385,000)	\$ (366,000)	\$ (341,000)	\$ (312,000)
Net change	108,842	(1,196,898)	308,008	250,750	684,040	586,600
Fund equity, beginning	1,125,088	1,233,930	37,032	345,040	595,790	1,279,830
Fund equity, ending	\$ 1,233,930	\$ 37,032	\$ 345,040	\$ 595,790	\$ 1,279,830	\$ 1,866,430
Months of average capital coverage	10.6	0.3	3.0	5.1	11.0	16.1
Tax levy percent change	3.9%	3.2%	-1.1%	0.7%	0.7%	0.7%
Average annual percent change (taxes)	5.7%	4.9%	3.4%	2.8%	2.5%	2.2%

Information Technology Fund projections indicate that tax levy increases equal to \$5,000 per year through 2018, and \$10,000 in 2020 will support planned technology purchases. The small tax levy is intended to assist in funding new technology purchases that cannot be funded through replacement funds.

Information Technology Fund	Estimated	Projected	Projected	Projected	Projected	Projected	Projected
Capital Projections	2015	2016	2017	2018	2019	2020	2021
Revenue							
Property taxes	\$ 24,855	\$ 30,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 50,000	\$ 50,000
Investment interest	-	400	400	1,100	1,600	1,600	1,600
Total Revenues	\$ 24,855	\$ 30,400	\$ 35,400	\$ 41,100	\$ 41,600	\$ 51,600	\$ 51,600
Expense							
Computer equipment/software	206,873	304,976	443,330	211,900	192,800	182,200	215,800
Total Expense	\$ 206,873	\$ 304,976	\$ 443,330	\$ 211,900	\$ 192,800	\$ 182,200	\$ 215,800
Other Sources (Uses)							
Transfers in/Gen Fixed Asset Fund	178,239	281,302	345,204	205,000	186,000	161,000	132,000
Transfers in/Water Fund	249	6,137	20,163	-	400	-	-
Transfers in/Sewer Fund	249	6,137	20,163	-	400	400	400
Transfers in/Central Garage Fund	-	1,000	14,000	-	-	-	-
Total Other Sources (Uses)	\$ 178,737	\$ 294,576	\$ 399,530	\$ 205,000	\$ 186,800	\$ 161,400	\$ 132,400
Net change	(3,281)	20,000	(8,400)	34,200	35,600	30,800	(31,800)
Fund equity, beginning	36,096	32,815	52,815	44,415	78,615	114,215	145,015
Fund equity, ending	\$ 32,815	\$ 52,815	\$ 44,415	\$ 78,615	\$ 114,215	\$ 145,015	\$ 113,215
Months of capital coverage (avg exp)	1.6	2.5	2.1	3.8	5.5	6.9	5.4

Community Investment Fund The summary of Community Investment Fund activity provided below shows projected revenue is sufficient to support planned building, park and trail projects providing community wide benefit. The G.O. debt service transfer beginning in 2018 provides funding for debt payments associated with the proposed \$4,000,000 Community Center expansion/Shoreview Commons improvement bond issue

Community Investment Fund	Estimated	Projected	Projected	Projected	Projected	Projected
Capital Projections	2016	2017	2018	2019	2020	2021
Revenue						
Franchise fees	\$ 790,000	\$ 790,000	\$ 790,000	\$ 790,000	\$ 790,000	\$ 790,000
PCS Antenna rentals	399,900	434,880	453,675	473,300	493,800	515,220
Billboard fees	53,360	54,960	56,600	58,310	60,060	61,860
Investment interest	35,000	30,000	16,000	22,000	31,000	40,000
Total Revenues	\$ 1,278,260	\$ 1,309,840	\$ 1,316,275	\$ 1,343,610	\$ 1,374,860	\$ 1,407,080
Expense						
Community Center improvements	15,035	45,000	50,000	50,000	50,000	50,000
Community Center addition	-	3,600,000	-	-	-	-
Park facilities improvements	-	-	700,000	-	750,000	-
Trails and pathways	206,000	80,000	-	-	94,000	-
Total Expense	\$ 221,035	\$ 3,725,000	\$ 750,000	\$ 50,000	\$ 894,000	\$ 50,000
Other Sources (Uses)						
Transfer out/G.O. debt service	-	-	(355,000)	(355,000)	(350,000)	(350,000)
Transfers out/debt service (COP's)	(175,000)	(175,000)	(175,000)	(180,000)	(180,000)	(180,000)
Total Other Sources (Uses)	\$ (175,000)	\$ (175,000)	\$ (530,000)	\$ (535,000)	\$ (530,000)	\$ (530,000)
Net change	882,225	(2,590,160)	36,275	758,610	(49,140)	827,080
Fund equity, beginning	2,543,558	3,425,783	835,623	871,898	1,630,508	1,581,368
Fund equity, ending	\$ 3,425,783	\$ 835,623	\$ 871,898	\$ 1,630,508	\$ 1,581,368	\$ 2,408,448
Months of capital coverage (avg exp)	49.7	12.1	12.7	23.7	22.9	35.0
Minimum fund balance	\$ 537,856	\$ 729,832	\$ 924,873	\$ 1,189,195	\$ 1,457,967	\$ 1,731,383
Fund balance in excess of minimum	\$ 2,887,927	\$ 105,791	\$ (52,975)	\$ 441,313	\$ 123,401	\$ 677,065
Debt service over (under) policy limit	\$ (368,932)	\$ (377,617)	\$ 1,356	\$ (2,544)	\$ (16,832)	Unavailable

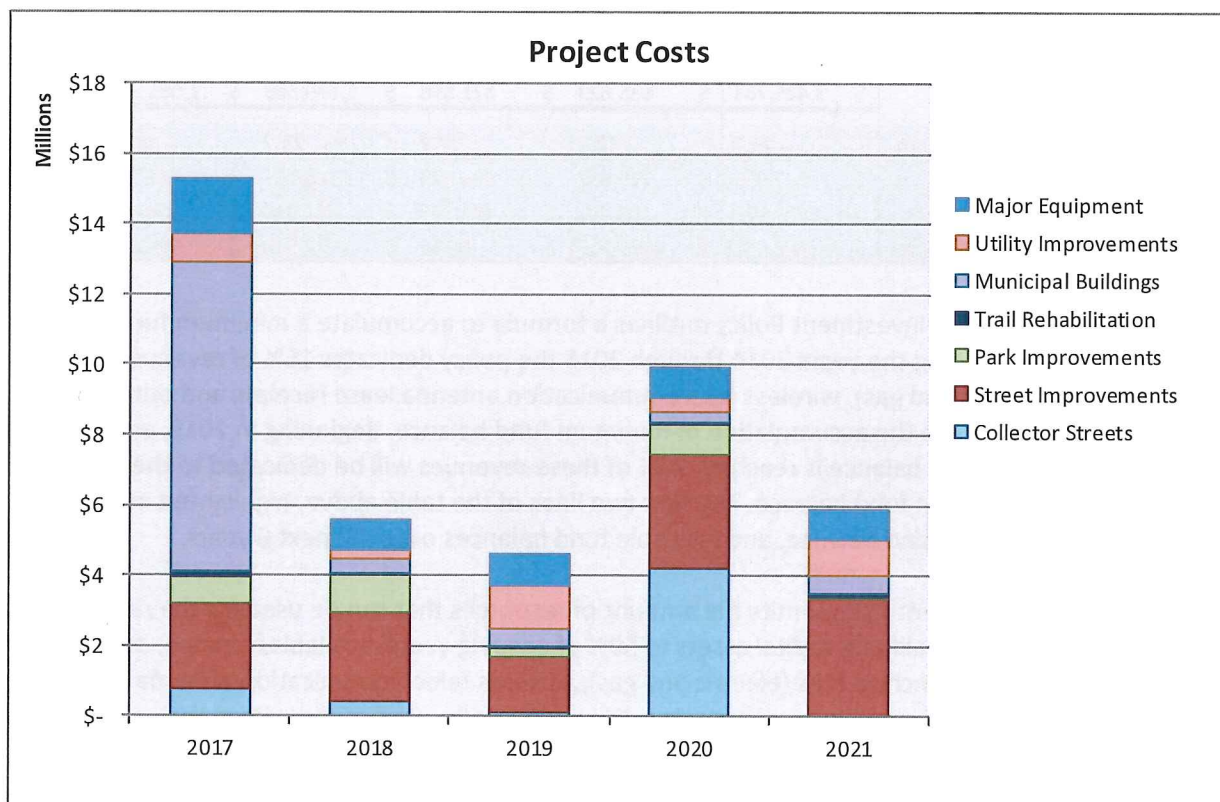
The adopted Community Investment Policy outlines a formula to accumulate a minimum fund balance equal to \$3 million. During the years 2014 through 2018 the policy dedicates 15% of revenue from franchise fees (electric and gas), wireless telecommunication antenna lease receipts and outdoor billboard lease receipts to the accumulation of minimum fund balance. Beginning in 2019, and until the \$3 million minimum fund balance is reached, 20% of these revenues will be dedicated to the accumulation of minimum fund balance. The first two lines of the table above, highlighted in blue, show the growth in minimum fund balance, and available fund balances over the next 6 years.

The Community Investment Policy limits the amount of resources that can be used for the repayment of debt issued to acquire qualifying capital assets to 50% of ensuing years' available revenue, defined as, revenue derived from franchise fees (electric and gas), wireless telecommunication antenna lease receipts and outdoor billboard lease receipts, less the amount allocated to the accumulation of minimum fund balance. The third line in the table above, highlighted in blue, shows the amount of debt service exceeding or below the policy limit. The debt service issued on the proposed Community Center expansion results in a violation of the policy in the year 2018.

A listing of proposed capital projects and a summary of funding sources is provided on the next 3 pages.

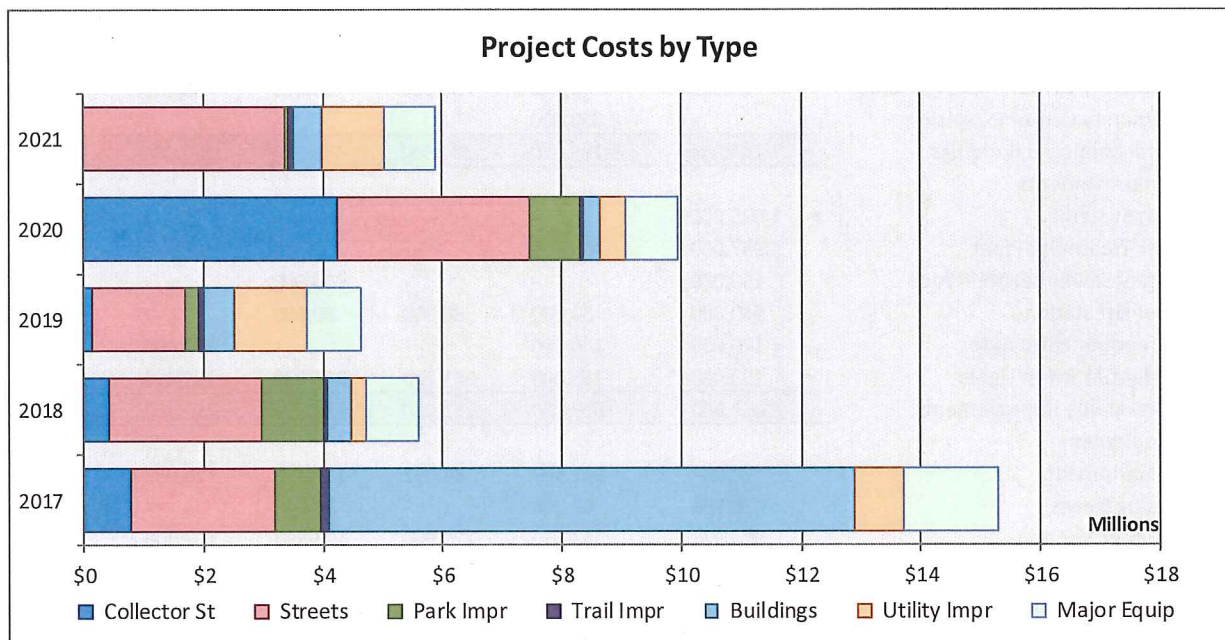
Capital Improvement Program

Description	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020	Year 2021
Resources						
Debt Issuance	\$ 8,462,600	\$ 5,733,000	\$ 1,120,000	\$ 1,657,800	\$ 2,720,200	\$ 2,157,400
Intergovernmental	1,609,500	800,000	570,000	-	2,948,000	-
Internal Funds	3,810,629	8,762,208	3,895,312	2,983,480	4,274,870	3,721,140
Total Resources	\$ 13,882,729	\$ 15,295,208	\$ 5,585,312	\$ 4,641,280	\$ 9,943,070	\$ 5,878,540
Project Costs						
Collector Streets	\$ 950,000	\$ 800,000	\$ 420,000	\$ 125,000	\$ 4,227,000	\$ -
Street Improvements	2,826,917	2,399,700	2,548,200	1,568,000	3,231,500	3,358,600
Park Improvements	180,000	746,000	1,028,000	233,200	836,000	65,800
Trail Rehabilitation	160,000	160,000	80,000	80,000	80,000	80,000
Municipal Buildings	749,944	8,785,670	376,300	498,560	280,000	488,600
Utility Improvements	8,052,000	825,000	271,220	1,227,230	413,410	1,034,740
Major Equipment	963,868	1,578,838	861,592	909,290	875,160	850,800
Total Project Costs	\$ 13,882,729	\$ 15,295,208	\$ 5,585,312	\$ 4,641,280	\$ 9,943,070	\$ 5,878,540



Project Resources

Description	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020	Year 2021
Debt						
General Obligation Bonds	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
Improvement Bonds (assmts)	146,987	128,000	190,000	89,800	523,240	310,080
Water Revenue Bonds	6,917,300	850,000	66,000	75,000	724,000	800,000
Sewer Revenue Bonds	854,500	250,000	410,000	1,180,000	894,000	625,000
Surface Water Revenue Bonds	543,813	505,000	454,000	313,000	578,960	422,320
Total Debt	8,462,600	5,733,000	1,120,000	1,657,800	2,720,200	2,157,400
Intergovernmental						
State of MN - MNDOT	790,500	-	-	-	-	-
MSA	819,000	800,000	570,000	-	2,948,000	-
Total Intergovernmental	1,609,500	800,000	570,000	-	2,948,000	-
Internal Funds						
Community Center Fund	-	200,000	-	-	-	-
Recreation Programs Fund	-	200,000	-	-	-	-
Cable Television Fund	100,000	-	-	-	-	-
Street Renewal Fund	1,256,817	1,111,700	1,221,200	952,200	1,699,300	1,826,200
Street Renewal (assmts)	115,000	-	-	-	-	-
General Fixed Asset Fund	1,271,158	2,545,382	1,023,992	1,098,250	685,960	800,400
Capital Acquisition Fund (IT)	10,400	43,800	6,900	6,000	20,800	83,400
Community Investment Fund	221,035	3,725,000	750,000	50,000	894,000	50,000
Water Fund	6,137	20,163	-	400	-	-
Sewer Fund	6,137	20,163	-	400	400	400
Street Lighting Fund	264,000	320,000	328,220	310,230	410,410	409,740
Central Garage Fund	559,945	576,000	565,000	566,000	564,000	551,000
Total Internal Funds	3,810,629	8,762,208	3,895,312	2,983,480	4,274,870	3,721,140
Total Resources	\$ 13,882,729	\$ 15,295,208	\$ 5,585,312	\$ 4,641,280	\$ 9,943,070	\$ 5,878,540



Project Costs						
Description	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020	Year 2021
Collector Streets						
Street Rehabilitation	\$ 900,000	\$ 800,000	\$ -	\$ 125,000	\$ -	\$ -
Lexington Ave Reconstruction	50,000	-	-	-	-	-
Rice Street/I-694 Interchange	-	-	420,000	-	-	-
Highway 49/Hodgson (H96-Gramsie)	-	-	-	-	497,000	-
Owasso Boulevard N Reconstruction	-	-	-	-	3,730,000	-
Total Collector Streets	950,000	800,000	420,000	125,000	4,227,000	-
Street Improvements						
Sealcoat Streets	333,400	345,200	348,200	355,000	361,500	368,600
Railroad Crossing Quiet Zones	441,517	-	-	-	-	-
Grand Avenue Reconstruction	624,000	-	-	-	-	-
Windward Heights Neighborhood	1,428,000	2,054,500	-	-	-	-
Bridge, Lion Neighborhood	-	-	2,200,000	-	-	-
Wabasso Neighborhood	-	-	-	1,213,000	-	-
Edgetown Acres-Schutta/Lois/Hillview	-	-	-	-	2,870,000	2,990,000
Total Street Improvements	2,826,917	2,399,700	2,548,200	1,568,000	3,231,500	3,358,600
Park Improvements						
Park Facility Replacements	180,000	423,000	238,000	174,000	28,000	60,000
Park Facility Improvements	-	-	700,000	-	750,000	-
Parking & Driveways	-	293,000	50,000	4,200	5,000	5,800
Tennis & Basketball Court Pavement	-	30,000	40,000	40,000	40,000	-
Park Building Rehabilitation	-	-	-	15,000	13,000	-
Total Park Improvements	180,000	746,000	1,028,000	233,200	836,000	65,800
Trail Rehabilitation and Extensions	160,000	160,000	80,000	80,000	80,000	80,000
Municipal Buildings						
Fire Stations	35,960	17,670	40,300	23,560	-	-
General Government Buildings	142,168	-	-	-	-	-
Community Center Rehabilitation	468,997	383,000	52,000	180,000	90,000	95,000
Banquet Facility	7,345	190,000	55,000	20,000	90,000	20,000
Pool & Locker Room Areas	50,439	62,000	129,000	95,000	20,000	253,600
Furniture & Equipment	30,000	88,000	50,000	130,000	30,000	70,000
Community Center Improvements	15,035	45,000	50,000	50,000	50,000	50,000
Community Center Expansion	-	8,000,000	-	-	-	-
Total Municipal Buildings	749,944	8,785,670	376,300	498,560	280,000	488,600
Utility Improvements						
Water Systems	1,025,000	-	-	-	-	700,000
Water Treatment Plant	5,957,000	400,000	-	-	-	-
Sanitary Sewer Rehabilitation	150,000	-	-	950,000	-	-
Sewer Lift Stations	650,000	30,000	30,000	30,000	-	75,000
Pretreatment Structures	120,000	160,000	-	-	160,000	-
Residential Street Lights	150,000	235,000	241,220	247,230	253,410	259,740
Total Utility Improvements	8,052,000	825,000	271,220	1,227,230	413,410	1,034,740
Major Equipment						
Fire Equipment	78,957	541,508	84,692	117,490	128,960	62,000
Warning Sirens	20,990	32,000	-	33,000	-	22,000
Computer Systems	304,976	443,330	211,900	192,800	182,200	215,800
Central Garage Equipment	558,945	562,000	565,000	566,000	564,000	551,000
Total Major Equipment	963,868	1,578,838	861,592	909,290	875,160	850,800
Total Capital Projects	\$ 13,882,729	\$ 15,295,208	\$ 5,585,312	\$ 4,641,280	\$ 9,943,070	\$ 5,878,540



City of Shoreview Budget Hearing Presentation

2017 Budget and Tax Levy



Presentation Notes/Format

- Handout
 - 2017 Budget Summary (booklet)
 - Page numbers in presentation refer to booklet pages
 - Not all material covered in presentation
- Other information on website
 - Utility Operations
 - Community Benchmarks
 - Biennial Budget and CIP
 - Five-year Operating Plan



Budget Objectives

- Balance General fund budget
- Maintain existing services and programs
- Fund infrastructure replacement
- Continue 5-year financial planning
- Meet debt obligations
- Maintain AAA bond rating
- Amend biennial budget
- Protect and enhance parks and recreational facilities

Budget Objectives

- Position the City to address future challenges and opportunities
 - Maintain and revitalize neighborhoods
 - Encourage business expansion and reinvestment
 - Assist redevelopment opportunities
 - Utilize technology to improve services and communications

Proposed Tax Levy and Estimated Tax Rate

	2016		2017		Change		Impact on Total Levy
	Adopted Levy		Proposed Levy		Amount	Percent	
General Fund	\$ 7,321,858	\$	7,623,148	\$	\$301,290	4.11%	2.82%
EDA Fund	110,000		115,000		5,000	4.55%	0.05%
Debt (all funds combined)	731,000		731,000		-	0.00%	0.00%
Replacement Funds	2,475,000		2,581,484		106,484	4.30%	1.00%
Capital Acquisition Fund (IT)	30,000		35,000		5,000	16.67%	0.05%
Total Tax Levy	\$ 10,667,858	\$	11,085,632	\$	\$417,774	3.92%	3.92%
Taxable Value (millions)	\$ 27,549	\$	29,386	\$	\$ 1,837	6.67%	
Tax Rate-City	35.357%		34.196%		-1.161%	-3.28%	
Fiscal Disparities Contribution	\$ 927,390	\$	1,036,745	\$	\$109,355	11.79%	

Shoreview receives no local government state aid in 2016 or 2017.

Proposed levy is \$8,919 more than the adopted biennial budget.

2017 HRA levy is \$105,000.

Items Impacting the Tax Levy

• Public safety contracts (police & fire)	\$ 180,400
• Capital funds	111,484
• Wage and benefit adjustments (net)	53,292
• License and permit revenue	30,950
• Community survey	28,000
• Computer maintenance/support	21,169
• Transfer to Comm. Ctr/Park & Rec	10,000
• Community Center building charges	9,100
• Central Garage (equipment/building charges)	6,020

Items Impacting the Tax Levy

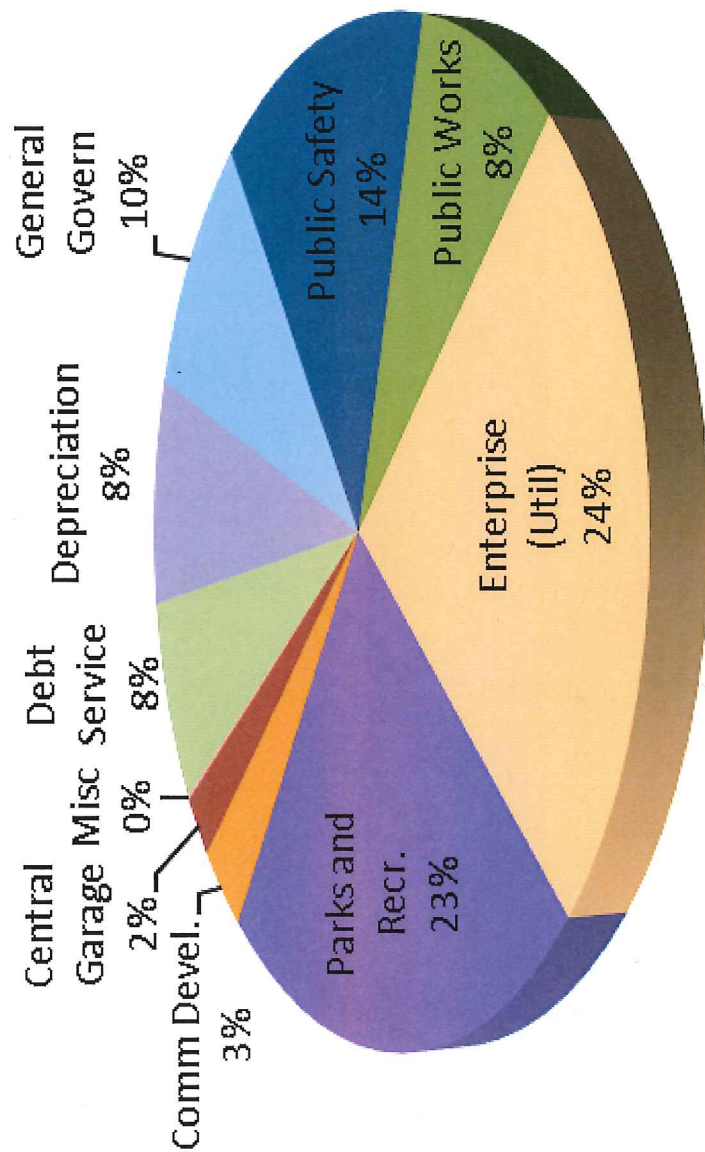
• EDA levy	\$ 5,000
• Engineering fees	(15,000)
• Election costs	(24,500)
• Transfers from utility funds	(26,000)
• All other changes combined (net)	<u>27,859</u>
Total Levy Changes	\$ 417,774

Total Operating Expense

	2016		2017	Change from 2016
	Budget	Revised Estimate		
Expense	Budget	Estimate	Budget	Budget
General Govern	\$ 2,642,012	\$ 2,665,500	\$ 2,556,837	\$ (85,175)
Public Safety	3,570,920	3,570,920	3,751,370	180,450
Public Works	2,125,901	2,113,902	2,184,896	58,995
Parks and Recr.	5,997,291	5,972,191	6,153,599	156,308
Community Devel.	845,766	869,586	865,091	19,325
Enterprise Oper.	6,189,264	6,180,097	6,404,215	214,951
Central Garage	638,373	590,089	614,470	(23,903)
Miscellaneous	41,000	41,000	41,000	-
Debt Service	1,882,370	2,052,220	1,960,093	77,723
Depreciation	2,024,000	2,024,000	2,189,000	165,000
Total Expense	\$ 25,956,897	\$ 26,079,505	\$ 26,720,571	\$ 763,674
				2.9%

Excluding capital funds, debt refunding
and transfers between funds.

Total Operating Expense

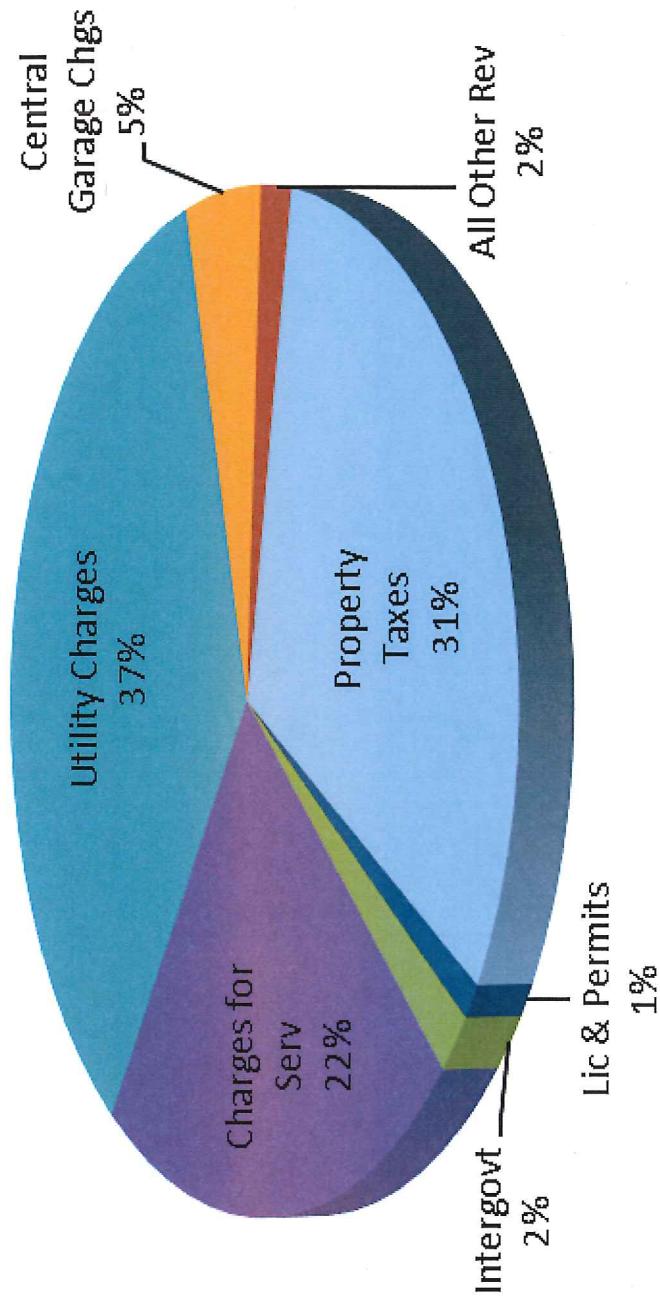


Total Operating Revenue

	2016		2017		Change from 2016
	Budget	Revised Estimate	Budget	Budget	
Revenue					
Property Taxes	\$ 8,262,858	\$ 8,262,858	\$ 8,574,148	\$ 311,290	
Special Assessments	203,008	199,249	202,119	(889)	
Licenses and Permits	354,000	515,250	323,050	(30,950)	
Intergovernmental	556,091	560,091	562,384	6,293	
Charges for Services	6,200,276	6,324,176	6,256,551	56,275	
Fines and Forfeits	42,500	42,500	42,500	-	
Utility Charges	9,425,003	9,064,267	10,175,011	750,008	
Central Garage Chgs	1,281,150	1,281,150	1,338,660	57,510	
Interest Earnings	165,000	165,000	181,540	16,540	
Other Revenues	101,150	98,009	101,350	200	
Total Revenue	\$ 26,591,036	\$ 26,512,550	\$ 27,757,313	\$ 1,166,277	4.4%

Excluding capital funds and
transfers between funds.

Total Operating Revenue



Budget Reduction/ Efficiency Strategies

- Contract for police and fire protection
- Continue use of correctional crew
- Maintain no contingency allowance
- Long-term preventative maintenance
- Maintain high-deductible health insurance plan
- Capitalize on debt refunding opportunities
- Maintain AAA bond rating

Impact on Homes Market Value Changes

Shoreview Residential Property		
Value Change	Number of Homes	Percent of Total
Increase more than 30%	35	0.37%
Increase 20% to 29.99%	272	2.88%
Increase 15% to 19.99%	449	4.76%
Increase 10% to 14.99%	1,271	13.46%
Increase 5% to 9.99%	2,830	29.98%
Increase up to 4.99%	2,573	27.25%
No change	662	7.01%
Decrease up to 4.99%	1,042	11.04%
Decrease 5% to 9.99%	239	2.53%
Decrease 10% or more	68	0.72%
Total Parcels	9,441	100.0%

Impact on Homes Change in Total Tax

Shoreview Residential Property		
Tax Change	Number of Homes	Percent of Total
Decrease or no change	4,261	44.65%
Increase \$1 to \$100	1,927	20.19%
Increase \$101 to \$200	1,642	17.21%
Increase \$201 to \$300	1,031	10.80%
Increase \$301 to \$400	398	4.17%
Increase \$401 to \$500	83	0.87%
Increase more than \$500	201	2.11%
Total Parcels	9,543	100.0%

Impact on Homes City Tax Change (Median Home Value)

Shoreview share of tax bill only

Market Value		Value Change	City Portion of Property Tax		Change in City Property Tax	
2016	2017		2016	2017	Dollars	Percent
\$ 232,400	\$ 267,300	15.0%	\$ 764.06	\$ 868.92	\$ 104.86	13.7%
\$ 243,000	\$ 267,300	10.0%	\$ 804.73	\$ 868.92	\$ 64.19	8.0%
\$ 254,600	\$ 267,300	5.0%	\$ 849.63	\$ 868.92	\$ 19.29	2.3%
\$ 253,800	\$ 267,300	5.3%	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
\$ 281,400	\$ 267,300	-5.0%	\$ 952.87	\$ 868.92	\$ (83.95)	-8.8%
\$ 297,000	\$ 267,300	-10.0%	\$ 1,012.98	\$ 868.92	\$ (144.06)	-14.2%
\$ 314,500	\$ 267,300	-15.0%	\$ 1,080.51	\$ 868.92	\$ (211.59)	-19.6%

Assumes Mounds View schools, and
Rice Creek Watershed

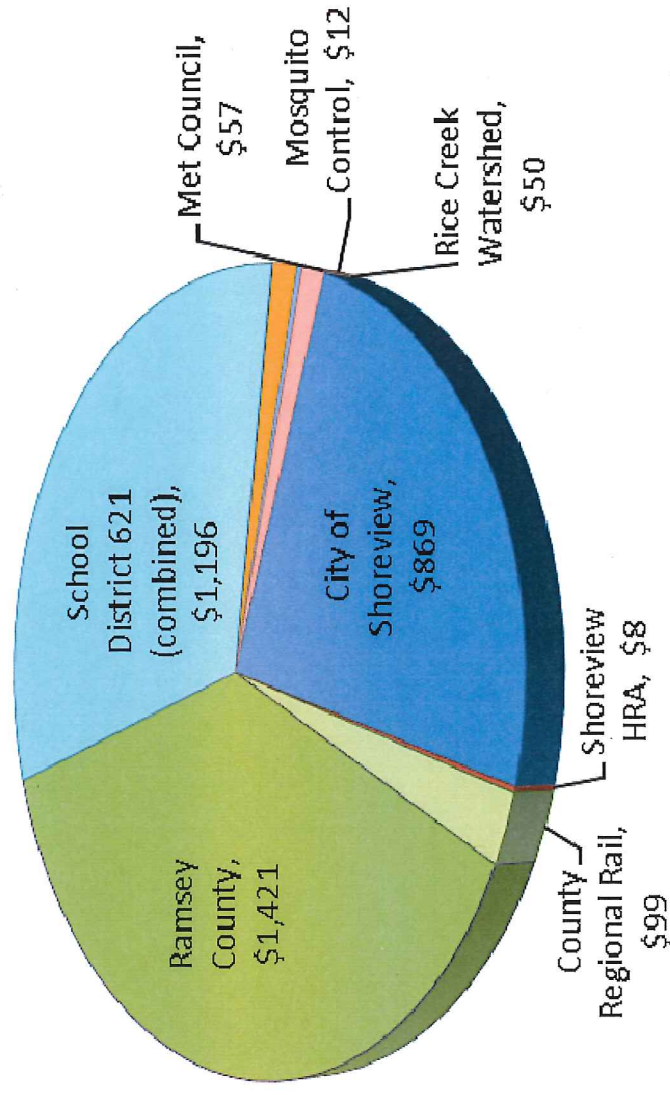
Impact on Homes City Tax Change (Various Home Values)

Shoreview share of tax bill only

Market Value		Value Change	City Portion of Property Tax		Change in City Property Tax	
2016	2017		2016	2017	Dollars	Percent
\$ 142,450	\$ 150,000	5.3%	\$ 417.57	\$ 431.90	\$ 14.33	3.4%
\$ 189,900	\$ 200,000	5.3%	\$ 600.36	\$ 618.26	\$ 17.90	3.0%
\$ 253,800	\$ 267,300	5.3%	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
\$ 284,900	\$ 300,000	5.3%	\$ 966.31	\$ 991.00	\$ 24.69	2.6%
\$ 474,800	\$ 500,000	5.3%	\$ 1,678.75	\$ 1,709.80	\$ 31.05	1.8%
\$ 664,800	\$ 700,000	5.3%	\$ 2,496.20	\$ 2,564.70	\$ 68.50	2.7%
\$ 854,700	\$ 900,000	5.3%	\$ 3,335.23	\$ 3,419.60	\$ 84.37	2.5%

Assumes Mounds View schools, Rice Creek
Watershed, and 5.3% value increase

Distribution of 2017 Estimated Total Property Tax Bill = \$3,712



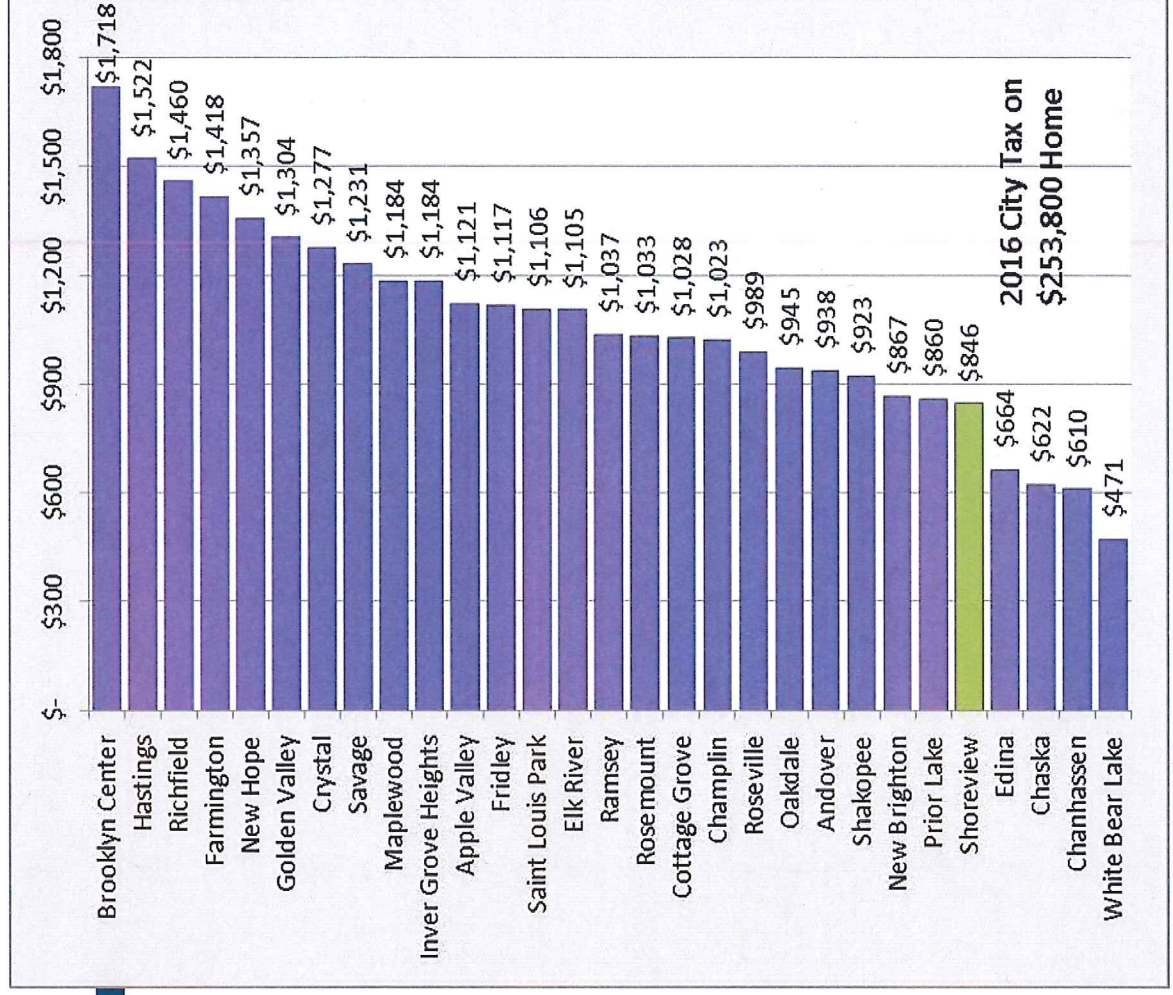
Shoreview is 23% of total

Property Tax Comparison

2016 City Tax on
\$253,800
Home

Shoreview is 21%
below average of
\$1,068

(Shoreview and 28 other Metro-
area comparison Cities)

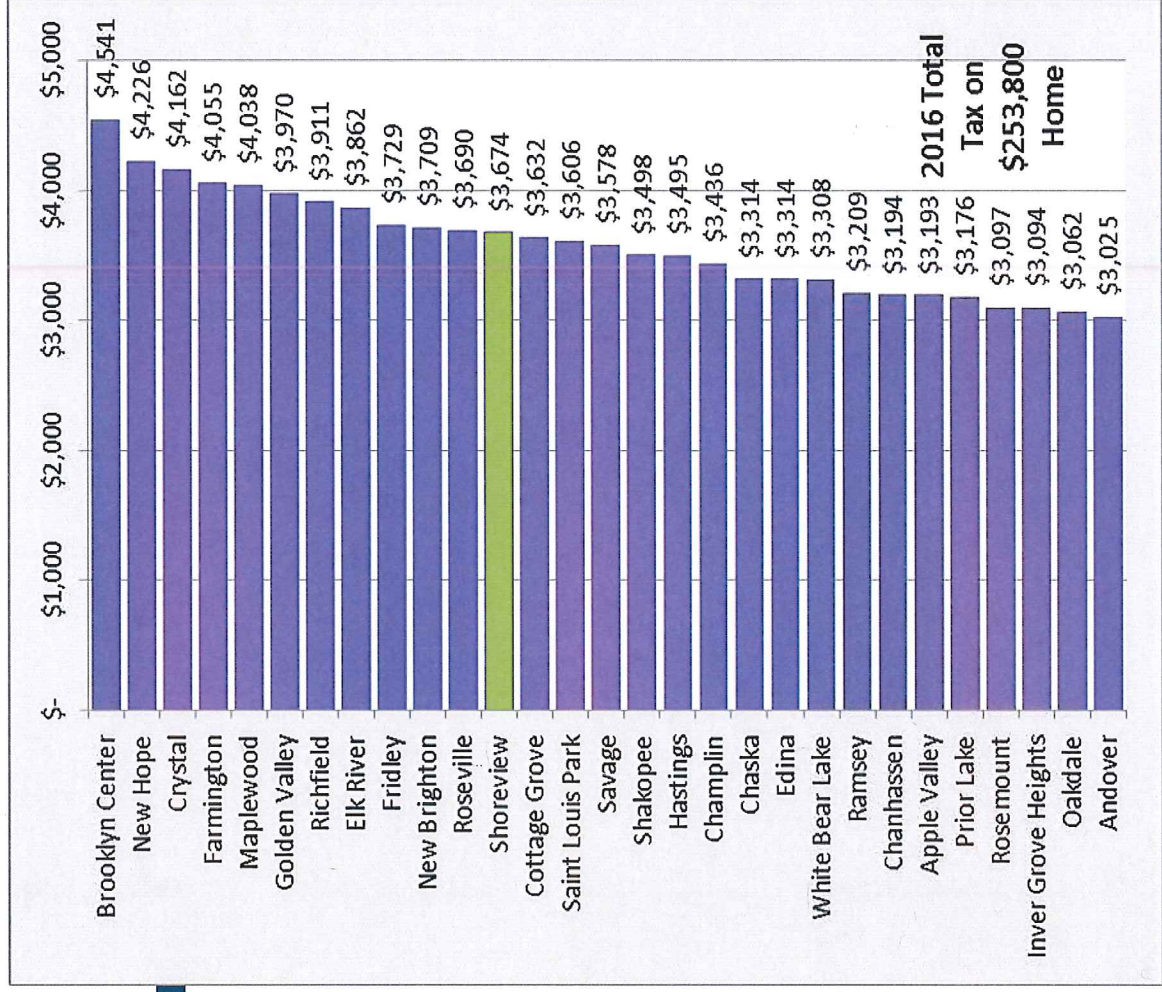


Property Tax Comparison

2016 Total Tax on
\$253,800 Home

Total tax is 2.6% above
average of \$3,579

(Shoreview and 28 other Metro-
area comparison Cities)



Additional City Handouts

- Community Benchmarks
- Utility Operations and 2017 Utility Rates
- 2017 Shoreview Property Tax Dollar
 - State property tax refunds/deferrals
 - Process to appeal estimated market value

[Note: Please refer to the reverse side of estimated tax statement]

Future Council Action December 19, 2016

- Amend
 - 2017 Budget
 - 2017 to 2021 Capital Improvement Program
- Adopt
 - 2017 Tax levy
 - 2017 Utility rates

2017 Shoreview Property Tax Dollar

For every property tax dollar you pay:

On average, 77 cents of each dollar goes to your county, school district, and other taxing jurisdictions, and

23 cents goes to Shoreview



Shoreview's 23-cent share is allocated as follows in 2017:

- 7 cents Public Safety
- 5 cents Capital Replacements
- 4 cents Parks/Recr. (combined)
- 2 cents General Government
- 2 cents Debt Service
- 2 cents Public Works
- 1 cent Community Development

Public Safety – Police, fire, animal control and emergency services

Capital – Replacement costs for all general assets: streets, buildings, equipment, fire trucks, trails, park facilities, mechanical systems, computer systems, and warning sirens

Parks/Recreation – Park and recreation administration, park maintenance and support for playground and senior programs

General Government – Administration, city council, newsletter, human resources, elections, accounting, information systems and legal

Debt Service – Payment of bonds issued for past projects

Public Works – Engineering, street maintenance, trail management and forestry

Community Development – Planning, code enforcement, building inspection and economic development



Capital replacement costs make up the second highest share of the City's property tax because of Shoreview's approach to financing infrastructure replacement (such as streets). Many cities utilize special assessments to recover all or a significant portion of the cost of street and utility replacements. In Shoreview, considerable effort is put into planning for infrastructure replacement. The City identifies the resources (taxes and utility fees) that are necessary to support upcoming capital replacement costs well in advance, so resources are available when needed.

Although one might think that this practice would result in higher taxes for Shoreview, it has actually helped the City keep a stable and competitive tax rate. When comparing the City portion of the property tax bill to 28 other metro-area cities similar to Shoreview in size, Shoreview ranks 5th lowest.

More information about benchmark comparisons is available in the *Community Benchmarks* booklet titled *How Does Shoreview Compare?* (available at city hall or on the City's website)

Shoreview Budget and Property Tax Levy

The Shoreview City Council will hold a public hearing on its budget and on the amount of property taxes it is proposing to collect to pay for the cost of services the city will provide in 2017. Budget and tax levy information is available on the City's website, at city hall, or by request.

All Shoreview City residents are invited to attend the Council's public hearing to express their opinions on the budget and proposed amount of 2017 property taxes.

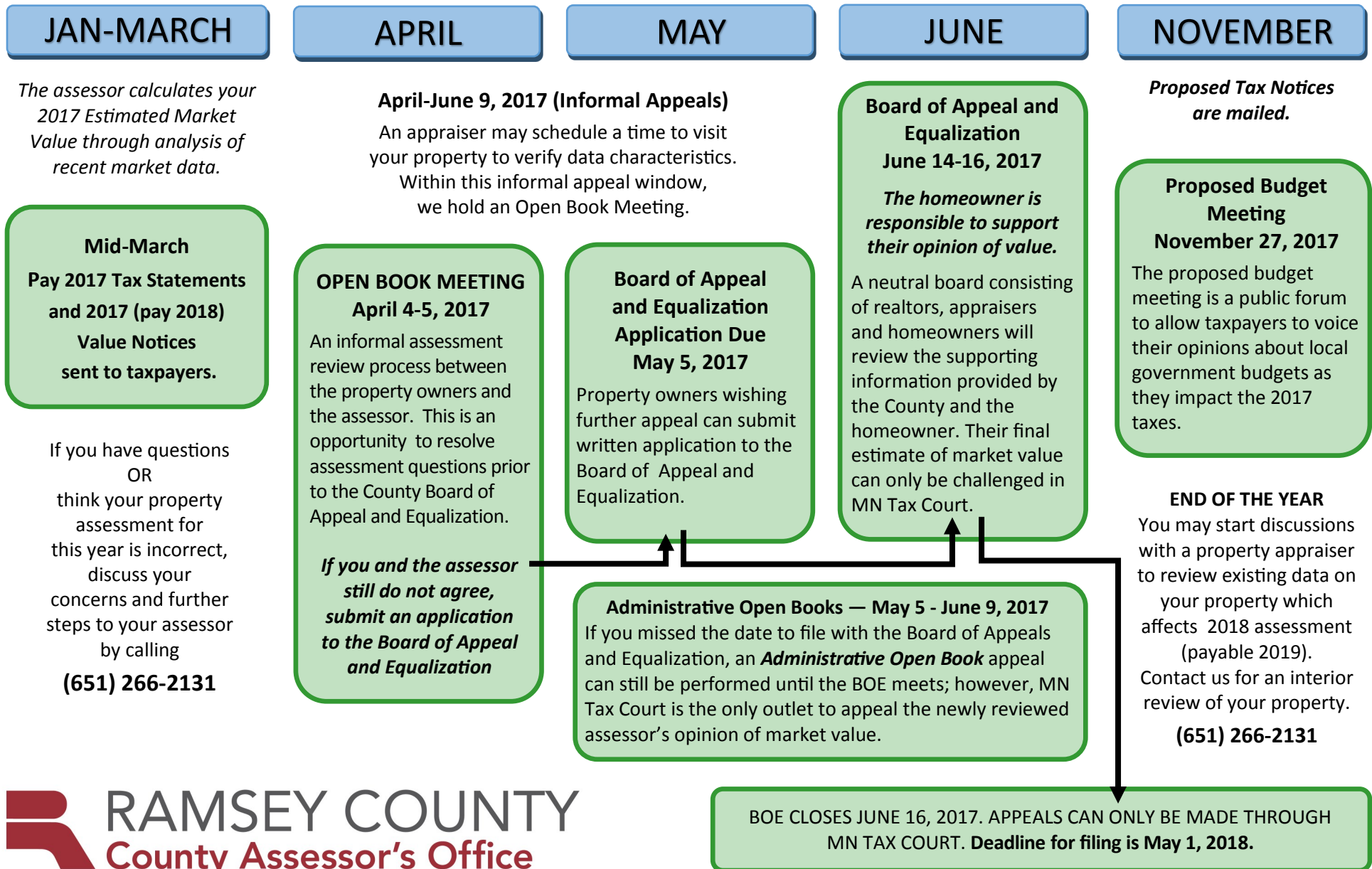
The hearing will be held on:

**Monday, December 5, at 7:00 p.m.
Shoreview City Hall Council Chambers
4600 Victoria Street North, Shoreview, MN 55126
651-490-4600**

Written comments may also be submitted to: City of Shoreview, Finance Director's Office, 4600 Victoria Street North, Shoreview, MN 55126

The Property Assessment Appeals Process

Review the Value Notice that you receive during the first quarter of every year. If you do not agree with the property's valuation or classification, the methods of appeal available to you are summarized below.



MINNESOTA • REVENUE

[Property Tax Refund >](#)

Last Updated: 3/28/2016

Homeowner's Homestead Credit Refund

Minnesota has two property tax refund programs for homeowners:

- The **regular** Homeowner's Homestead Credit Refund is based on your household income and the property taxes paid on your principal place of residence.
- The **special** Homeowner's Homestead Credit Refund is based on the increase of your property tax over the previous year.

You may qualify for either or both of these refunds, depending on your income and the size of your property tax bill. The information below will help you determine if you qualify and how to claim a refund. For more information, [see Eligibility Requirements for the Homestead Credit Refund \(for Homeowners\) and Renter's Property Tax Refund](#).

Regular Homeowner's Homestead Credit Refund

The regular refund is for people who owned and lived in their home on Jan. 2, 2016 (or Jan. 2, 2015, for the 2014 filing). The home must be classified as your homestead.

Special Homeowner's Homestead Credit Refund

To qualify for the special refund, all of the following must be true:

- You have owned and lived in the same home on both Jan. 2, 2015, and Jan. 2, 2016.
- The net property tax on your homestead increased by more than 12 percent from 2015 to 2016.
- The increase was at least \$100 and wasn't due to improvements you made to the property.

There is no limit on household income for the special refund. You may qualify even if you don't qualify for the regular refund. The maximum special refund is \$1,000.

Note: If you use part of your home for a business, be sure to read "Special Situations" on page 10 of the [Minnesota Homestead Credit Refund \(for Homeowners\) and Renter's Property Tax Refund instructions](#).

How to File

Electronically: File your Homestead Credit Refund [online for free!](#)

You may download and complete [Form M1PR, Homestead Credit Refund \(for Homeowners\) and Renter's Property Tax Refund](#) or ask us to mail the forms to you by calling 651-296-3781 or 1-800-652-9094.

Due Date

The due date for filing your Homestead Credit Refund (for Homeowners) return (Form M1PR) is Aug. 15. If the due date falls on a weekend or legal holiday, your return is due by the next business day.

Note: You may file Form M1PR and claim a refund for up to one year after the original due date. If you file later, you won't receive a refund.

Statement of Property Taxes Payable

You should receive a property tax statement from your county in March or April 2016. (If you own a mobile home, you should receive a statement in mid-July.) Do not use the Notice of Proposed Taxes that was sent in November 2015.

Your property tax statement will say if your property is classified as a homestead. If it isn't, you must apply for homestead status with your county assessor's office. You have until Dec. 15, 2016 to apply. Get a signed statement saying that your application has been approved and include it with your Form M1PR.

Homestead Property / Homestead Status

Only homestead property qualifies for the Homestead Credit Refund. Your homestead is your primary, legal residence. A person can have only one homestead. Homestead property is taxed at a lower rate than non-homestead property.

Relative Homestead

"Relative homestead" is a property tax classification that allows a homeowner to retain homestead status on his or her property if it's occupied by a relative. However, relative homestead property does not qualify for a Homestead Credit Refund.

Life Estate

Elderly homeowners may transfer their property to a relative or friend but continue to occupy the property under a "life estate." The occupants retain an ownership interest in the home and will qualify for the Homestead Credit Refund, provided they meet the regular qualifications, regardless of who pays the property taxes.

Delinquent Property Taxes

Delinquent property taxes must be paid before you can apply for a refund. If you pay the taxes (or make arrangements to pay them) by Aug. 15, 2016, you may still be able to apply. You'll need to get a receipt or a signed Confession of Judgment statement from your county auditor's or treasurer's office and include it with your Form M1PR.

Special Homeowner Situations

You may qualify for a Property Tax Refund if you were: a part-year resident; married, separated or divorced during the year; co-owner of a home; a mobile home owner; or if you rented out or used part of your home for a business.

For information on how to file in these situations, see "Filing Situations for Homeowners" in the [Homestead Credit Refund \(for Homeowners\) and Renter's Property Tax Refund booklet](#).



2017

Budget Summary

Budget Hearing
7:00 p.m. December 5, 2016
City Hall Council Chambers

4600 Victoria Street N
Shoreview, MN 55126
(651) 490-4600

November 2016

Dear Citizens:

In preparing our 2017 Operating Budget and Capital Improvement Program the City Council is committed to ensuring that Shoreview continues to be one of the premier suburban communities in the Twin Cities Metropolitan area. To accomplish this objective, the Council has identified the following goals:

- Use sound long-term financial planning tools that are critical to ensuring financial stability and maintaining our high bond rating
- Preserve the quality services and programs that our residents have come to expect
- Focus on business retention and expansion; and explore new housing and targeted redevelopment opportunities
- Update and expand our public facilities such as the Community Center, parks and trails to further enhance the quality of life

It is through these efforts we can ensure Shoreview remains a vibrant community today and also position ourselves for continued success in the future.

We hope you find the information included in this 2017 Budget Summary helpful in explaining how the City puts your tax dollars to work in our community. If you have questions about the City's budget, please contact us at 651-490-4600.

Sandy Martin
Mayor

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Budget Objectives

The Operating Budget and Capital Improvement Program are developed considering the current economic climate, resident feedback during the year, periodic community surveys, and City Council goals. Primary budget objectives for 2017 include:

- Balanced General Fund budget
- Maintain existing services and programs through efficient use of tax dollars
- Recover utility operation costs through user fees
- Fund infrastructure replacement
- Continue five-year financial planning for operating funds
- Meet debt obligations
- Maintain AAA bond rating
- Amend the second year of the City’s two-year budget
- Protect and enhance parks and recreational facilities
- Position the City to effectively address future challenges and opportunities (revitalize neighborhoods, encourage reinvestment, assist redevelopment opportunities, and utilize technology to improve services and communications)

Executive Summary

The following listing provides a summary of key information discussed in this document:

- Proposed 2017 tax levy increases 3.92% .
- Total market value increases 6.14% and taxable value increases 6.67%.
- City tax rate decreases 3.28% due to the combined impact of the levy and taxable value changes.
- City receives approximately 23% of total property taxes in 2017; other taxing jurisdictions collect the remaining 77%.
- City share of the tax bill ranks 5th lowest among comparison cities in 2016 (21% below the average).
- About 31 cents of each property tax dollar goes to support public safety, followed by replacement costs at 23 cents, parks and recreation at 17 cents, general government at 8 cents, public works and debt service at 7 cents each, community development at 4 cents, community center at 2 cents and 1 cent for recreation programs.
- About 79% of home values increased for 2017 taxes, and 21% of home values decreased or remained unchanged.
- The change in individual property tax bills varies depending on the change in property value.

Budget Process

The budget process starts in May with the distribution of budget materials to departments, followed by a series of staff budget discussions. Council budget workshops are held from early August through November, followed by a budget hearing the first regular Council meeting in December and budget adoption at the second regular Council meeting in December. The budget is published, posted to the City's website, and distributed to the County Library in January.

Proposed Tax Levy

The table below provides a two-year comparison of Shoreview's tax levy, taxable values, tax rate and the metro-wide fiscal disparities contribution. Key changes for 2017 include:

- Total tax levy increases 3.92%.
- Taxable value increases 6.67% (to \$29.4 million for 2017) due to increases in property values.
- City Tax rate decreases 3.28% due to the combined impact of the levy increase and increasing property values.
- Fiscal disparities contribution from the metro-area pool increases 11.79%.

	2016 Adopted Levy	2017 Proposed Levy	Change		Impact on Total Levy
			Amount	Percent	
General Fund	\$ 7,321,858	\$ 7,623,148	\$ 301,290	4.11%	2.82%
EDA Fund	110,000	115,000	5,000	4.55%	0.05%
Debt (all funds combined)	731,000	731,000	-	0.00%	0.00%
Replacement Funds	2,475,000	2,581,484	106,484	4.30%	1.00%
Capital Acquisition Fund (IT)	30,000	35,000	5,000	16.67%	0.05%
Total Tax Levy	\$ 10,667,858	\$ 11,085,632	\$ 417,774	3.92%	3.92%
Taxable Value (millions)	\$ 27.549	\$ 29.386	\$ 1.837	6.67%	
Tax Rate-City	35.357%	34.196%	-1.161%	-3.28%	
Fiscal Disparities Contribution	\$ 927,390	\$ 1,036,745	\$ 109,355	11.79%	

The majority of the General Fund levy increase for 2017 is related to public safety costs. Police and fire costs alone increased \$180,400, which is 60% of the change in the General Fund levy. Capital replacement funds account for \$106,484 of the levy increase, followed by \$5,000 each for capital improvements and the EDA fund. Debt levies remained unchanged. Additional information regarding the levy change is provided on the next page.

Items impacting Shoreview's 2017 levy include:

Public Safety contracts (police & fire)	\$	180,400
Capital funds		111,484
Staff changes & wage adjustments/benefits (net)		53,292
License and permit revenue		30,950
Community survey		28,000
Computer maintenance/support		21,169
Transfers to Community Center/Park & Rec. funds		10,000
Community Center building charge		9,100
Central Garage equipment/building charges		6,020
EDA levy		5,000
Engineering fees		(15,000)
Election costs		(24,500)
Transfer from utility funds		(26,000)
All other changes combined (net)		27,859
Total levy changes	\$	<u>417,774</u>

- Public safety includes police patrol, investigations, dispatch, animal control and fire protection, changes include an additional police investigator and deputy fire chief.
- Capital funds support replacement of assets (streets, parks etc.).
- Personnel costs include a 2.5% wage adjustment, a \$30 per month increase in the City contribution to health insurance and family VEBA contribution and step increases for employees in the step process.
- Slightly lower permit related revenues.
- Biennial community survey costs.
- Information system costs related to the new financial software.
- Annual transfers to the Community Center and Park and Recreation Funds increase.
- Community Center building charges increase due to the operation and maintenance of City Hall.
- Equipment charges cover equipment used in service delivery.
- Increases in EDA levy.
- Engineering fees increase \$15,000.
- Election occurs every other year.
- Transfers from utility funds increase \$26,000.

- All other changes include increased administrative charges, and other miscellaneous revenue and expenditure changes.

All Operating Funds Combined

Last year, Shoreview prepared a Biennial Budget, Five-Year Operating Plan covering all operating and debt service funds, and a six-year Capital Improvement Program (CIP). The budget cycle this year focuses on amending the 2017 budget and CIP. The table on the next page summarizes the proposed 2017 budget in comparison to prior years. The following funds are included in the table:

General Fund	Enterprise Funds:
Special Revenue Funds:	Water
Recycling	Sewer
Community Center	Surface Water Management
Recreation Programs	Street Lighting
Cable Television	Internal Service Funds:
Economic Development Authority	Central Garage
Housing and Redevelopment Authority	Short-term Disability
Slice of Shoreview	Liability Claims
Debt Funds	

The above list, and the table on the next page, include funds that receive tax dollars as well as funds that receive little or no tax support. For instance, the Recycling, Community Center, Recreation Programs, Cable Television, and Enterprise Funds cover the majority of operating costs through user charges and outside revenue.

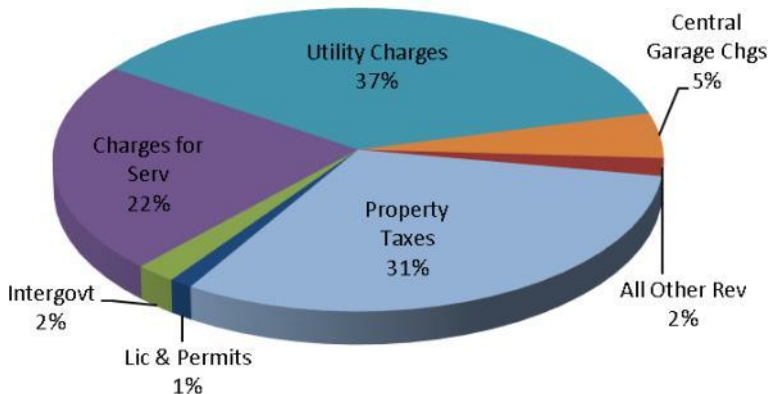
Capital Project Funds (for the construction and replacement of major assets) are not included in the table on the next page.

Total expense is expected to increase 2.9% for 2017.

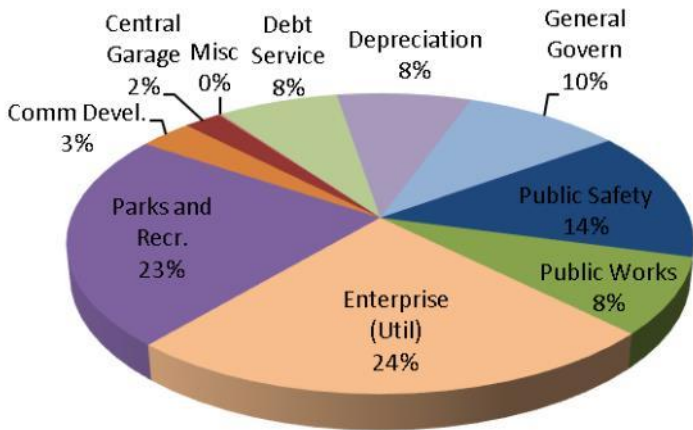
	2015	2016		2017
	Actual	Budget	Revised Estimate	Revised Budget
Revenue				
Property Taxes	\$ 7,941,549	\$ 8,262,858	\$ 8,262,858	\$ 8,574,148
Special Assessments	276,547	203,008	199,249	202,119
Licenses and Permits	500,102	354,000	515,250	323,050
Intergovernmental	634,041	556,091	560,091	562,384
Charges for Services	6,419,063	6,200,276	6,324,176	6,256,551
Fines and Forfeits	52,581	42,500	42,500	42,500
Utility Charges	8,523,322	9,425,003	9,064,267	10,175,011
Central Garage Chgs	1,264,028	1,281,150	1,281,150	1,338,660
Interest Earnings	246,025	165,000	165,000	181,540
Other Revenues	160,230	101,150	98,009	101,350
Total Revenue	\$ 26,017,488	\$ 26,591,036	\$ 26,512,550	\$ 27,757,313
Expense				
General Government	\$ 2,385,021	\$ 2,642,012	\$ 2,665,500	\$ 2,556,837
Public Safety	3,461,565	3,570,920	3,570,920	3,751,370
Public Works	1,939,739	2,125,901	2,113,902	2,184,896
Parks and Recr.	5,817,872	5,997,291	5,972,191	6,153,599
Community Devel.	791,981	845,766	869,586	865,091
Enterprise Oper.	5,618,841	6,189,264	6,180,097	6,404,215
Central Garage	577,415	638,373	590,089	614,470
Miscellaneous	62,263	41,000	41,000	41,000
Debt Service	2,197,566	1,882,370	2,052,220	1,960,093
Depreciation	1,965,224	2,024,000	2,024,000	2,189,000
Total Expense	\$ 24,817,487	\$ 25,956,897	\$ 26,079,505	\$ 26,720,571
Other Sources (Uses)				
Sale of Asset-Gain	44,577	32,000	32,000	43,000
Debt Proceeds	9,493	-	-	7,700
Debt Refunding	(1,490,000)	-	-	-
Contrib Assets	897,027	-	-	-
Transfers In	2,133,522	1,868,145	1,867,959	1,909,400
Transfers Out	(1,835,628)	(1,528,145)	(1,526,233)	(2,008,726)
Net Change	\$ 958,992	\$ 1,006,139	\$ 806,771	\$ 988,116

The anticipated increase in fund equity for 2016 occurs primarily in the general fund, special revenue, utility and internal service funds. Changes in fund balance in the special revenue, utility and internal service funds are consistent with the fund balance goals established in the 2016-2020 Five-year Operating Plan (FYOP).

Utility charges (water, sanitary sewer, surface water and street lighting) provide the largest share of operating fund revenue (37%) followed by property taxes (31%), charges for service (22%), central garage charges (5%), intergovernmental revenue (2%), licenses and permits (1%) and all other revenue (2%).



Public works accounts for 32% of operating expense, including 24% for enterprise operations (utility) and 8% for public works (engineering, streets, trails and forestry). Parks accounts for 23%, followed by public safety at 14%, general government at 10%, debt and depreciation at 8% each, community development at 3%, and central garage at 2%.



General Fund

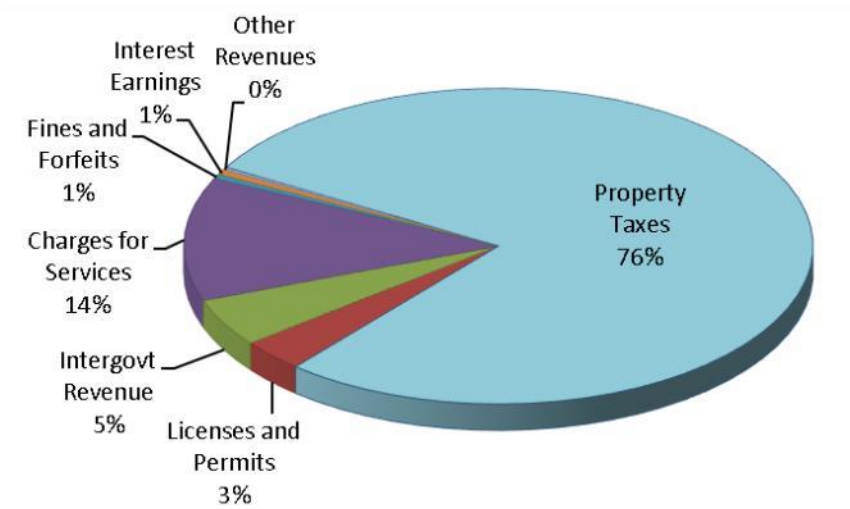
The General Fund is the City's primary operating fund. As such, it accounts for costs associated with basic government activities not already accounted for elsewhere, including: police and fire, street maintenance and snow plowing, community development, park and trail maintenance, city hall operations, and general government services.

General Fund expense increases \$315,090 for 2017 (3.2%). A significant portion of the expense increase is offset by property tax revenue (96%), resulting in a General Fund tax increase of \$301,290 for 2017.

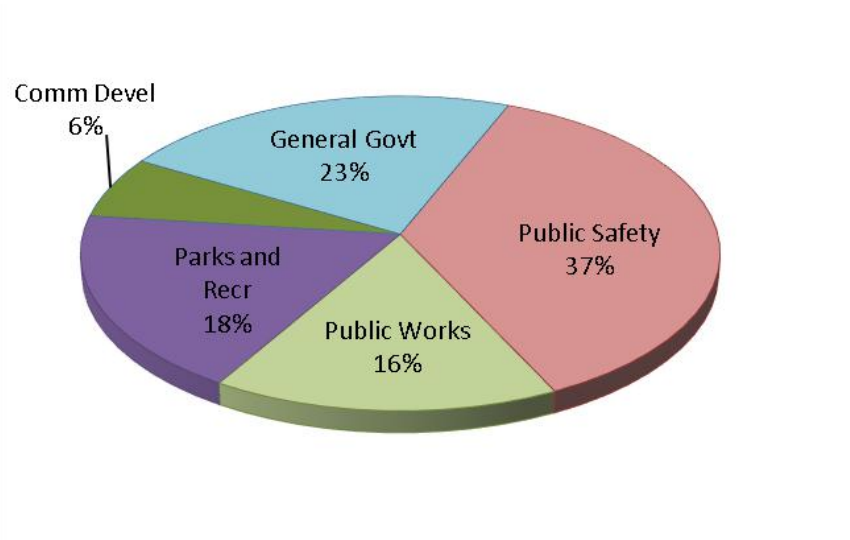
Contractual costs account for 56% of General Fund expense, followed by personal services at 41%, and supplies at 3%.

	2016		2017	
	Budget	Revised Estimate	Original Budget	Amended Budget
Revenue				
Property Taxes	\$ 7,321,858	\$ 7,321,858	\$ 7,638,713	\$ 7,623,148
Licenses and Permits	354,000	515,250	317,700	323,050
Intergovernmental	480,622	482,622	480,622	482,622
Charges for Services	1,224,520	1,414,720	1,252,000	1,246,070
Fines and Forfeits	42,500	42,500	42,500	42,500
Interest Earnings	50,000	50,000	55,000	55,000
Other Revenues	25,450	22,309	25,650	25,650
Total Revenue	\$ 9,498,950	\$ 9,849,259	\$ 9,812,185	\$ 9,798,040
Expense				
General Government	\$ 2,353,929	\$ 2,357,022	\$ 2,394,470	\$ 2,337,488
Public Safety	3,570,920	3,570,920	3,691,870	3,751,370
Public Works	1,559,750	1,547,441	1,597,377	1,601,842
Parks and Recreation	1,781,505	1,772,439	1,892,649	1,879,433
Community Devel.	645,846	667,270	664,819	656,907
Total Expense	\$ 9,911,950	\$ 9,915,092	\$ 10,241,185	\$ 10,227,040
Transfers In	811,000	811,000	837,000	837,000
Transfers Out	(398,000)	(398,000)	(408,000)	(408,000)
Net Change	\$ -	\$ 347,167	\$ -	\$ -

Property taxes account for 76% of General Fund revenue, followed by charges for services (14%), intergovernmental revenue (5%), license and permits (3%) and 2% from all other sources.



Public safety accounts for the largest share of the General Fund budget at 37% of the total, followed by general government (23%), parks and recreation (18%), public works (16%) and community development (6%).



Special Revenue Funds

The City operates seven special revenue funds, as follows:

- Recycling accounts for the bi-weekly curbside program.
- Community Center accounts for operation/maintenance of the facility. Admissions/memberships provide about 71% of revenue, while rentals, concessions and other fees provide 29%. Inter-fund transfers include \$262,000 from the General fund (to keep membership rates affordable and offset free or reduced room rental rates for community groups), and \$140,000 from the Recreation Programs fund for building use.
- Recreation Programs accounts for fee-based recreational and social programs, and receives \$86,000 from the General fund for playground and general program costs.
- Cable Television accounts for franchise administration, government cable programming and provides support for City communication activities (through a transfer to the General Fund). The primary revenue is cable franchise fees and a public educational and government (PEG) fee .

	Recycling	Community Center	Recreation Programs	Cable Television
Revenue				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	79,762	-	-	-
Charges for Services	540,500	2,524,700	1,473,711	435,000
Interest Earnings	-	6,000	2,500	1,800
Other Revenues	-	12,500	-	1,200
Total Revenue	620,262	2,543,200	1,476,211	438,000
Expense				
General Government	-	-	-	150,979
Public Works	583,054	-	-	-
Parks and Recreation	-	2,809,608	1,464,558	-
Community Development	-	-	-	-
Total Expense	583,054	2,809,608	1,464,558	150,979
Other Sources (Uses)				
Transfers In	-	402,000	86,000	-
Transfers Out	-	(200,000)	(340,000)	(200,000)
Net Change	\$ 37,208	\$ (64,408)	\$ (242,347)	\$ 87,021

- EDA accounts for Economic Development Authority activities, including: business retention and expansion, targeted redevelopment, employment opportunities, and efforts to strengthen and diversify the City's tax base.
- HRA accounts for Housing Redevelopment Authority efforts to preserve housing stock, and maintain quality neighborhoods through programs and policies designed to promote reinvestment and improvements to homes.
- Slice of Shoreview accounts for donations, sponsorships, revenues and expenses associated with the Slice of Shoreview event. The General Fund provides \$10,000 in support to help defray costs of the event.

	EDA	HRA	Slice of Shoreview	Total
Revenue				
Property Taxes	\$ 115,000	\$ 105,000	\$ -	\$ 220,000
Intergovernmental	-	-	-	79,762
Charges for Services	-	-	27,570	5,001,481
Interest Earnings	-	-	-	10,300
Other Revenues	-	-	32,000	45,700
Total Revenue	115,000	105,000	59,570	5,357,243
Expense				
General Government	-	-	68,370	219,349
Public Works	-	-	-	583,054
Parks and Recreation	-	-	-	4,274,166
Community Development	110,942	97,242	-	208,184
Total Expense	110,942	97,242	68,370	5,284,753
Other Sources (Uses)				
Transfers In	-	-	10,000	498,000
Transfers Out	-	-	-	(740,000)
Net Change	\$ 4,058	\$ 7,758	\$ 1,200	\$(169,510)

Debt Service Funds

The table below provides a summary of revenue and expense for Debt Service Funds. Revenue derived from the debt levy and special assessments provides about 60% of the funding needed for annual principal and interest payments in 2017. These revenues are legally restricted to the payment of the debt, and therefore are held within the corresponding debt fund until the debt issue is paid in full. The remainder of funding for debt payments is provided by internal sources (in the form of transfers from other funds), interest earnings, tax increment collections, etc.

	G.O. Bonds & Capital Lease	G.O. Impr. Bonds	Total Debt Funds
Revenue			
Property Taxes	\$ 535,000	\$ 12,000	\$ 547,000
Special Assessments	-	202,119	202,119
Interest Earnings	10,500	6,690	17,190
Total Revenue	545,500	220,809	766,309
Expense			
Debt Service	1,003,878	254,598	1,258,476
Total Expense	1,003,878	254,598	1,258,476
Other Sources (Uses)			
Debt Proceeds	-	7,700	7,700
Transfers In	455,000	-	455,000
Transfers Out	-	(50,000)	(50,000)
Net Change	\$ (3,378)	\$ (76,089)	\$ (79,467)

The planned decrease in fund balance is due to the use of fund balances that have been accumulated and held for the repayment of debt.

Internal Service Funds

The City operates three internal service funds, as follows:

- Central Garage accounts for operation and maintenance of vehicles, heavy machinery, miscellaneous equipment and the maintenance facility. The primary source of revenue is inter-fund equipment and building charges designed to recover operating expense. Property taxes and transfers to cover debt payments.
- Short-term Disability is a self-insurance fund that accounts for premiums charged for short-term disability coverage and expense associated with disability claims.
- Liability Claims fund accounts for dividends received annually from the League of Minnesota Cities Insurance Trust for the City’s liability insurance coverage as well as losses not covered by the City’s insurance (due to deductibles).

	Central Garage	Short-term Disability	Liability Claims	Total
Revenue				
Property Taxes	\$ 184,000	\$ -	\$ -	\$ 184,000
Charges for Services	-	7,500	-	7,500
Central Garage Charges	1,338,660	-	-	1,338,660
Interest Earnings	11,500	550	2,300	14,350
Other Revenues	-	-	30,000	30,000
Total Revenue	1,534,160	8,050	32,300	1,574,510
Expense				
Central Garage	614,470	-	-	614,470
Miscellaneous	-	9,000	32,000	41,000
Debt Service	105,502	-	-	105,502
Depreciation	690,000	-	-	690,000
Total Expense	1,409,972	9,000	32,000	1,450,972
Other Sources (Uses)				
Sale of Asset-Gain	43,000	-	-	43,000
Transfers In	119,400	-	-	119,400
Transfers Out	(14,000)	-	-	(14,000)
Net Change	\$ 272,588	\$ (950)	\$ 300	\$ 271,938

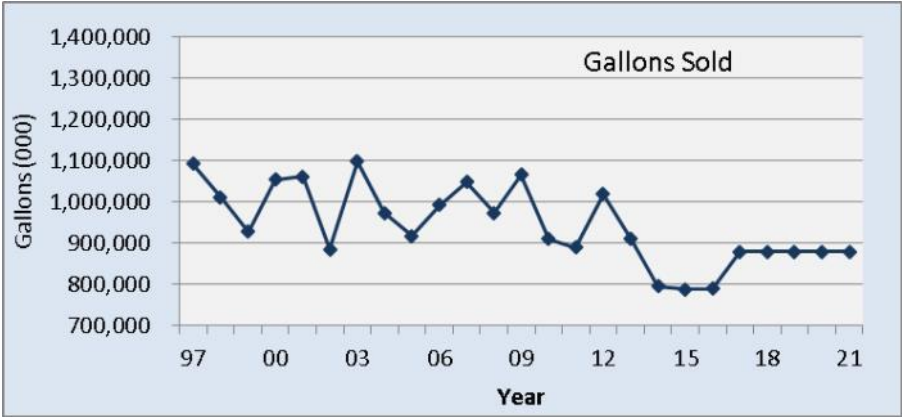
Enterprise (Utility) Funds

The City operates four utility funds. These funds account for services that are supported primarily through quarterly utility fees designed to cover operating costs, debt service, depreciation expense and replacement costs. The table below shows the proposed 2017 budget for each of these funds.

	Water	Sewer	Surface Water	Street Lighting	Total
Revenue					
Charges for Services	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500
Utility Charges	3,602,000	4,179,500	1,756,511	637,000	10,175,011
Interest Earnings	42,000	30,000	10,000	2,700	84,700
Other Revenues	-	-	-	-	-
Total Revenue	3,644,000	4,211,000	1,766,511	639,700	10,261,211
Expense					
Enterprise Operations	1,662,870	3,496,837	963,689	280,819	6,404,215
Debt Service	441,194	75,604	79,317	-	596,115
Depreciation	799,000	348,000	277,000	75,000	1,499,000
Total Expense	2,903,064	3,920,441	1,320,006	355,819	8,499,330
Other Sources (Uses)					
Transfers Out	(393,163)	(207,163)	(168,000)	(28,400)	(796,726)
Net Change	\$ 347,773	\$ 83,396	\$ 278,505	\$ 255,481	\$ 965,155

Residential water consumption has declined in recent years, due in part to changing demographics (age and number of residents per home), changing usage patterns (lower household use), and changing weather patterns (fewer gallons used for summer watering except during periods of drought). Surpluses in these funds are dedicated to supporting capital replacement costs (water lines, sewer lining, surface water improvements, and street light replacements).

The graph below demonstrates the downward trend for total water consumption by showing the total gallons of water sold each year since 1997, and the estimated gallons used to compute revenue projections in future years (2017 through 2021). The continuing downward trend has forced the City to revise the base gallon estimates used to project utility revenue in recent years. In general, weather (either from sustained periods of drought or heavy rain) is the primary cause of fluctuations in gallons sold from year to year.



Periods of lower consumption mean the City maintains and operates the water system with less opportunity to recover costs due to fewer gallons being sold to customers.

Recent utility rate adjustments, combined with structural changes in water rates resulted in net gains in each of the City’s utility funds in 2012 through 2015.

The budget information, presented at left, for the City’s utility funds shows that each utility fund is projected to have a net gain in 2017. Significant items impacting utility operations include: depreciation of existing assets (\$1.5 million), sewage treatment costs (\$1.9 million), street light repairs, and energy costs.

More information about the City’s utility funds is available in a separate document devoted entirely to utility operations.

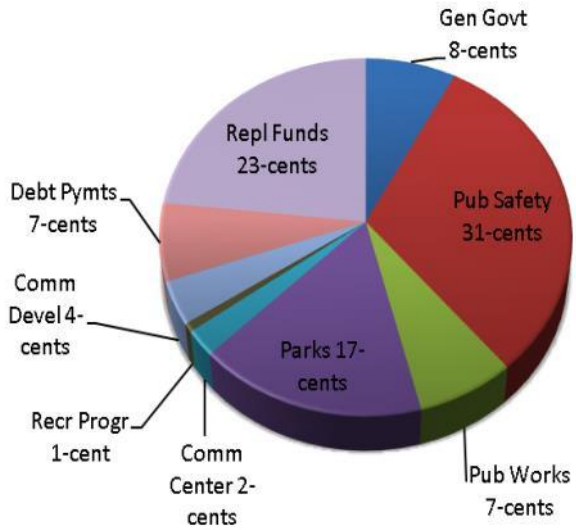
City Property Tax by Program

Shoreview's median home will pay about \$22 more in City property taxes in 2017 (assuming a 5% increase in value before the Homestead Market Value Exclusion is applied). Because property taxes support a variety of City programs and services, the table below is presented to show tax support by program (on an annual basis).

- Public safety accounts for the largest share of the cost at \$271 per year on a median valued home
- Replacement of assets (streets etc.) accounts for \$202
- Parks administration and maintenance accounts for \$144
- General government accounts for \$67
- Public works accounts for \$62
- Debt service accounts for \$61
- Community development accounts for \$34
- Support for community center and recreation programs accounts for \$27

	2016	2017	Change	
	City Tax	City Tax		
value before MVE->	\$253,800	\$267,300		
value after MVE->	\$239,400	\$254,100		
Program	Home	Home	\$	%
General Government	\$ 71.07	\$ 66.99	\$ (4.08)	
Public Safety	259.92	270.69	10.77	
Public Works	61.39	62.14	0.75	
Parks and Recreation:				
Park Admin and Maint	138.52	144.36	5.84	
Community Center Operation	20.15	20.53	0.38	
Recreation Programs	6.66	6.74	0.08	
Community Development	30.39	33.90	3.51	
Debt Service	61.97	61.22	(0.75)	
Replacement Funds	196.38	202.35	5.97	
Total City Taxes	\$ 846.45	\$ 868.92	\$ 22.47	2.7%

This pie chart illustrates how the City will spend each tax dollar it receives in 2017. About 31 cents of each tax dollar goes to public safety, followed by replacement costs at 23 cents, parks and recreation at 17 cents (including maint), general government at 8 cents, public works at 7 cents, debt service at 7 cents, community development at 4 cents, community center at 2 cents, and recreation programs at 1 cent.



How have home values changed for 2017?

Market Value Changes—Minnesota’s property tax system uses market value to distribute tax burden (adopted levies) among property served. Per the Ramsey County Assessor, 79% of Shoreview homes will experience a value increase for 2017 taxes, and 14% will experience a value decrease, leaving 7% of homes with no change in value. The table at right shows the change in all home values.

Shoreview Residential Property		
Value Change	Number of Homes	Percent of Total
Increase more than 30%	35	0.37%
Increase 20% to 29.99%	272	2.88%
Increase 15% to 19.99%	449	4.76%
Increase 10% to 14.99%	1,271	13.46%
Increase 5% to 9.99%	2,830	29.98%
Increase up to 4.99%	2,573	27.25%
No change	662	7.01%
Decrease up to 4.99%	1,042	11.04%
Decrease 5% to 9.99%	239	2.53%
Decrease 10% or more	68	0.72%
Total Parcels	9,441	100.0%

What does this mean to my taxes?

Change in Total Property Tax— According to the Ramsey County Assessor, the total property tax on 45% of homes in Shoreview will decrease or stay the same. The estimated change in the total tax is summarized in the table at right for all Shoreview homes . As shown, about 37% of tax bills will increase up to \$200 for the year, and the remaining 18% of homes will increase more than \$200.

Shoreview Residential Property		
Tax Change	Number of Homes	Percent of Total
Decrease or no change	4,261	44.65%
Increase \$1 to \$100	1,927	20.19%
Increase \$101 to \$200	1,642	17.21%
Increase \$201 to \$300	1,031	10.80%
Increase \$301 to \$400	398	4.17%
Increase \$401 to \$500	83	0.87%
Increase more than \$500	201	2.11%
Total Parcels	9,543	100.0%

Change in City Tax on Median Home Value—The table at the top of the next page illustrates how changes in value impact **Shoreview’s share of the tax bill only for the median home value**. Each line assumes a different change in market value.

- A median value home with a 15% value increase will pay \$104.86 more City tax
- A median home with a 10% value increase will pay \$64.19 more City tax
- A median home with a 5% value increase will pay \$19.29 more City tax
- A median home with a 5.3% value increase will pay \$22.47 more City tax
- A median home with a 5% value drop will pay \$83.95 less City tax
- A median home with a 10% value drop will pay \$144.06 less City tax
- A median home with a 15% value drop will pay \$211.59 less City tax

Market Value		Value Change	City Portion of Property Tax		Change in City Property Tax	
2016	2017		2016	2017	Dollars	Percent
\$ 232,400	\$ 267,300	15.0%	\$ 764.06	\$ 868.92	\$ 104.86	13.7%
\$ 243,000	\$ 267,300	10.0%	\$ 804.73	\$ 868.92	\$ 64.19	8.0%
\$ 254,600	\$ 267,300	5.0%	\$ 849.63	\$ 868.92	\$ 19.29	2.3%
\$ 253,800	\$ 267,300	5.3%	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
\$ 281,400	\$ 267,300	-5.0%	\$ 952.87	\$ 868.92	\$ (83.95)	-8.8%
\$ 297,000	\$ 267,300	-10.0%	\$ 1,012.98	\$ 868.92	\$ (144.06)	-14.2%
\$ 314,500	\$ 267,300	-15.0%	\$ 1,080.51	\$ 868.92	\$ (211.59)	-19.6%

Change in City Tax for Various Home Values—The table below shows the estimated change in Shoreview’s share of the property tax bill for a variety of home values (City tax only).

Each line of the table assumes a 10% value increase.

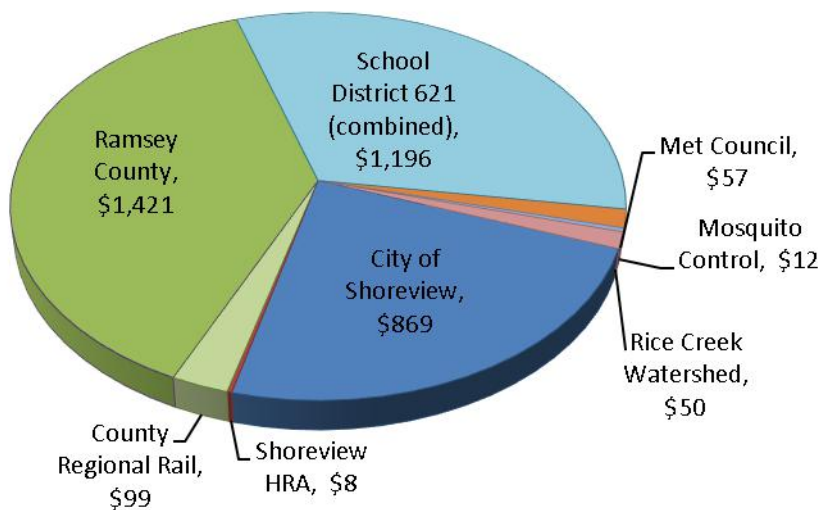
- A home valued at \$150,000 pays \$14.33 more City tax
- A home valued at \$200,000 pays \$17.90 more City tax
- A home valued at \$267,300 pays \$22.47 more City tax
- A home valued at \$300,000 pays \$24.69 more City tax
- A home valued at \$500,000 pays \$31.05 more City tax
- A home valued at \$700,000 pays \$68.50 more City tax
- A home valued at \$900,000 pays \$84.37 more City tax

Market Value		Value Change	City Portion of Property Tax		Change in City Property Tax	
2016	2017		2016	2017	Dollars	Percent
\$ 142,450	\$ 150,000	5.3%	\$ 417.57	\$ 431.90	\$ 14.33	3.4%
\$ 189,900	\$ 200,000	5.3%	\$ 600.36	\$ 618.26	\$ 17.90	3.0%
\$ 253,800	\$ 267,300	5.3%	\$ 846.45	\$ 868.92	\$ 22.47	2.7%
\$ 284,900	\$ 300,000	5.3%	\$ 966.31	\$ 991.00	\$ 24.69	2.6%
\$ 474,800	\$ 500,000	5.3%	\$ 1,678.75	\$ 1,709.80	\$ 31.05	1.8%
\$ 664,800	\$ 700,000	5.3%	\$ 2,496.20	\$ 2,564.70	\$ 68.50	2.7%
\$ 854,700	\$ 900,000	5.3%	\$ 3,335.23	\$ 3,419.60	\$ 84.37	2.5%

Distribution of Property Tax Bill

About 23% of the total property tax bill goes to Shoreview. For 2017, the total tax bill on a \$267,300 Shoreview home located in the Mounds View School District is about \$3,712, and Shoreview’s share is \$869.

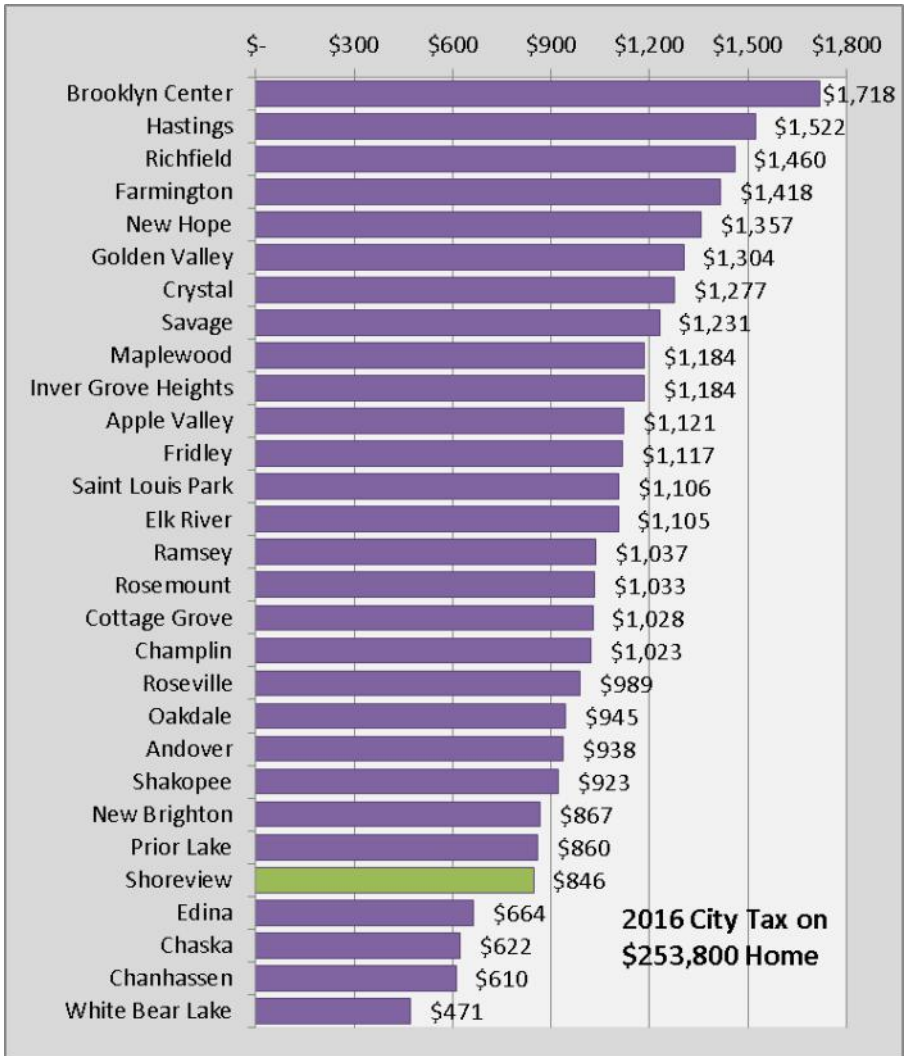
The pie chart below shows the total tax bill by jurisdiction (using preliminary tax rates). Ramsey County receives \$1,421, the Mounds View School District receives \$1,196 for regular and referendum levies, and all other jurisdictions combined receive \$226 (\$99 for County Regional Rail, \$57 for Met Council, \$50 for Rice Creek Watershed, \$12 for Mosquito Control and \$8 for Shoreview HRA).



School district tax for the Roseville School District (for the same \$267,300 home value) would be \$998 , \$198 less than the \$1,196 total in the Mounds View District.

Property Tax Comparison - City Taxes

This last graph compares the 2016 City portion of the property tax bill for Shoreview and 28 other metro-area cities. All estimates are for a \$253,800 home value (Shoreview's median value in 2016). Shoreview ranks 5th lowest (at \$846), and is about 21% lower than the average of \$1,068. Brooklyn Center ranks highest at \$1,718, and White Bear Lake ranks lowest at \$471.



City Directory



City Council

Sandy Martin, Mayor
smartin@shoreviewmn.gov(651) 490-4618

Emy Johnson
ejohnson@shoreviewmn.gov.....(763) 443-5218

Terry Quigley
tquigley@shoreviewmn.gov.....(651) 484-5418

Cory Springhorn
cspringhorn@shoreviewmn.gov(651) 403-3422

Ady Wickstrom
awickstrom@shoreviewmn.gov(651) 780-5245

City Staff

Terry Schwerm, City Manager
tschwerm@shoreviewmn.gov(651) 490-4611

Fred Espe, Finance Director
fespe@shoreviewmn.gov(651) 490-4622

Deborah Maloney, Assistant Finance Director
dmaloney@shoreviewmn.gov.....(651) 490-4621

Tom Simonson, Assistant City Manager/
Community Development Director
tsimonson@shoreviewmn.gov(651) 490-4612

Mark Maloney, Public Works Director
mmaloney@shoreviewmn.gov(651) 490-4651

Public SafetyIn an emergency, dial 911
Ramsey County Sheriff, non-emergency.....(651) 484-3366

Lake Johanna Fire Dept, non-emergency.....(651) 481-7024



Utility Operations and 2017 Utility Rates



Water, Sewer,
Surface Water, and
Street Lighting

What is Safe Drinking Water Worth to You?

Our water towers and pipes below the street need constant attention in order to keep the drinking water that supports our daily lives flowing at the right pressure without fail. Consistent access to safe water helps:

- Keep us healthy
- Fight fires
- Support our economy
- Enhance our high quality of life

Ensuring continued access to safe water also involves the proper collection and treatment of waste water (sewage), and it doesn't stop there. In order to protect the quality of our lakes and streams it is also necessary to properly collect and direct storm water through the use of storm sewer systems and ponds, and remove debris and other contaminants from surface water runoff.

The process of protecting our varied and numerous water assets requires a coordinated effort to manage each of the resources carefully and to comply with increasing regulations that govern these activities. This document is intended to provide an overview of Shoreview's utility systems and utility rates in an effort to describe what it takes to run the City's utility operations.

The revenue generated by utility bills covers maintenance and replacement efforts, to keep the system strong and reliable.

Water Operations

Shoreview's water system provides drinking water to about 9,000 homes and businesses within City limits, and provides limited service (at higher billing rates) to neighboring communities through service agreements.

The City's water system includes:

- 1,330 fire hydrants
- 6 wells
- 2 elevated storage tanks (water towers)
- 1 water treatment facility
- 1 underground water reservoir
- 103 miles of water lines

In recent years, watering restrictions have become necessary to reduce the peak in daily demand for water, and to more evenly spread water use over different days. This enables the City to avoid the high cost of constructing additional wells and water storage capacity.

Operating and maintaining the system so that water is always available requires managing the following activities:

- Pump and store water
- Water treatment
- Operate distribution pumps
- Flush water mains (semi-annually)
- Repair, replace and maintain water system infrastructure
- Read meters (quarterly) and replace meters as needed
- Sample and test water per Department of Natural Resources and Minnesota Department of Health requirements

Hydrant flushing is performed by utility maintenance crews each spring and fall to remove mineral buildup in the system and to ensure the reliability of hydrants and water valves. The systematic and controlled flushing of the system improves the overall quality of water, assists in overall system maintenance, helps remove sediment and stale water, and maintains chlorine residuals.

In 2016 the City began operations of a new water treatment plant to address rising levels of iron and manganese in the City's water supply. The Environmental Protection Agency has established secondary drinking water standards and the City's manganese levels exceeded these standards. High iron and manganese levels can cause taste and odor problems within the water system.

Water Rates

Minnesota law requires the City to bill all water customers on a conservation-based rate structure (tiered rates). Further, the law requires billing each residential unit the same allocation of gallons per tier at the same water rates. This means that apartments and condominiums are billed the same rates and with the same allocation of gallons per unit as single-family homes.

Residential water rates are set in 2 components: a quarterly availability charge of \$18.74 (up \$2.01 from 2016), and 4 tiered rates for water used in the preceding quarter. Tiered rates for 2017 are shown at right, and are described below:

Residential Water Rates (quarterly)		
Water Tiers	Cost Per Thousand Gallons	Gallons Per Penny
Tier 1 (5,000 gal per unit)	\$ 1.52	6.58
Tier 2 (5,000 gal per unit)	\$ 2.43	4.12
Tier 3 (20,000 gal per unit)	\$ 3.37	2.97
Tier 4 (remaining water)	\$ 5.54	1.81

- The first 5 thousand gallons per unit is billed at \$1.52 per thousand gallons (about 6.58 gallons for each penny).
- The second 5 thousand gallons per unit is billed at \$2.43 per thousand gallons (4.12 gallons per penny).
- The next 20 thousand gallons per unit is billed at \$3.37 per thousand gallons (2.97 gallons per penny).
- Remaining water is billed at the highest rate of \$5.54 per thousand gallons (1.81 gallons per penny).

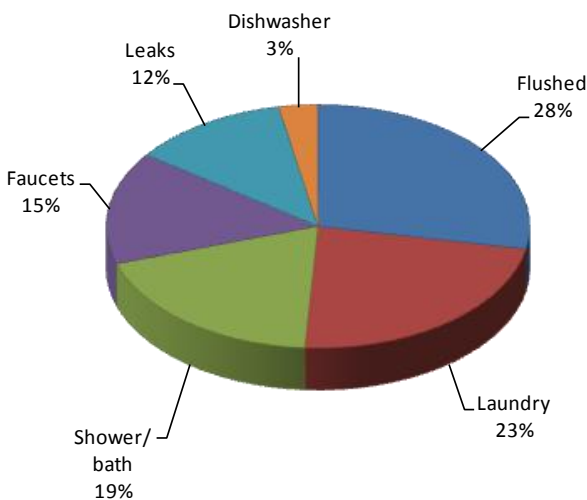
Commercial customers are billed the same tiered rates, excluding the lowest tier (which is for residential customers only).

Tap water is quite inexpensive compared to bottled water. For instance, a gallon of self-serve spring water costs about 30-cents while 30-cents buys 197 gallons of Shoreview tap water at the lowest tier, and even at the highest tier buys 54 gallons of water.

Household Water Use

According to the American Water Works Association (AWWA), about half of household water use is for flushing and laundry.

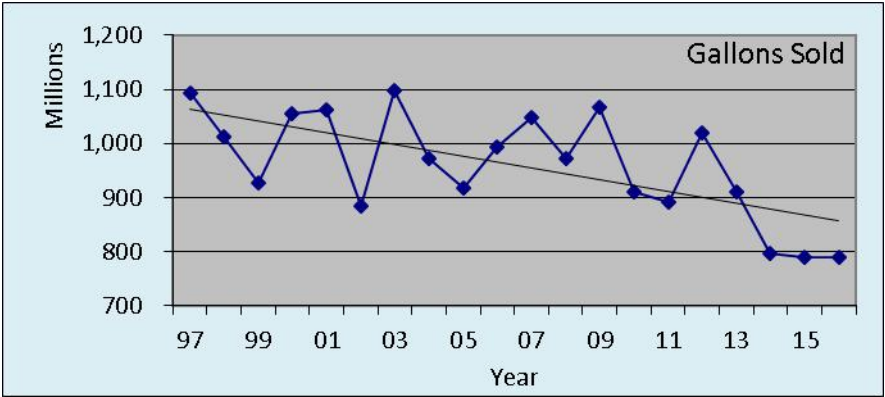
The pie chart at right illustrates average household water consumption. Some easy ways to reduce water consumption may include:



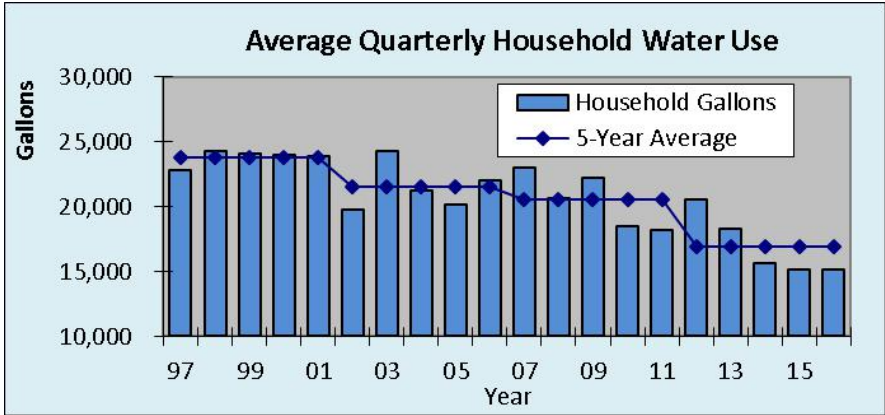
- Turn the water off while washing dishes by hand
- Run the clothes washer only when full, or upgrade to a high efficiency washing machine
- Use a water-efficient shower head (saves 750 gallons a month)
- Shorten shower time (1 to 2 minutes shorter saves 25 gallons a month)
- Upgrade older toilets with water efficient models
- Use sprinklers that deliver big drops of water close to the ground; smaller water drops and mist evaporate more quickly before reaching the ground
- Adjust sprinklers so only the lawn is watered, and not the house, sidewalk or street
- Water the lawn and garden in the morning or evening when temperatures are cooler, minimizing evaporation
- Check soil moisture to determine when to water rather than following set watering schedules
- Set a timer when watering, as a reminder to stop; a running hose can discharge up to 10 gallons a minute
- Adjust the lawn mower to a higher setting, allowing longer grass to shade the root system and hold soil moisture better

Water Use Trends

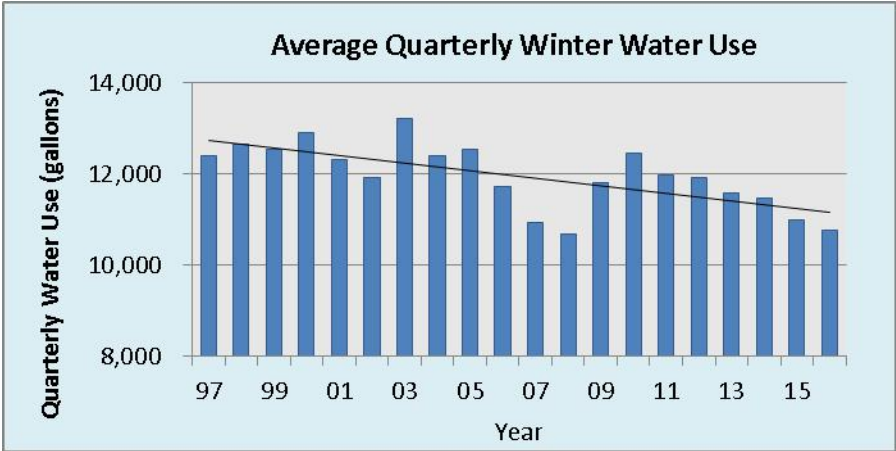
Water use fluctuates from year to year, primarily due to differences in rainfall. About 50% of the water sold is consumed during the four months of the growing season.



Other factors that reduce household water use include water conservation efforts, an aging population, new plumbing fixtures, and fewer people per household. The graph below shows average quarterly water consumption per home (estimated gallons are shown for 2016). Because this graph shows total average consumption throughout the year, both rainfall and water conservation efforts impact these results.



Examining winter water consumption is the easiest way to measure inside household water use (without the impact of summer watering). The graph below shows the decline in average quarterly winter water use over more than a decade.



Even though water conservation protects the long-term viability of the City’s water source, it also means that water revenues decline in some years despite an increase in water rates. If the downward water trend in water use continues, existing customers need to pay more for the same level of service in order to sufficiently cover ongoing fixed operating costs.

Water System Assets

The historical cost of building the water system is amortized over the life of the system and expensed as annual depreciation (\$799,000 for 2017). In the last 5 years the water fund has spent \$10.2 million on water system repairs, replacements, improvements to system controls, water meter replacements and the water treatment facility. Over the next 5 years the City expects to spend \$2.5 million on water system assets, which includes \$400,000 of water treatment facility costs. Other capital costs are primarily repairs and maintenance of existing assets (wells, towers and water lines).

Water Budget

Water rates are set with the knowledge that predicting water income is far more difficult than predicting expenses and capital costs. In setting rates the City expects fluctuations in water consumption from year to year, and therefore expects a net loss in some years and a net gain in others. The rate setting process is designed to make gradual changes in rates whenever possible, focusing on a long-term strategy.

The table below provides a 4-year history of water fund activity. In three of the last 4 years the City's water fund ended with a net gain (excluding the value of contributed assets). Water income was not sufficient to offset operating costs in 2015.

Operating Summary	2012 Actual	2013 Actual	2014 Actual	2015 Actual
Revenue				
Special Assessments	\$ 1,002	\$ 2,275	\$ 2,847	\$ 2,080
Intergovernmental	13,198	11,992	11,699	973
Utility Charges	2,917,020	2,692,684	2,478,484	2,587,180
Interest Earnings	35,077	(121,490)	175,102	48,877
Other Revenues	-	-	-	-
Total Revenue	2,966,297	2,585,461	2,668,132	2,639,110
Expense				
Enterprise Operations	1,405,259	1,403,838	1,432,452	1,430,934
Miscellaneous	1,901	-	-	-
Debt Service	183,921	213,477	178,732	301,702
Depreciation	614,991	622,826	634,561	647,552
Total Expense	2,206,072	2,240,141	2,245,745	2,380,188
Other Sources (Uses)				
Sale of Asset-Gain	-	-	114	-
Transfers Out	(240,000)	(263,057)	(303,136)	(345,249)
Net Change	\$ 520,225	\$ 82,263	\$ 119,365	\$ (86,327)

If lower water consumption becomes a trend rather than a temporary fluctuation, it will become necessary to adjust rates more significantly to maintain the positive gap between income and expense.

The table below shows estimated water fund activity for the 2016-2017 biennial budget. The 2016 estimated net change is significantly less than the 2017 budgeted amount due to the 2016 water consumption being lower than the budgeted base levels (880 million gallons) by 89.8 million gallons. The 2017 budget is based on the expectation that water consumption will continue at base levels.

Operating Summary	2016 Estimate	2017 Budget
Revenue		
Utility Charges	\$ 2,863,500	\$ 3,602,000
Interest Earnings	38,000	42,000
Total Revenue	2,901,500	3,644,000
Expense		
Enterprise Operations	1,573,450	1,662,870
Debt Service	465,047	441,194
Depreciation	669,000	799,000
Total Expense	2,707,497	2,903,064
Other Sources (Uses)		
Transfers Out	(369,137)	(393,163)
Net Change	\$ (175,134)	\$ 347,773

Over the next 5 years, significant water system costs include:

- North water tower interior wet/dry rehabilitation and surface recoating.
- Repair and replace water lines.

Sewer Operations

Shoreview operates a sanitary sewer system that collects and directs waste water discharged from homes and businesses throughout the City. The City’s sewer system includes:

- 19 lift (pumping) stations
- 108 miles of sanitary sewer lines
- 2,500 manholes

Operating and maintaining the sewer system so that it functions adequately and consistently includes:

- Operating, maintaining and inspecting lift stations daily
- Treating collected sewage (performed by Metropolitan Council Environmental Services)
- Relining sewer pipes
- Replacing, repairing and maintaining sewer system infrastructure
- Inspecting sewer lines
- Cleaning sewer lines

Sewer Rates

Sewer rates are set in 2 components: a quarterly sewer availability charge of \$42.67 per unit plus one of 5 tiered rates for water used in the winter quarter (because winter water use provides the best measure of water entering the sewer lines). The sewer availability charge is billed regardless of whether sewer discharge occurs because the City must maintain, repair, operate and replace the sewer system.

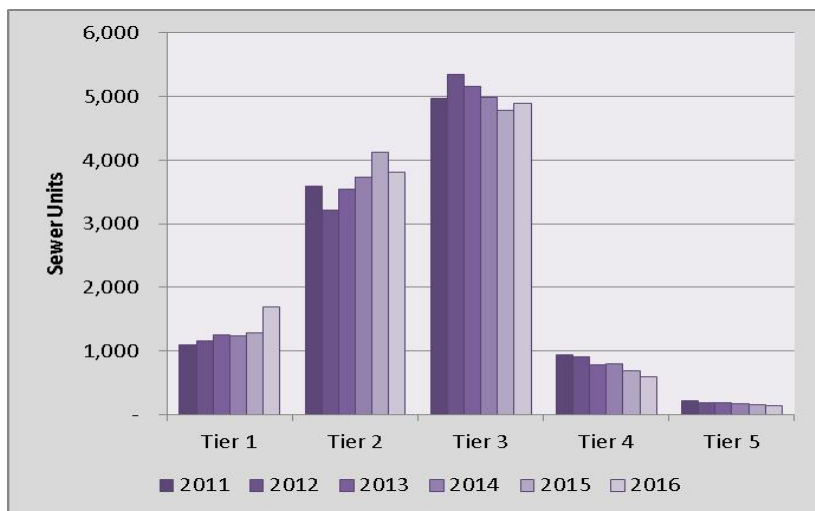
Tiered rates for 2017 are shown in the table at right, and are described at the top of the next page.

Residential Sewer Rates (quarterly)	
Sewer Tiers	Sewer Tiers
Tier 1 (up to 5,000 gal per unit)	\$ 18.04
Tier 2 (5,001-10,000 gal per unit)	\$ 31.04
Tier 3 (10,001-20,000 gal per unit)	\$ 47.61
Tier 4 (20,001-30,000 gal per unit)	\$ 64.75
Tier 5 (more than 30,000 gal per unit)	\$ 84.11

- Tier 1— homes using up to 5 thousand gallons in the winter quarter pay \$18.04 per quarter.
- Tier 2— homes using between 5 and 10 thousand gallons in the winter quarter pay \$31.04 per quarter.
- Tier 3— homes using between 10 and 20 thousand gallons in the winter quarter pay \$47.61 per quarter.
- Tier 4— homes using between 20 and 30 thousand gallons in the winter quarter pay \$64.75 per quarter.
- Tier 5— homes using more than 30 thousand gallons in the winter quarter pay \$84.11 per quarter.

Sewer rates are designed to reward low volume customers with lower fees, and to charge high volume customers more since they contribute more flow to the sewer system. Further, rates are designed to treat single-family homes and multi-family units equally by establishing the multi-family cost on a per unit basis. Sewer only customers are billed at the middle tier since actual use cannot be established.

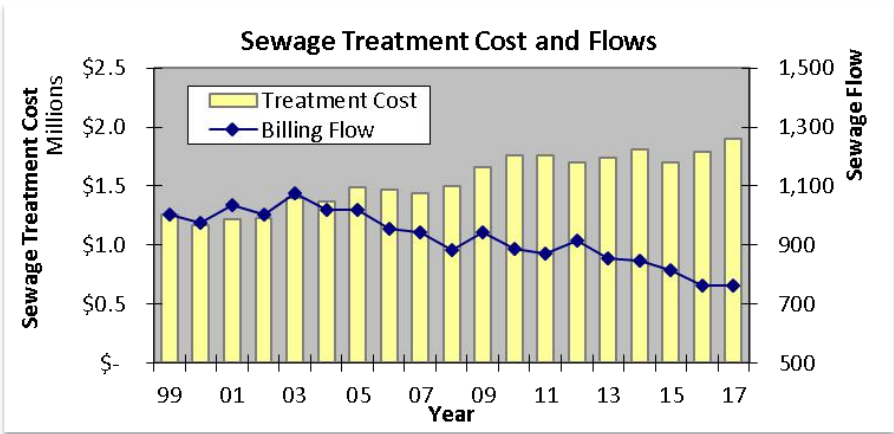
The graph below illustrates the number of residential sewer customers billed in each of the 5 sewer tiers over the last 6 years. As shown, the majority of homes are billed at tier 3, and the fewest number of homes are billed at tier 5. The number of customers in the first 2 tiers is generally rising, while the number of customers in tiers 3 through 5 is declining.



Sewage Treatment

Sewage is collected in City-owned sanitary sewer mains and is routed or pumped into facilities owned and operated by the Metropolitan Council Environmental Services Division (MCES). Sewage flows are monitored and metered by MCES for the purpose of determining the City’s sewage treatment costs. These costs are dependent on the amount of flow contributed to the system, and therefore water use impacts the City’s sewage treatment costs.

Unfortunately, even when sewage flow declines (as it has since 2003) sewage treatment costs don’t necessarily follow because the rate charged by the MCES continues to rise. As shown in the table below, sewage flow has generally declined in recent years, while sewage treatment costs have risen in most years. Shoreview’s share of treatment costs will increase 5.9 percent for 2017.



Sewage flows can also be impacted by groundwater infiltration and storm water inflow, particularly during periods of heavy downpours. Cracks in sewer lines, openings in manholes, and illegal connections of roof drains and/or sump pumps to the sewer system allow water to flow directly into sewer pipes, which in turn drives up sewer flows and sewage treatment costs.

In an effort to reduce sewage flow, the City is actively working to evaluate and reline sewers where ground water infiltration occurs. The City also completed a commercial roof and residential sump pump inspection program to eliminate illegal discharges into the sewer system.

The table at right provides a 10-year summary of the City's sewage treatment costs. The sewage flow estimate for the 2017 bill is 14% lower than 2008 flows. Conversely, the 2017 rate per million gallons is 46% higher than the rate charged in 2008. The net result is a sewage treatment bill that is \$1,895,335 (27% higher than 2008). If sewage flows had continued to grow, the cost would have been even higher.

Year	Billing Flow (millions)	Rate Per Million Gallons	Annual Cost (millions)
2008	883	\$ 1,697	\$ 1.497
2009	945	\$ 1,754	\$ 1.657
2010	888	\$ 1,981	\$ 1.758
2011	871	\$ 2,026	\$ 1.764
2012	917	\$ 1,854	\$ 1.699
2013	856	\$ 2,029	\$ 1.737
2014	846	\$ 2,142	\$ 1.812
2015	816	\$ 2,084	\$ 1.701
2016	762	\$ 2,348	\$ 1.789
2017	763	\$ 2,485	\$ 1.895

Since 2007 the MCES has had the authority to charge an inflow/infiltration surcharge for the estimated increase in sewage flows generated by ground water infiltration. So far, Shoreview has avoided this cost because of the City's efforts to reduce inflow and infiltration of ground and storm water into the system.

Sewer System Assets

The historical cost of building the sanitary sewer system is amortized over the life of the system and expensed as annual depreciation (\$348,000 for 2017). In the last 5 years the sewer fund has spent \$2.2 million on sewer system repairs, replacements, improvements to system controls and new sewer lines, and expects to spend \$3.4 million over the next 5 years.

Sewer Budget

Establishing sewer rates and predicting sewer revenue is somewhat easier than predicting water revenue, because winter water consumption is used to determine residential sewer charges. Regardless, the gradual decline in water use also impacts sewer revenue because declining winter water use shifts more customers into lower sewer tiers.

The table below provides a 4-year history of sewer fund activity. In all of the last 4 years the City's sewer fund ended with a net gain (excluding the value of contributed assets). This means that sewer income was sufficient to offset operating costs.

Operating Summary	2012 Actual	2013 Actual	2014 Actual	2015 Actual
Revenue				
Special Assessments	\$ 1,525	\$ 3,196	\$ 3,858	\$ 2,970
Intergovernmental	10,516	9,555	9,321	775
Charges for Services	1,325	703	1,913	919
Utility Charges	3,565,927	3,773,453	3,853,868	3,941,395
Interest Earnings	24,964	(68,517)	104,576	35,796
Total Revenue	3,604,257	3,718,390	3,973,536	3,981,855
Expense				
Enterprise Operations	2,893,667	3,100,871	3,163,229	3,191,670
Debt Service	72,489	73,840	70,243	73,480
Depreciation	317,853	326,338	329,430	339,842
Total Expense	3,284,009	3,501,049	3,562,902	3,604,992
Other Sources (Uses)				
Sale of Asset-Gain	-	-	210	-
Transfers In	-	-	34,631	-
Transfers Out	(188,000)	(200,567)	(181,136)	(181,249)
Net Change	\$ 132,248	\$ 16,774	\$ 264,339	\$ 195,614

Rates are designed to change gradually whenever possible, focusing on a long-term strategy. However, if lower consumption becomes a trend, it may become necessary to charge higher rates for the same level of service to offset operating expenses.

The table below shows estimated sewer fund activity for the 2016-2017 biennial budget. Both years are based on the expectation that winter water consumption will continue at current levels, and estimates indicate a net profit in each year.

Operating Summary	2016 Estimate	2017 Budget
Revenue		
Charges for Services	\$ 1,500	\$ 1,500
Utility Charges	4,030,500	4,179,500
Interest Earnings	27,000	30,000
Total Revenue	4,059,000	4,211,000
Expense		
Enterprise Operations	3,357,775	3,496,837
Debt Service	83,372	75,604
Depreciation	354,000	348,000
Total Expense	3,795,147	3,920,441
Other Sources (Uses)		
Transfers Out	(189,137)	(207,163)
Net Change	\$ 74,716	\$ 83,396

Over the next 5 years, significant sewer system costs include:

- Repair and replace sewer lines.
- Sanitary sewer relining.
- Lift station rehabilitation.

Surface Water Operations

The City of Shoreview maintains a storm water system that collects and directs storm water runoff and provides protection for surface and ground water quality. The City's surface water system includes:

- 4 storm water lift (pumping) stations
- 198 storm water ponds
- 485 storm inlets/outlets
- 35 miles of storm lines
- 50 structural pollution control devices

The purpose of the surface water management program is to preserve and use natural water storage and retention systems, as much as is practical, and to reduce the amount of public capital expenditures necessary to:

- Control excessive volumes and runoff rates
- Improve water quality
- Prevent flooding and erosion from surface water flows
- Promote ground water recharge
- Protect and enhance fish and wildlife habitat and water recreational facilities (lakes, streams, etc.)

The City's surface water management program seeks to prevent flooding and improve ground water quality through the best possible utilization of wetlands and artificial detention areas. Wetland management allows the City to maintain the integrity of its wetlands, improve water quality and reduce City maintenance efforts. Emphasis is placed on both sediment removal and storm water infiltration, as the primary methods of water quality improvement.

Operating the surface water system includes these activities:

- Maintain, inspect, replace and improve storm sewer systems (including storm lines)
- Maintain storm sewer lift stations (pumping stations)
- Maintain and inspect storm water ponds
- Construct new storm water ponds
- Collect debris from City streets through street sweeping
- Provide technical support to water management organizations
- Implement Surface Water Management Plan

Surface Water Rates

Surface water charges are set by type of property, considering the amount of impervious surface typically present (in an attempt to address varying levels of rainfall runoff). The table below shows 2017 surface water rates for all classes of property. Townhomes pay a slightly higher rate because they have more impervious surface area and therefore generate more rainfall runoff.

Surface Water Rates (quarterly)			
Property Type	Rate	Basis	
Residential	\$ 28.30	per unit	
Townhomes	\$ 29.98	per unit	
Condo, apartment, commercial, industrial, school, church	\$ 236.64	per acre	

Surface Water System Assets

The historical cost of building the storm sewer system is amortized over the life of the system and expensed as annual depreciation (\$277,000 for 2017). In the last 5 years the surface water fund has spent \$2.1 million on storm system repairs, replacements, and improvements (including pond development), and expects to spend \$2.3 million over the next 5 years.

Surface Water Management Budget

The table below provides a 4-year history of surface water fund activity. As shown, the surface water fund has ended all of the last 4 years with a net gain (excluding the value of contributed assets).

Operating Summary	2012 Actual	2013 Actual	2014 Actual	2015 Actual
Revenue				
Special Assessments	\$ 303	\$ 662	\$ 813	\$ 676
Intergovernmental	3,815	3,472	3,394	282
Utility Charges	1,147,236	1,220,385	1,370,352	1,473,809
Interest Earnings	8,476	(36,414)	36,711	10,352
Total Revenue	1,159,830	1,188,105	1,411,270	1,485,119
Expense				
Enterprise Operations	710,054	621,960	695,548	752,030
Debt Service	84,797	104,508	86,406	88,186
Depreciation	221,177	228,865	243,125	260,585
Total Expense	1,016,028	955,333	1,025,079	1,100,801
Other Sources (Uses)				
Sale of Asset-Gain	-	-	52	-
Transfers Out	(107,000)	(126,900)	(147,000)	(152,000)
Net Change	\$ 36,802	\$ 105,872	\$ 239,243	\$ 232,318

The operating surplus generated in any given year is used to partially support anticipated storm sewer capital costs as mandated by the City's Surface Water Management Plan.

The table below shows estimated surface water fund activity for the 2016-2017 biennial budget. As shown, a net profit is anticipated for both years.

Operating Summary	2016 Estimate	2017 Budget
Revenue		
Utility Charges	\$ 1,616,267	\$ 1,756,511
Interest Earnings	9,000	10,000
Total Revenue	<u>1,625,267</u>	<u>1,766,511</u>
Expense		
Enterprise Operations	969,987	963,689
Debt Service	89,865	79,317
Depreciation	269,000	277,000
Total Expense	<u>1,328,852</u>	<u>1,320,006</u>
Other Sources (Uses)		
Transfers Out	<u>(159,000)</u>	<u>(168,000)</u>
Net Change	<u>\$ 137,415</u>	<u>\$ 278,505</u>

Over the next 5 years, significant surface water system costs include:

- Repair and replace storm systems.
- Improve and expand the storm system as part of street projects.
- Construct a storm water reuse system to irrigate Rice Creek Fields.

Street Lighting Operations

The City of Shoreview operates a street lighting system throughout the community in support of safe vehicle, bicycle and pedestrian traffic. The City’s street light system includes lighting owned by the City or leased from Xcel Energy.

- 764 city-owned street lights
- Leased street lights

Operation and maintenance of the City’s street light system includes:

- Periodic rewiring of existing lights
- Energy costs associated with operation of the lighting system
- Installation of new street lights
- Repair and replacement of existing poles and/or light fixtures

Street Lighting Rates

Street lighting user charges are based upon property type. The table below shows 2017 street lighting rates for all classes of property. Apartments and mobile homes pay a lower fee than homes because there are significantly more homes per acre in those developments. All properties in Shoreview, regardless of locations or types of street light fixtures, pay street light charges. All properties receive benefit from the street light system through illumination of streets, which in turn enhances safety for drivers and pedestrians.

Street Lighting Rates (quarterly)		
Property Type	Rate	Basis
Residential, townhome	\$ 12.48	per unit
Apartment, condo, mobile home	\$ 9.36	per unit
Comm, industrial, school,church	\$ 37.47	per acre

Street Lighting Assets

The historical cost of building the street lighting system is amortized over the life of the system and expensed as annual depreciation (\$75,000 for 2017, not including lights owned by Xcel Energy). Over the last 5 years the City has spent \$895,000 on lighting repairs and replacements, and expects to spend \$1.8 million over the next 5 years due to the age of many of the lights in the system.

Street Lighting Budget

The table below provides a history of street lighting fund activity for the last 4 years. As shown, the fund ended with a net gain in each year. An operating gain is necessary because the fund lacks sufficient cash balances to absorb the annual impact of street lighting replacement costs. These costs create an immediate drain on street light fund cash while impacting depreciation expense over the useful life of the assets.

Operating Summary	2012 Actual	2013 Actual	2014 Actual	2015 Actual
Revenue				
Special Assessments	\$ 140	\$ 208	\$ 302	\$ 246
Utility Charges	456,144	474,664	494,945	520,938
Interest Earnings	3,114	(8,726)	12,148	3,300
Other Revenues	-	-	120	-
Total Revenue	459,398	466,146	507,515	524,484
Expense				
Enterprise Operations	235,752	251,702	252,592	244,207
Miscellaneous	-	-	992	33
Depreciation	40,041	44,484	51,959	61,482
Total Expense	275,793	296,186	305,543	305,722
Other Sources (Uses)				
Transfers Out	(15,600)	(19,000)	(20,400)	(22,400)
Net Change	\$ 168,005	\$ 150,960	\$ 181,572	\$ 196,362

The table below shows estimated street lighting fund activity for the 2016-2017 biennial budget. The planned operating surplus is intended to partially offset street light replacements of \$264,000 in 2016, and \$320,000 in 2017.

In the next 5 years, energy, street light repair, and street light replacement costs will be the primary driving force when establishing street lighting charges.

Operating Summary	2016 Estimate	2017 Budget
Revenue		
Utility Charges	\$ 554,000	\$ 637,000
Interest Earnings	2,500	2,700
Total Revenue	556,500	639,700
Expense		
Enterprise Operations	278,885	280,819
Depreciation	69,000	75,000
Total Expense	347,885	355,819
Other Sources (Uses)		
Transfers Out	(25,400)	(28,400)
Net Change	\$ 183,215	\$ 255,481

- Energy costs account for 64% of operating expense in 2016 and 2017 (the largest expense for the fund)
- Repair costs are expected to rise in the future as street lights continue to age

What Does This Mean for My Utility Bill?

The impact of the 2017 utility rates on any individual customer depends on the amount of water consumed because rates are based on the philosophy that customers putting greater demands on the system should pay more than customers with lesser demand. The table below provides a breakdown of residential customers in 6 usage levels.

As shown, 40% of residential customers fall into the “average” category (using an average of 15,000 gallons of water per quarter, and using about 12,000 gallons per quarter in the winter months).

Use Level	Water Gallons	(winter) Sewer Gallons	Percent of Residential Customers *
Very low	5,000	4,000	13%
Low	10,000	10,000	27%
Average	15,000	12,000	40%
Above average	25,000	22,000	16%
High	55,000	26,000	2%
Very high	80,000	34,000	2%

* Based on Water consumption

The table at right illustrates the change in utility bills for 2017 in each of the usage levels, assuming that the same amount of water is used in each year.

Use Level	Total Quarterly Utility Bill		Quarterly Change	
	2016	2017	\$	%
Very low	\$ 120.64	\$ 129.42	\$ 8.78	7.3%
Low	\$ 144.12	\$ 154.57	\$ 10.45	7.3%
Average	\$ 175.25	\$ 187.99	\$ 12.74	7.3%
Above avg	\$ 221.99	\$ 238.83	\$ 16.84	7.6%
High	\$ 360.79	\$ 394.18	\$ 33.39	9.3%
Very high	\$ 503.34	\$ 552.04	\$ 48.70	9.7%

The cost estimates shown above include a water connection fee of \$1.59 per quarter, mandated by and paid to the State of Minnesota.

Available Payment Methods

The City of Shoreview provides a variety of payment methods for utility bills, including:

- On line via the City's website ("Online Payments")
- Automatic credit card withdrawal
- Direct debit (from your bank account)
- By mail
- Drop box at the city hall entrance
- City hall front desk during office hours (8 a.m. to 4:30 p.m.)
- Credit card, by calling utility billing

Contact Information

Utility billing questions information

- Phone - (651) 490-4630
- Email - utilities@shoreviewmn.gov

Utility maintenance questions

- Phone - (651) 490-4688 (customer service representative)
- Phone - (651) 490-4661 (utilities supervisor)
- Email - kchmielewski@shoreviewmn.gov

Water and sewer emergencies

- Mon-Fri, 7:00 a.m.-3:30 p.m. (651) 490-4661
- Evenings, weekends and holidays, call the Ramsey County Sheriff (651) 484-3366. The Sheriff's office will contact the utility maintenance person on call.

We hope this information has been helpful
in explaining the City's utility systems.

Shoreview Utility Department
4600 Victoria Street North
Shoreview, MN 55126
www.shoreviewmn.gov





Community Benchmarks

How does Shoreview compare?

August 2016

City of Shoreview, Minnesota
4600 Victoria Street North
Shoreview, MN 55126

Introduction

Comparisons of taxes and spending among cities are a topic of interest as the City moves through the annual budget process. Benchmark comparisons are assembled for metro-area cities closest to Shoreview in size (using population levels), and for peer cities that generally receive high quality-of-life ratings from citizens in their respective community surveys.

The comparisons are useful to illustrate how taxes and spending in other cities compare to Shoreview, as well as to evaluate how Shoreview's ranking changes over time. This document provides a summary of the information in preparation for the annual budget hearing.

Statistical information is derived from two key sources:

1. League of Minnesota Cities (LMC) publishes a report each fall on City property values, tax levies, tax rates and state aid for the current year. The most recent report provides 2016 data.
2. Minnesota Office of State Auditor (OSA) publishes a report in the spring on final City revenue, spending, debt levels and enterprise activity for two years prior. The most recent OSA report provides 2014 data.

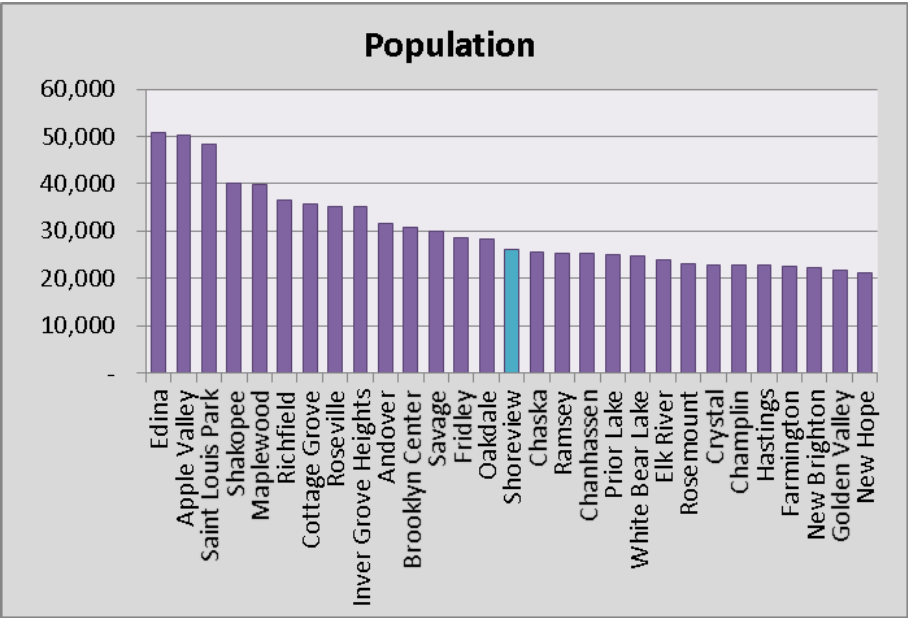
Shoreview uses both the LMC and OSA information to assemble two sets of data:

1. Comparison Cities - to illustrate how Shoreview ranks in relation to metro-area cities with population levels closest to Shoreview by selecting 14 cities larger and 14 cities smaller. These are cities with populations between 21,000 and 51,000.
2. MLC Cities - to illustrate how Shoreview ranks in relation to cities belonging to the Municipal Legislative Commission (MLC).

The 16 peer cities represented by the Municipal Legislative Commission (MLC) provide important comparisons because these cities have achieved high quality-of-life rankings from their residents in their respective community surveys, and they are often recognized as having sound financial management. In fact, many of the 16 cities have AAA bond ratings, as does Shoreview.

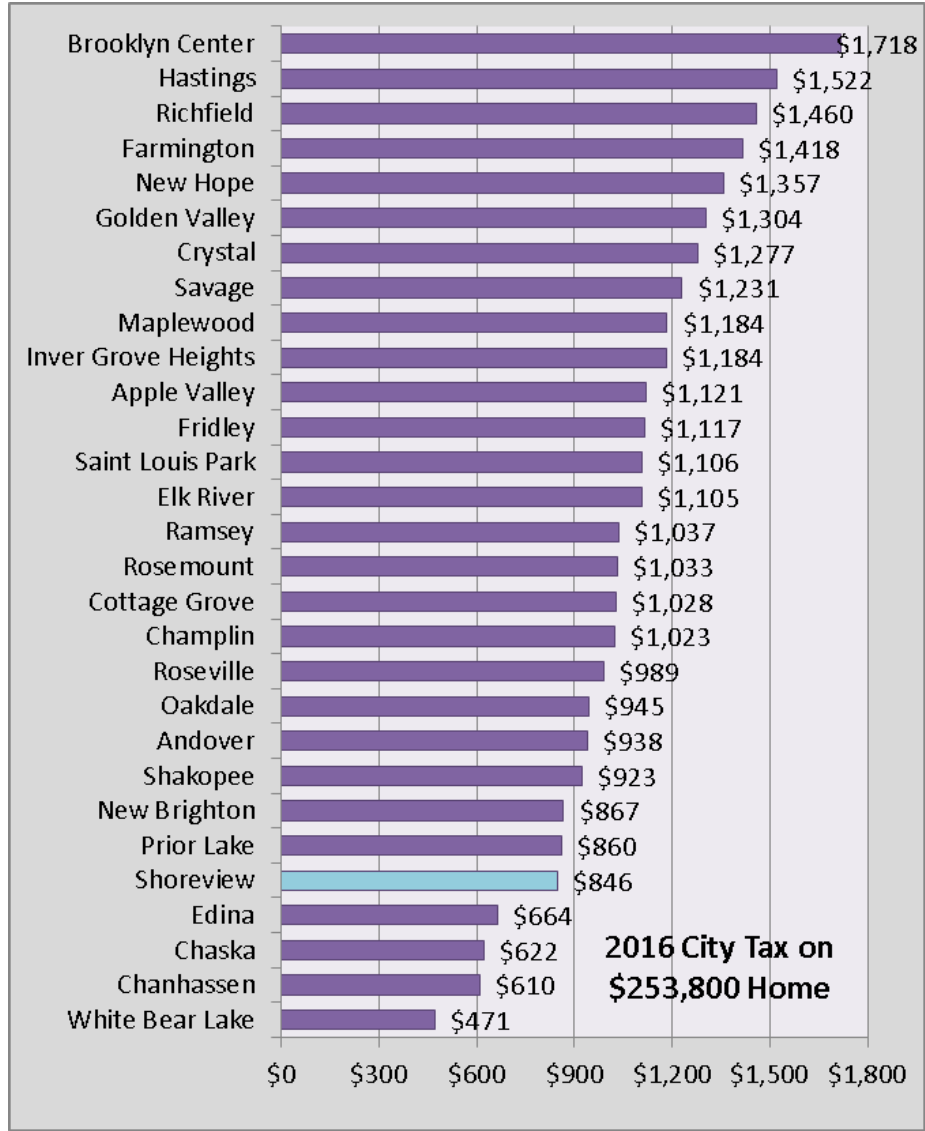
Population

The graph below contains the 2015 population for each of the comparison cities. By design, Shoreview falls exactly in the middle. A similar graph with population levels for MLC cities is presented on page 13.



City-Share of Property Taxes

The 2016 City-share of property taxes for a \$253,800 home (Shoreview's median value) is illustrated in the graph below. Shoreview ranks 5th lowest at \$846, and is about 21% below the average of \$1,068. It should be noted that for property tax purposes, the home value is reduced from \$253,800 to \$239,400 due to market value exclusion (MVE).



Tax Levy Ranking

Shoreview's tax levy rank has risen three positions in the last 10 years in relation to comparison cities. For instance, in the year 2006 Shoreview ranked 21, and has risen 3 positions to rank 18 in 2016. Shoreview's tax levy was 29.4% below the average of comparison cities in 2006, compared to 24.2% below the average for 2016.

2006		
Rank	City	Levy
1	Minnetonka	\$22,879,357
2	Edina	20,222,564
3	St Louis Park	18,515,924
4	Apple Valley	18,187,190
5	Maplewood	13,405,260
6	Golden Valley	13,268,331
7	Inver Grove Heigh	12,427,714
8	Richfield	11,935,732
9	Savage	11,605,262
10	Cottage Grove	11,149,871
11	Shakopee	10,680,941
12	Brooklyn Center	10,613,108
13	Roseville	10,295,178
14	Hastings	9,673,052
15	Elk River	8,823,484
16	Andover	8,551,080
17	Fridley	8,474,906
18	Oakdale	8,264,922
19	Chanhassen	8,232,467
20	New Hope	8,030,505
21	Shoreview	7,339,295
22	Prior Lake	7,334,961
23	Ramsey	7,145,691
24	Crystal	7,072,537
25	New Brighton	6,715,765
26	Champlin	6,607,206
27	South St Paul	5,743,924
28	White Bear Lake	4,835,217
29	Chaska	3,533,554
Average		\$10,398,793
Shvw to Avg		-29.4%

2016		
Rank	City	Levy
1	Edina	\$31,228,163
2	Saint Louis Park	28,605,031
3	Apple Valley	23,122,289
4	Golden Valley	19,813,489
5	Maplewood	19,435,208
6	Richfield	18,820,830
7	Roseville	18,067,560
8	Inver Grove Heigh	18,022,415
9	Shakopee	17,372,168
10	Savage	16,209,474
11	Brooklyn Center	15,368,377
12	Cottage Grove	14,070,802
13	Hastings	12,510,918
14	Fridley	11,850,477
15	Farmington	11,718,024
16	Andover	11,407,812
17	Rosemount	11,039,335
18	Shoreview	10,667,859
19	New Hope	10,663,079
20	Oakdale	10,514,147
21	Chanhassen	10,176,834
22	Elk River	10,171,831
23	Prior Lake	9,993,642
24	Ramsey	9,971,354
25	Crystal	9,135,123
26	Champlin	8,798,276
27	Chaska	7,298,005
28	New Brighton	7,197,579
29	White Bear Lake	4,927,001
Average		\$14,075,072
Shvw to Avg		-24.2%

State Aid

Shoreview receives no local government aid (LGA) to help support the cost of City services. The table below shows the total LGA received by each comparison city, as well as the amount of LGA per capita. The highest city (on a per capita basis) is Crystal at \$74.04 of LGA per capita. A majority of comparison cities receive at least some LGA.

City	Local Govt Aid (LGA)	LGA Per Capita
Crystal	\$ 1,691,895	\$ 74.04
White Bear Lake	\$ 1,542,738	\$ 62.18
Richfield	\$ 2,084,057	\$ 57.01
Brooklyn Center	\$ 1,534,125	\$ 49.71
Fridley	\$ 1,349,993	\$ 47.29
New Hope	\$ 616,161	\$ 29.03
Hastings	\$ 596,916	\$ 26.31
New Brighton	\$ 574,246	\$ 25.90
Chaska	\$ 510,076	\$ 19.92
Maplewood	\$ 659,001	\$ 16.58
Farmington	\$ 284,884	\$ 12.69
Golden Valley	\$ 252,446	\$ 11.70
Saint Louis Park	\$ 539,434	\$ 11.16
Elk River	\$ 265,960	\$ 11.09
Champlin	\$ 233,639	\$ 10.27
Oakdale	\$ 140,448	\$ 4.99
Ramsey	\$ 111,311	\$ 4.39
Cottage Grove	\$ 75,362	\$ 2.12
Andover	\$ 2,706	\$ 0.09
Edina	\$ -	\$ -
Apple Valley	\$ -	\$ -
Shakopee	\$ -	\$ -
Roseville	\$ -	\$ -
Inver Grove Heights	\$ -	\$ -
Savage	\$ -	\$ -
Shoreview	\$ -	\$ -
Chanhassen	\$ -	\$ -
Prior Lake	\$ -	\$ -
Rosemount	\$ -	\$ -

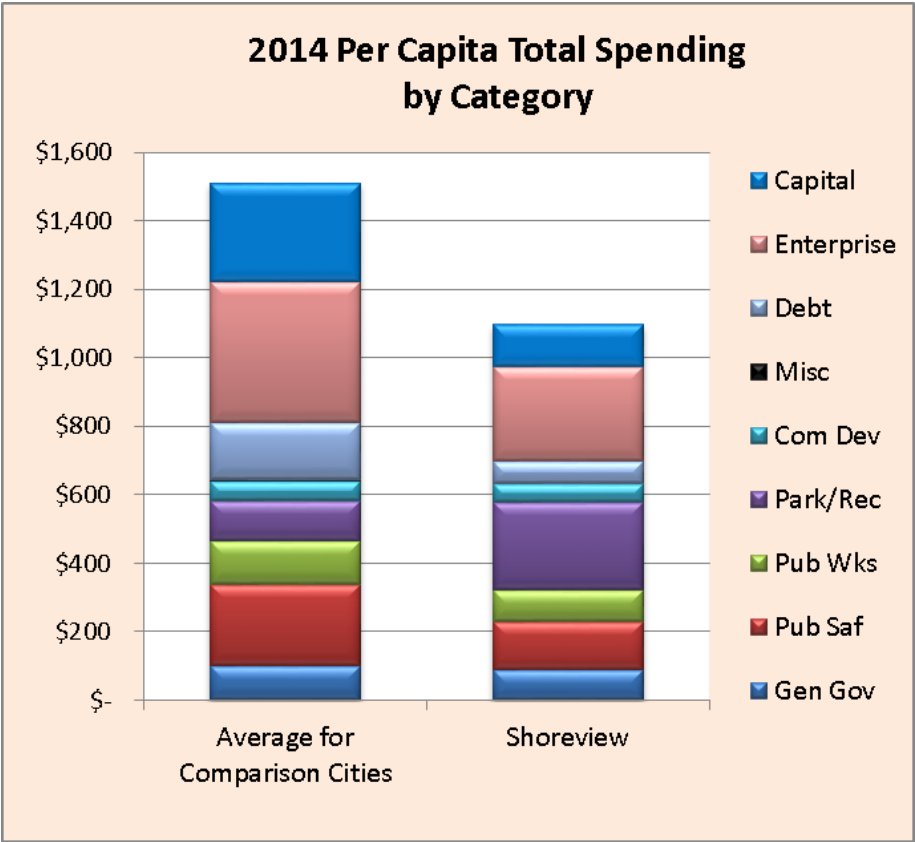
Tax Rates

Tax rates provide a useful comparison because they measure both levies and values (the levy is divided by the taxable value to compute the tax rate). Shoreview's tax rate has remained relatively constant in the last 10 years, ranking 5th and 6th lowest in 2006 and 2016 respectively. For 2016, Shoreview is about 20% below the average tax rate of 44.01%.

2006			2016		
Rank	City	Tax Rate	Rank	City	Tax Rate
1	Hastings	50.01%	1	Brooklyn Center	71.78%
2	Brooklyn Center	46.93%	2	Hastings	63.58%
3	Savage	46.49%	3	Richfield	60.99%
4	Elk River	43.93%	4	Farmington	59.24%
5	Golden Valley	43.31%	5	New Hope	56.67%
6	New Hope	42.32%	6	Golden Valley	54.45%
7	Ramsey	39.62%	7	Crystal	51.83%
8	Richfield	39.23%	8	Savage	49.91%
9	Cottage Grove	37.84%	9	Inver Grove Heigh	49.45%
10	Crystal	36.75%	10	Maplewood	48.51%
11	St Louis Park	36.34%	11	Saint Louis Park	46.20%
12	Inver Grove Heigh	36.23%	12	Elk River	46.17%
13	Apple Valley	35.69%	13	Fridley	44.96%
14	South St Paul	35.00%	14	Apple Valley	44.72%
15	New Brighton	34.17%	15	Ramsey	43.32%
16	Champlin	32.64%	16	Rosemount	43.15%
17	Maplewood	32.10%	17	Cottage Grove	42.96%
18	Oakdale	32.01%	18	Champlin	42.75%
19	Fridley	32.00%	19	Oakdale	39.49%
20	Andover	31.68%	20	Roseville	39.32%
21	Prior Lake	31.24%	21	Andover	38.45%
22	Shakopee	30.97%	22	Shakopee	37.90%
23	Minnetonka	28.62%	23	New Brighton	36.20%
24	Chanhassen	26.62%	24	Shoreview	35.36%
25	Shoreview	23.97%	25	Prior Lake	31.95%
26	Roseville	23.21%	26	Edina	27.14%
27	Edina	22.61%	27	Chaska	26.00%
28	Chaska	19.66%	28	Chanhassen	24.23%
29	White Bear Lake	18.58%	29	White Bear Lake	19.69%
Average		34.13%	Average		44.01%
Shvw to Avg		-29.8%	Shvw to Avg		-19.7%

Total Spending Per Capita

Data obtained from the OSA each year helps Shoreview compare total spending per capita. The graph below contrasts the average spending per capita in 2014 for comparison cities along side the per capita spending in Shoreview. Shoreview's total 2014 spending is about \$1,097 per capita, which is about 27% below the average of \$1,509.



Spending Per Capita by Activity

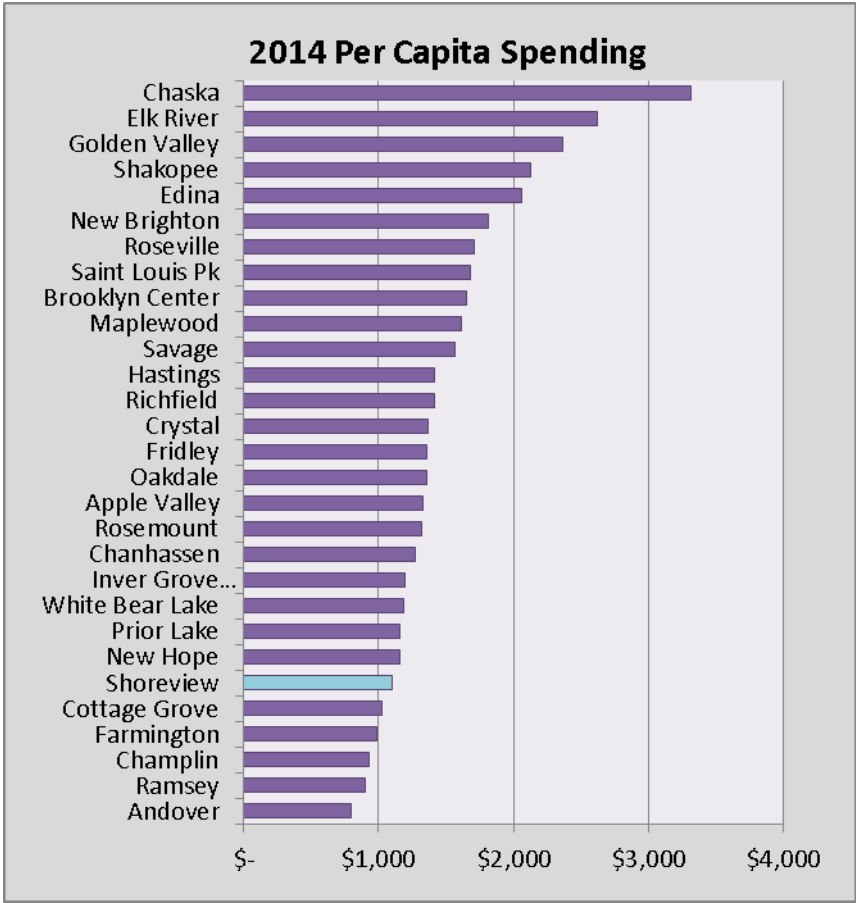
When reviewing spending in more detail, Shoreview is above average in parks and recreation, and below average for all other spending categories.

- Parks and recreation spending is higher in Shoreview due to the Community Center and Recreation Program operations (largely supported by user fees and memberships).
- Utility spending is slightly higher due to differences in how cities account for storm sewer and street light operations. For instance, some cities support these operations with property tax revenue.
- Public safety spending in Shoreview is second lowest for all comparison cities, at \$142.16 per capita, due to the efficiencies gained by contracting for both police and fire protection.
- Debt payments are 61% below average in Shoreview due to lower overall debt balances.

2014 Per Capita Spending	Average	Shoreview	Shoreview to Average	
			Dollars	Percent
General government	\$ 100.27	\$ 88.37	\$ (11.90)	-11.9%
Public safety	238.81	142.16	(96.65)	-40.5%
Public works	124.57	92.01	(32.56)	-26.1%
Parks and recreation	119.34	254.48	135.14	113.2%
Commun devel/EDA/HRA/Housing	57.37	54.73	(2.64)	-4.6%
All other governmental	5.12	-	(5.12)	-100.0%
Water/sewer/storm/st lights	257.66	277.54	19.88	7.7%
Electric	122.68	-	(122.68)	-100.0%
All other enterprise operations	29.49	-	(29.49)	-100.0%
Debt payments	165.50	65.25	(100.25)	-60.6%
Capital outlay	288.25	122.22	(166.03)	-57.6%
Total All Funds	\$ 1,509.06	\$ 1,096.76	\$ (412.30)	-27.3%

The graph below shows total 2014 spending per capita (spending divided by population) for all comparison cities. Spending levels range from a high of \$3,316 in Chaska to a low of \$798 in Andover.

Shoreview ranks 6th lowest at \$1,097 per capita, and is 27% below the average of \$1,509.



Revenue Per Capita by Source

Shoreview is below average for every revenue classification in 2014 except tax increment, franchise tax (utility & cable), local intergovernmental revenue (one-time reimbursements for street projects), charges for service, interest and traditional utility revenue. Recreation program fees and community center admissions and memberships cause Shoreview to collect charges for service revenue well above average. Shoreview is 4th lowest for special assessments.

2014 Per Capita Revenue	Average	Shoreview	Shoreview to Average	
			Dollars	Percent
Property tax	\$ 436.30	\$ 373.90	\$ (62.40)	-14.3%
Tax increment (TIF)	55.23	70.44	15.21	27.5%
Franchise tax	25.22	43.58	18.36	72.8%
Other tax	2.10	0.60	(1.50)	-71.5%
Special assessments	52.62	10.20	(42.42)	-80.6%
Licenses & permits	35.65	24.42	(11.23)	-31.5%
Federal (all combined)	12.00	0.05	(11.95)	-99.6%
State (all combined)	83.92	73.16	(10.76)	-12.8%
Local (all combined)	9.24	22.98	13.74	148.6%
Charges for service	143.36	246.05	102.69	71.6%
Fines & forfeits	7.72	1.92	(5.80)	-75.1%
Interest	22.40	30.62	8.22	36.7%
All other governmental	32.37	2.76	(29.61)	-91.5%
Water/sewer/storm/street lighting	258.51	331.86	73.35	28.4%
Electric enterprise	135.54	-	(135.54)	-100.0%
All other enterprise	35.92	-	(35.92)	-100.0%
Total Revenue per capita	\$ 1,348.12	\$ 1,232.54	\$ (115.58)	-8.6%

The combined results for property tax and special assessments is striking because Shoreview's long-term strategy for the replacement of streets shifts a greater burden for replacement costs to property taxes and utility fees, and away from special assessments. Shoreview's Comprehensive Infrastructure Replacement Policy states that "the City, as a whole, is primarily responsible for the payment of replacement and rehabilitation costs".

Shoreview's policy further states "the maximum cost to be assessed for any reconstruction and/or rehabilitation improvements is limited to the cost of added improvements", meaning property owners pay for an improvement only once via assessments. This practice is uncommon among comparison cities.

In order to achieve this result, Shoreview estimates replacement costs for a minimum of 40 years and identifies the resources (tax levies and user fees) necessary to support capital replacement costs well in advance. To comply with the policy requirements, Shoreview prepares an annual Comprehensive Infrastructure Replacement Plan (CHIRP).

This practice would seem to suggest that property taxes would be significantly higher in Shoreview to generate the resources needed to fund capital replacements, yet the tables and graphs provided on previous pages in this document illustrate that Shoreview remains not only competitive but ranks consistently lower than comparison cities.

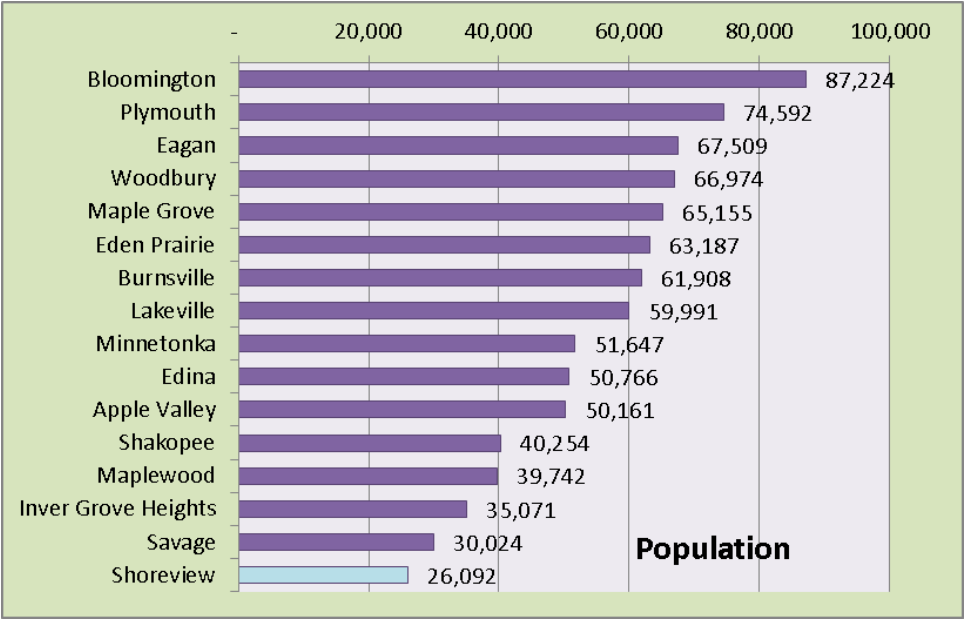
- Shoreview's 2014 spending per capita ranks 6th lowest
- Shoreview's assessment collections per capita are 4th lowest among comparison cities
- Shoreview's share of the 2016 property tax bill, on a home valued at \$253,800, is 5th lowest
- Shoreview receives no state aid (LGA) to help pay for city services and reduce the property tax burden
- Shoreview's tax rate has remained stable and low in relation to comparison cities, ranking 6th and 5th lowest among comparison cities in 2016 and 2006 respectively.

In short, Shoreview's long-term capital replacement planning has allowed the city to keep pace with replacement needs, and strongly limit the use of assessments while keeping property taxes lower than most comparison cities.

Comparison to MLC Cities

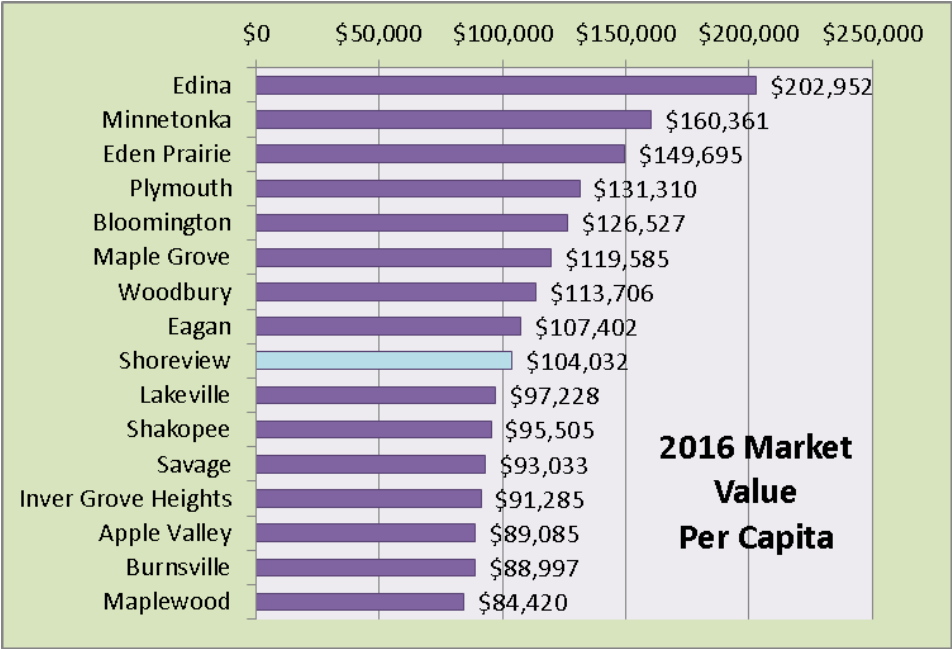
Comparisons for the 16 cities belonging to the Municipal Legislative Commission (MLC) provide an important comparison because these peer cities generally achieve high quality-of-life rankings from their residents in their respective community surveys, and are often recognized as having sound financial management (and many have AAA bond ratings, like Shoreview).

Shoreview has the smallest population in the group, and is roughly half of the average for the group.



Market Value comparisons are most useful when viewed on a per capita basis, because the geographic size and total market value of each community can vary greatly. For instance, Bloomington has the highest total market value at \$11.04 billion followed by Edina with total market value of \$10.30 billion. Once the value is divided by population, Edina ranks highest at \$202,952 of value per resident, while Bloomington ranks 5th at \$126,527.

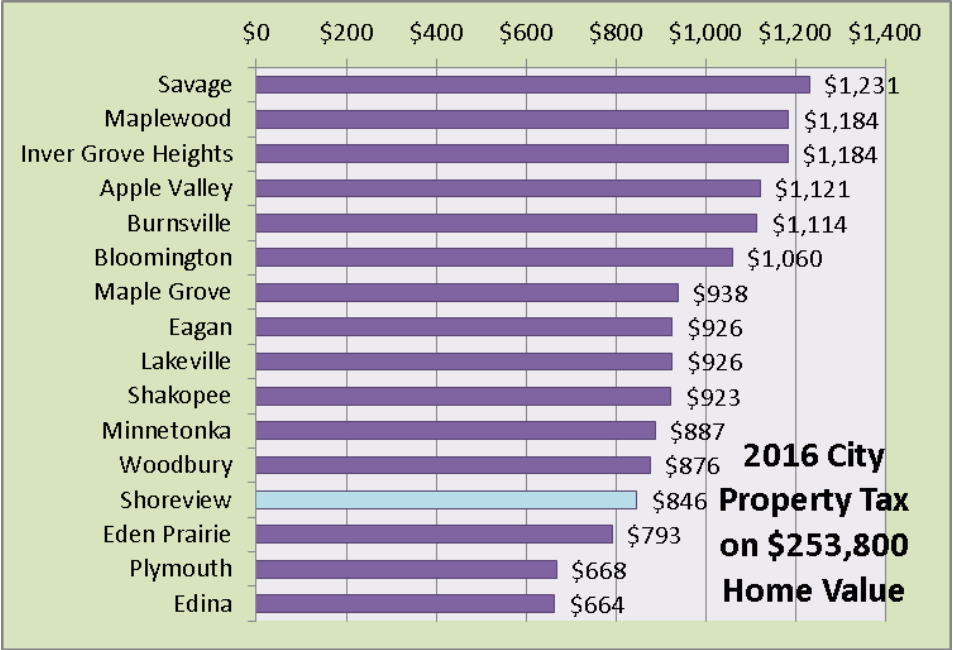
The graph below presents market value per capita for each MLC city. Shoreview is near the middle of the group at \$104,032 (about 10.3% below the average of \$115,945).



Property Tax by Governmental Unit comparisons are perhaps the most revealing because taxes are compared for each type of governmental unit (i.e. city, county, school district and special districts).

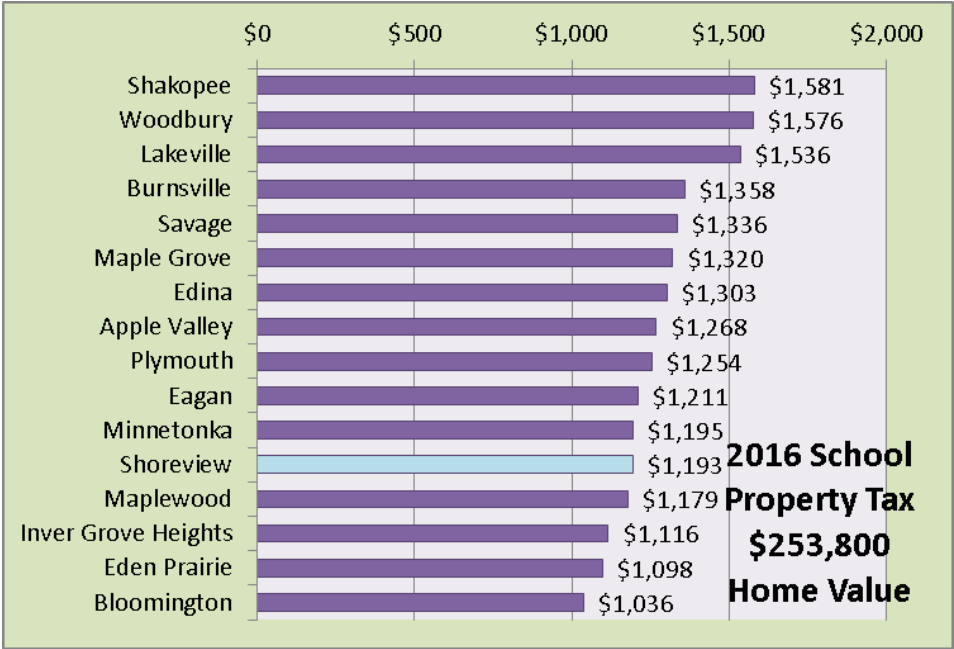
The next 5 graphs compare property taxes by the type of taxing jurisdiction, starting with the city share of the tax bill.

City taxes are presented below for a home valued at \$253,800 (Shoreview’s median value). Shoreview ranks 4th lowest at \$846, compared to a high of \$1,231 in Savage, and a low of \$664 in Edina. The average City tax for MLC cities is \$959.



School District property taxes are presented in the table below. It should be noted that the estimate for Shoreview assumes that the property is located in the Mounds View school district. Since MLC cities are located throughout the metro area, this illustration provides a comparison for a variety of school districts.

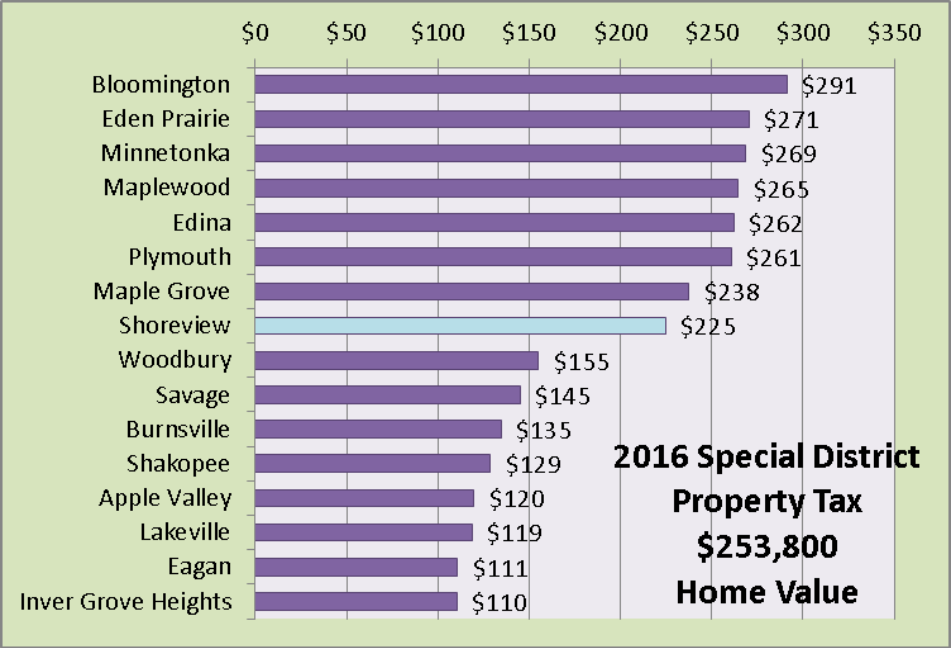
Property taxes in the Mounds View school district rank about 7.1% below the MLC city average.



Special Districts also vary throughout the metro area, depending on the watershed districts and local housing districts in each City. In Shoreview, special districts include the Regional Rail Authority, Metropolitan Council, Mosquito Control, Rice Creek Watershed and the Shoreview HRA. The special district tax bill in Shoreview breaks down as follows:

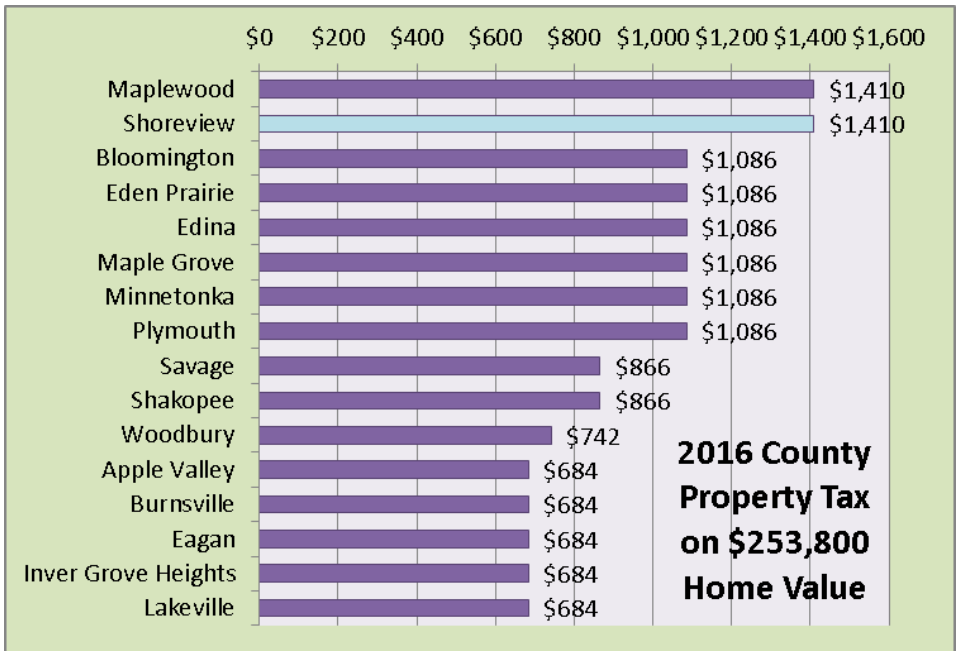
Regional Rail	\$ 98
Metropolitan Council	57
Mosquito Control	11
Rice Creek Watershed	51
Shoreview HRA	<u>8</u>
Total Special District Tax	\$225

The graph below presents an estimate for combined special district property taxes in each City. In Shoreview, the combined tax for these districts ranks 16% above the average of \$194.

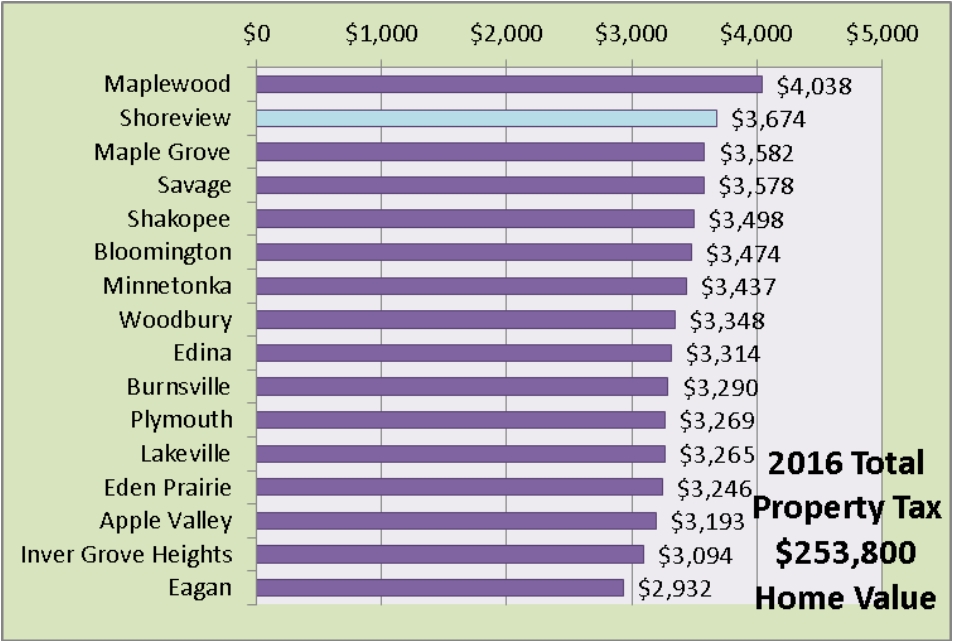


County property taxes vary greatly among MLC cities.

- Ramsey County taxes are \$1,410, the highest for MLC cities. Cities in Ramsey County include Maplewood and Shoreview.
- Hennepin County cities are \$1,086, second highest for MLC cities (including the cities of Bloomington, Eden Prairie, Edina, Maple Grove, Minnetonka and Plymouth).
- Scott County taxes are \$866 (including the cities of Savage and Shakopee).
- Washington County taxes are \$742 (Woodbury).
- Dakota County is lowest at \$684 (including the cities of Apple Valley, Burnsville, Eagan, Inver Grove Heights and Lakeville).



Total taxes in Shoreview (for all taxing jurisdictions combined) rank 2nd highest among MLC cities (see graph below).



To further put the difference into perspective, the table below provides a side-by-side comparison of the total tax bill in Shoreview compared to the total tax bill in Eagan (the lowest MLC city). For the same value home, county property taxes are \$726 higher in Shoreview, school district taxes are \$18 lower, special district taxes are \$114 higher and City taxes are \$80 lower.

Jurisdiction	Shoreview	Eagan	Difference
County	\$ 1,410	\$ 684	\$ 726
School District	1,193	1,211	(18)
City	846	926	(80)
Special Districts	225	111	114
Total	\$ 3,674	\$ 2,932	\$ 742

Summary

Additional information on the City's budget, tax levy and utility rates will be made available in late November on the City's website and at city hall through two other informational booklets:

- Budget Summary
- Utility Operations

The budget hearing on the City's 2017 Budget is scheduled for December 5, 2016 at 7:00 p.m., in conjunction with the first regular Council meeting in December.

Adoption of the final tax levy, budget, capital improvement program and utility rates is scheduled for December 19, 2016 (the second regular Council meeting in December).

This document was prepared by the City's finance department.



PUBLIC HEARING AGENDA
1045 ISLAND LAKE AVE, RAMSEY COUNTY

Purpose: VACATION REQUEST

Published Time: 7:00 P.M.

Published Date: NOVEMBER 16/ 23, 2016

Affidavit of Publication: NOVEMBER 16/ 23, 2016

Affidavit of Mailing: NOVEMBER 18, 2016

Review of Affidavits of Mailing and
Publication by City Attorney: DECEMBER 5, 2016

Open Public Hearing - Time: _____

Hearing Discussion: VACATION OF 12-FOOT WALKWAY
EASEMENT, NORTH OF ISLAND LAKE
AVENUE, ISLAND LAKE HEIGHTS PLAT

CLOSE THE PUBLIC HEARING at _____ P.M.

MOVE TO CLOSE BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

ROLL CALL:	AYE	NAY
JOHNSON	_____	_____
QUIGLEY	_____	_____
SPRINGHORN	_____	_____
WICKSTROM	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
DECEMBER 5, 2016

PROPOSED MOTION

MOTION BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution 16-112 approving the vacation request submitted Donald/Brenda Bauer and Robert/Teri McKenzie (1045 Island Lake Avenue) vacating the 12-foot walkway, north of Island Lake Avenue, between Lots 8 and 9, Block 1, Island Lake Heights.

ROLL CALL: AYES _____ NAYS _____

Johnson	_____	_____
Quigley	_____	_____
Springhorn	_____	_____
Wickstrom	_____	_____
Martin	_____	_____

Regular City Council Meeting – December 5, 2016

TO: Mayor, City Council and City Manager
FROM: Kathleen Castle, City Planner
DATE: November 29, 2016
SUBJECT: File No. 2645-16-44, Vacation Request - Bauer, 1045 Island Lake Avenue

INTRODUCTION

The City received an application request from the property owners (Donald/Brenda Bauer and Robert/Teri McKenzie) of 1045 Island Lake Avenue to vacate a 12-foot walkway easement adjacent to their property. This walkway easement was platted as part of the Island Lake Heights plat and is not improved with a trail or sidewalk.

PROJECT DESCRIPTION

The applicant's property is located west of the easement. They are in the process of demolishing the existing home and are planning on building a new home on the property. If the walkway is vacated, the western 6-feet of the easement will revert to their property. The additional lot area gained from the vacation will provide them with more flexibility in designing their home, specifically related to the side yard setback. The eastern 6-feet will revert to the property immediately to the east at 1037 Island Lake Avenue.

DEVELOPMENT ORDINANCE REQUIREMENTS

Section 406 of the Municipal Code regulates the vacation of easements, rights-of-way or other publicly dedicated land. A vacation request may be initiated by the City or by a petition of a majority of property owners who own land abutting the easement. In this case, there are three abutting properties. Four individuals who own the property at 1045 Island Lake Avenue submitted the petition which constitutes the majority of property owners.

The City Council is required to hold a public hearing regarding the vacation request and may grant or deny the request based on a majority vote of its entire membership upon a finding that the vacation is in the public interest.

STAFF REVIEW

The applicant's property is situated on the north side of Island Lake Avenue and is legally described as Lot 8, Block 1, Island Lake Heights. Island Lake Heights was platted in 1948 for single-family residential development and has since been developed. The plat includes two 12-foot wide walkway easements with one each on the north and south sides of Island Lake Avenue. The northern walkway terminates at the YMCA property, immediately to the north.

In the past, the City vacated street right-of-way (Chatsworth Street) dedicated as part of this plat. This right-of-way was vacated in 1964 and 2006 since it was unimproved and no longer needed for the City's street system.

The walkway right-of-way proposed for vacation is unimproved and is currently being maintained as yard area. No City infrastructure is located within the portion of the right-of-way proposed for vacation. Since the YMCA property is immediately to the north, it is unlikely that that a trail or sidewalk would be constructed as it does not connect to any public facilities or trail network.

Chapter 5, Transportation, of the City's Comprehensive Plan addresses the City's trail system. This neighborhood, is not identified as one in need of additional trail connections. Nearby trails are located along Lexington Avenue and in the Island Lake County Open Space south of this neighborhood. Further, this walkway is not identified in the Plan.

The combination of the northerly land use, lack of public infrastructure, and existing trail network eliminates the need for this right-of-way. If approved by the Council, the vacated portion of the right-of-way will accrue to the adjoining properties at 1045 and 1037 Island Lake Avenue.

COMMENTS

Notice of the vacation was published in the City's legal newspaper and mailed to adjoining property owners, other agencies and utility companies. The adjoining property owner at 1037 Island Lake Avenue did have questions regarding the proposed vacation and affect on his property.

STAFF RECOMMENDATION

Staff recommends that the Council adopt Resolution 16-112, approving the vacation and will be effective upon recording.

Attachments:

- 1) Public Hearing Agenda
- 2) Resolution 16-112
- 3) Location Map
- 4) Petition
- 5) Motion

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD DECEMBER 5, 2016**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 16-112
VACATION OF PLATTED RIGHT-OF-WAY
ISLAND LAKE HEIGHTS**

WHEREAS, this vacation was initiated pursuant to the State Statute and the City of Shoreview, and

WHEREAS, the Shoreview City Council held a public hearing on December 5, 2016 and public notice was published in the City's Legal Newspaper and mailed pursuant to law. All persons present at said meeting were given an opportunity to be heard and present written statements. The Council also considered the recommendation of the City Staff that this vacation be approved, and

WHEREAS, said walkway, north of Island Lake Avenue and located between Lots 8 and 9, Block 1, Island Lake Heights is no longer serves the public's interest. The combination of the northerly land use, lack of public infrastructure, and existing trail network eliminates the need for this right-of-way. The dedicated walkway will not be improved since this walkway does not connect to the City or Regional trail or sidewalk network.

Resolution 16-112
Bauer/McKenzie
File No. 2645-26-44, Vacation

NOW, THEREFORE, BE IT RESOLVED THAT THE SHOREVIEW CITY COUNCIL hereby adopts Resolution 16-112 so that it indicates that the walkway as legally described as follows is vacated:

All that part of the 12-foot walkway that lies north of the north right-of-way line of Island Lake Avenue, east of Lot 8, Block 1 and west of Lot 9, Block 1 as platted in Island Lake Heights, Ramsey County, Minnesota

The motion was duly seconded by Member and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

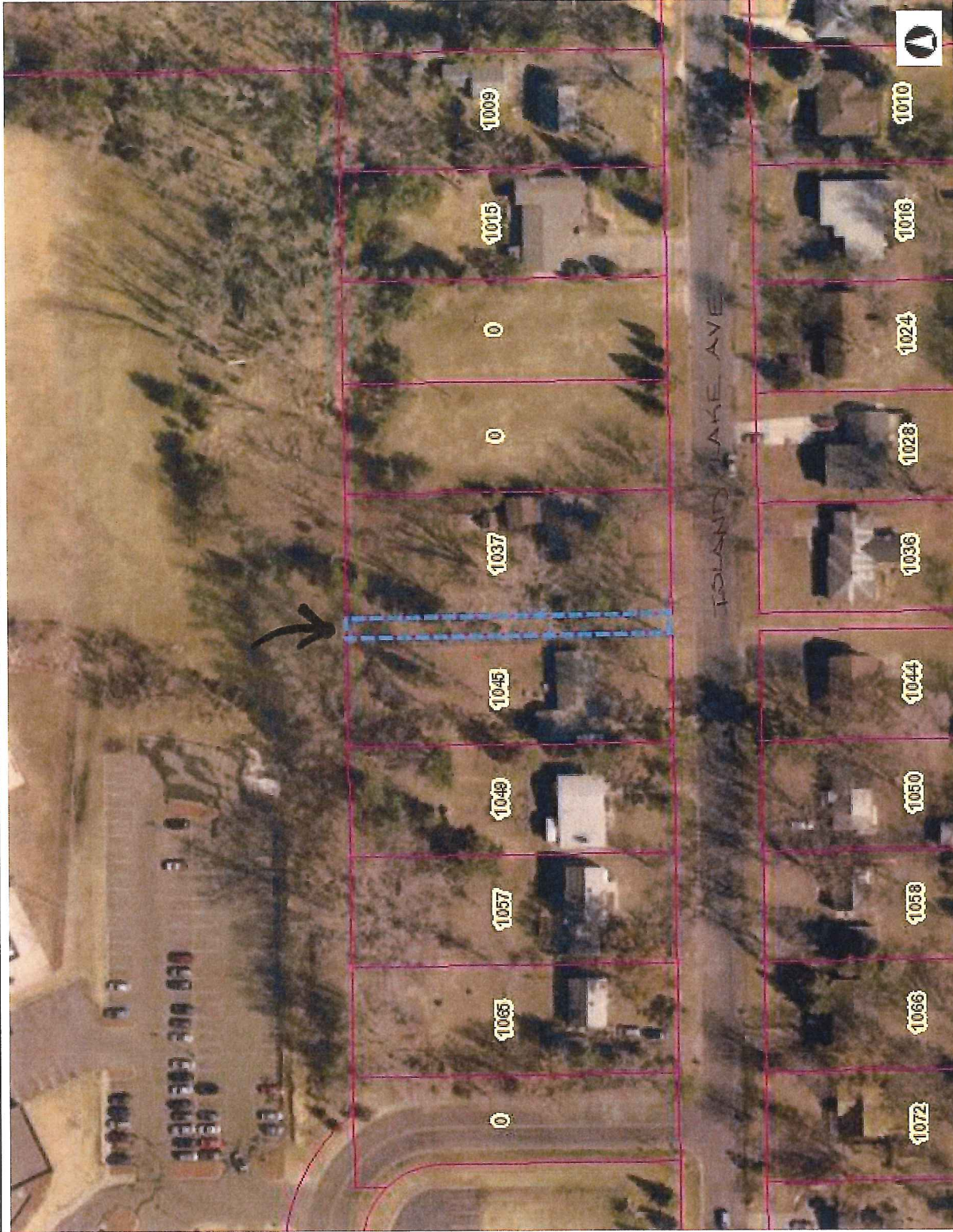
Adopted this 5th day of December, 2016.

Sandra C. Martin, Mayor
Shoreview City Council

ATTEST:

Terry Schwerm, City Manager

SEAL











This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend



-  City Halls
-  Schools
-  Hospitals
-  Fire Stations
-  Police Stations
-  Recreational Centers
-  Parcel Points
-  Parcel Boundaries

Notes

En12-foot walkway easement between 1045 and 1037 Island Lake Road

PUBLIC VACATION PETITION

WE, THE UNDERSIGNED, BEING A MAJORITY OF THE OWNERS OF LAND
ABUTTING ON THE STREET, ALLEY, OR PUBLIC EASEMENT DESCRIBED AS:

Between Lots 8 & 9 Block 1, Island Lake Heights
12 Feet

DO HEREBY PETITION THE CITY COUNCIL OF SHOREVIEW, MINNESOTA, TO
VACATE THE ABOVE DESCRIBED AREA:

SIGNATURE

NAME (print or type)

ABSTRACTER LIST #

Robert C McKenzie

Robert McKenzie

Teresa McKenzie

Teresa McKenzie

Donald Bauer

Donald Bauer

Brenda Bauer

Brenda Bauer

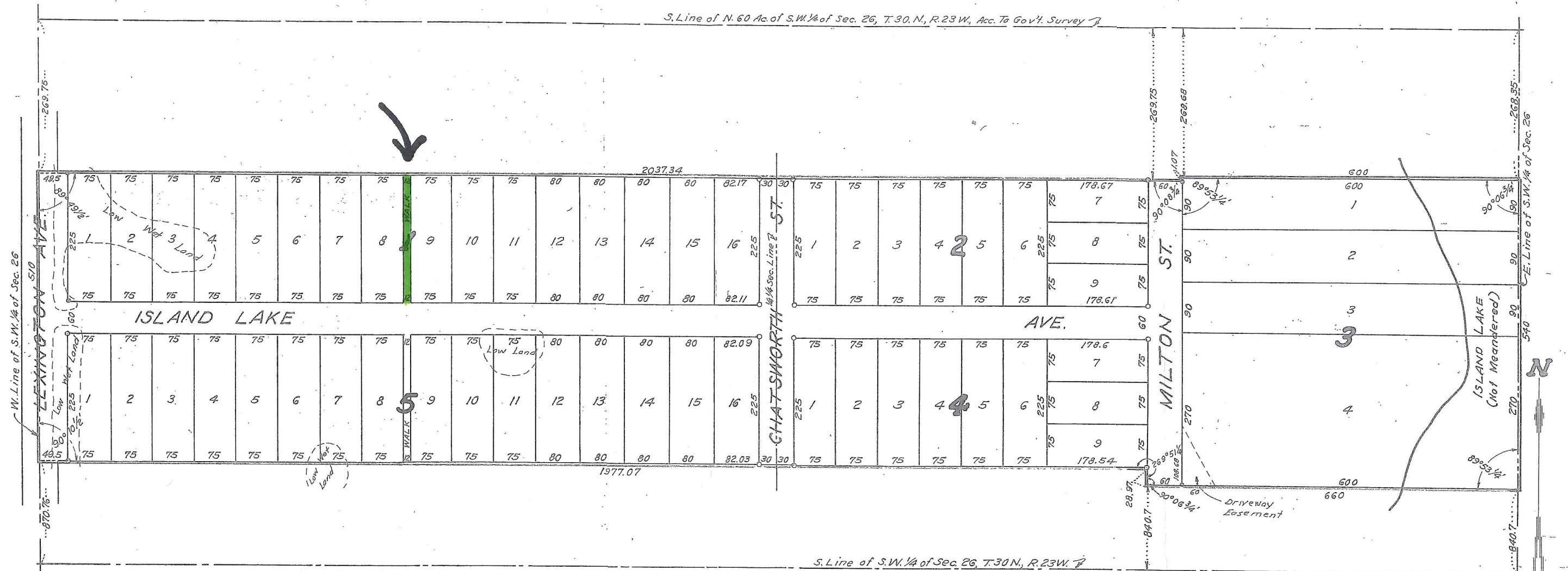
ISLAND LAKE HEIGHTS

RAMSEY CO., MINN.

Scale - 1 inch = 120 feet

• Indicates iron monument

R. C. Wolfgram
Surveyor



I hereby certify to having surveyed the property described on this plat as Island Lake Heights and have placed irons at the corners as shown and the same is correct. There is no low wet ground nor any traveled road or easement on or across same except as shown.

R. C. Wolfgram
Registered Surveyor
Minnesota Certificate No. 1340

This is to certify that Walter B. Palmer and Frances P. Cronquist, both unmarried, owners, and Twin City Federal Savings and Loan Association, a corporation organized under the laws of the United States of America, mortgagee of the East 600 feet of North 270 feet of South 1380.7 feet, and East 660 feet of North 270 feet of South 1110.7 feet of Southwest quarter of Section twenty-six (26), Township thirty (30) North, Range twenty-three (23) West, and the South 510 feet of North 779.75 feet of all that part of said Southwest quarter which lies West of afore described tracts and South of a line running from a point on the East line of said Southwest quarter distant 1649.05 feet North of the Southeast corner thereof to a point on the West line of said Southwest quarter distant 1650.51 feet North of the Southwest corner thereof, have caused the same to be surveyed and platted and hereafter known as Island Lake Heights as shown by this plat, and hereby dedicate to the public and for the public use forever all streets, avenues and walks as shown.

Witness our hands and seal this 14th day of October A.D. 1948

In presence of

M. Burtis
Margaret Kane

A. M. McHenry
M. L. Skethall

Walter B. Palmer

Frances P. Cronquist

Twin City Federal Savings and Loan Association.

By Ed Johnson
Assistant Secretary

By Elizabeth Lightfoot

State of Minnesota
County of Ramsey } S.S.

On this 14th day of October A.D. 1948 before me the undersigned personally appeared Walter B. Palmer, unmarried, and Frances P. Cronquist, unmarried, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Margaret Kane
Notary Public, Ramsey County, Minnesota
My commission expires March 18-1955

Accepted and approved this 25th day of October A.D. 1948

George H. Kervod
Herbert West
Alfred D. Cipriotti
Plat Commission

State of Minnesota
County of Ramsey } S.S.

On this 13th day of October A.D. 1948 before me the undersigned personally appeared R. C. Wolfgram to me known to be